



**GELLIGAER COMMUNITY COUNCIL
CYNGOR CYMUNED GELLIGAER**

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Office Hours/Oriau Swyddfa – Wednesday & Thursday

Ceri Mortimer
CLERK TO THE COUNCIL / CLERC Y CYNGOR
COUNCIL OFFICE / SWYDDFA Y CYNGOR
LLWYN ONN, PENPEDAIRHEOL, HENGOED
CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

www.gelligaercommunitycouncil.org.uk

www.romangelligaer.org.uk

NOTICE OF FULL COUNCIL MEETING
WEDNESDAY 27th JUNE 2018, 7.30pm

In line with legislation, all community council meetings are open to members of the public and press to attend.

Public Question Time – 15 minutes in total.

*Members of the public can address the councillors **prior** to the meeting. Decisions however cannot be made until the meeting commences and only if that item is listed on the agenda, otherwise it can be placed on the agenda for the next community council meeting for discussion and decision.*

Members of the public cannot speak during the meeting

To: Chair and Members of Gelligaer Community Council

20th June 2018

Dear Chair/Councillors

You are summoned to attend a monthly meeting of GELLIGAER COMMUNITY COUNCIL that will be held **on Wednesday 27th June 2018 7.30pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol.

The business to be transacted is set out in the agenda below.

Yours sincerely

**Ceri Mortimer
Clerk to the Council**

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AGENDA

1 Apologies

2 Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

3 Community Infrastructure Levy (CIL) - Lisa James Caerphilly County Borough Council's (CCBC) Planner

(i) To receive and note CIL expenditure spreadsheet including CIL payment of £3,715.32 (June 2018). Lisa James will discuss with members CIL regulations, processes and examples of infrastructure projects through CIL, undertaken by community council's in other boroughs.

4 New Chairman's Announcements

5 Minutes

To receive and if approved to confirm and sign the minutes of the ANNUAL Council meeting held on **23/05/2018** as an accurate record.

6 Minutes

To receive and if approved to confirm and sign the minutes of the ORDINARY FULL COUNCIL meeting held on **23/05/2018** as an accurate record.

7 Matters Arising

Response from One Voice Wales' Motions Committee Re: Proposed Motion 'Access to Radio' submitted by Gelligaer Community Council (minute no.20) for debate at their AGM 29th September 2018.

'Unfortunately the Motions Committee did not accept your motion for this year's AGM - whilst recognising the merits of the motion it was considered that lobbying against this decision should have happened much earlier (and closer to the 2013 date that Ed Vaisey announced the 2020 deadline) and that at the present time digital usage has increased to over 50.9% with the likelihood that this will increase significantly as people use the internet via smartphones and replace their TV's and radio's over time. The Motion Committee also notes that the BBC will be not be scrapping FM in the short term but will be running a hybrid service of FM and digital broadcast. Like the switch to digital TV from analogue this was undertaken over a period. Consequently it was felt this would not be an area where One Voice Wales lobbying would change the direction of travel whilst recognising there will be some who will have difficulties in this process'.

8 Finance

(i) Balance of Funds

To receive and confirm 'Balance of Funds' document, which includes list of authorised cheques and debit card payments – (Chairman and Vice to sign)

(ii) Reconciliation

To receive reconciliation document (Non signatory member to sign reconciliation)

(iii) Bank Statements

To receive and approve bank statements (Non signatory member to sign statements).

(iv) To approve projects under earmarked reserves

9 Annual Return Year Ended 31st March 2018 / Internal Audit

To receive and approve:

(i) Year-end accounts / Bank Reconciliation to 31st March 2018

(ii) Debtors and Creditors

(iii) Internal auditor's report (to be tabled)

(iv) Annual return 2017/18 (to be tabled)

(v) Explanation of variances

(vi) To confirm Annual Governance Statement (Part 1) page 3

(vii) A Council resolution is required to approve the Annual Return's Accounting Statement and Annual Governance Statement, RFO already signed, Chair to sign.

10 Financial Assistance 2018/19 – (pink papers) - to be tabled, late applications will also be tabled

(i) Cefn Forest Marching Display Band (deferred from last meeting)

(ii) Croeso Club

(iii) Cylch Meithrin Penpedairheol

(iv) Eisteddfod y Cymoedd

11 Projects

(i) Project Summary June 2018 - to receive and discuss

(ii) New Project Proposal - Cefn Hengoed Memorial (additional to be tabled):

- To discuss expenditure of £10k for Cefn Hengoed War Memorial (based on expenditure at TYB War Memorial) and if agreeable using earmarked reserves
A council resolution is required on (a) expenditure of £10k and (b) Earmarking £10k against reserves
- To purchase an additional silent soldier £250 and WW1 bench £800 for Cefn Hengoed War Memorial
A council resolution is required

(iii) New Project Proposal – Council building

- To discuss repair to roof and new fascia and guttering, estimated £3k
A council resolution is required on (a) expenditure up to £3K and (b) earmarking £3k against reserves.

12 Public F/path between Cefn Hengoed and Tiryberth

To receive letter from resident

13 CCTV – Ystrad Mynach

To receive and note correspondence from CCBC's Control Room Manager, and to determine continued use of CCTV.

14 Ordinary Full Council Meeting Times – deferred from last meeting

To discuss meetings starting at 7.00pm as opposed to 7.30pm

(i) A council resolution is required and to amend the Standing Orders to reflect any agreed change

15 Planning Applications (late applications will be tabled at meeting)

To receive & discuss planning applications

Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Email: 15/06/2018

Case Ref. 18/0514/FULL Site Area: 175m²

Location: 55 Griffin Drive Penallta Hengoed CF82 6AB (UPRN 000043167717)

Proposal: Erect single storey orangery extension to rear of property

Case Officer: Miss E Rowley _ 01443 864776 _ rowlee@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314380 (E) 195406 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email: 08/06/2018

Case Ref. 18/0484/FULL Site Area: 290m²

Location: 68 Brynmynach Avenue Tredomen Hengoed CF82 7BZ (UPRN 000043019036)

Proposal: Erect detached garage to rear of property

Case Officer: Mr A Pyne _ 01443 864523 _ pynea@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314036 (E) 194400 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

See separate sheet

Date: 13/06/2018

CCBC letter Re: Planning Application 18/0006/COND