



**GELLIGAER COMMUNITY COUNCIL
CYNGOR CYMUNED GELLIGAER**

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Office Hours/Oriau Swyddfa – Wednesday & Thursday

Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR
COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

www.gelligaercommunitycouncil.org.uk

www.romangelligaer.org.uk

NOTICE OF FULL COUNCIL MEETING
WEDNESDAY 21st MARCH 2018 at 7.30pm

In line with legislation, all community council meetings are open to members of the public and press to attend.

Public Question Time – 15 minutes in total.

*Members of the public can address the councillors **prior** to the meeting. Decisions however cannot be made until the meeting commences and only if that item is listed on the agenda, otherwise it can be placed on the agenda for the next community council meeting for discussion and decision.*

Members of the public cannot speak during the meeting

To: Chair and Members of Gelligaer Community Council

15th March, 2018

Dear Chair/Councillors

You are summoned to attend a monthly meeting of GELLIGAER COMMUNITY COUNCIL that will be held **on Wednesday 21st March 2018, 7.30pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

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AGENDA

1 Apologies

2 Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

- 3 Book Development - Ms Tracy Wallbank, Petra Coordinator**
 (i) To receive costings/work plan
 (ii) To receive Petra publishing matrix
- 4 Gelligaer Welfare Access – Mr Lyn Davies, Mr Lenny Holton (Mr Gareth Williams & Mr Peter Bufton, Gelligaer Bowls also in attendance)**
- 5 Chairman’s Announcements**
- 6 Minutes**
 To receive and if approved to confirm and sign the minutes of the Ordinary Full Council meeting held on **07/03/2018** as an accurate record.
- 5 Matters Arising**
- 6 Finance – to be tabled**
(i) Balance of Funds
 To receive and confirm ‘Balance of Funds’ document, which includes list of authorised cheques and debit card payments – (Chairman and Vice to sign)
(ii) Reconciliation
 To receive reconciliation document (Non signatory member to sign reconciliation)
(iii) Bank Statements
 To receive and approve bank statements (Non signatory member to sign statements).
- 7 Financial Assistance (late applications will be tabled at meeting)**
(i) Easter Flowers – St Cattwg’s Church
- 8 Projects**
 (i) Project Summary
- 9 British Gas Care Plan Renewal 2018/19**
 Council is requested to consider renewing our Care Plan at a cost of £245.30
- 10 Reform of Data Protection Legislation - update**
- 11 Zurich Insurance Renewal 2018-19**
 (i) To receive Policy Schedule
 A council resolution is required to renew the policy for 2018-19 at a cost of £746.15
- 12 Independent Remuneration Panel (IRP) for Wales 2018**
 (i) To receive and note letter from Chair of the IRP, Mr John Baden
 (ii) To receive IRP Report February 2018 (pages 1-9, 40-45 are applicable to C&TC’s)
 A council resolution is required for Group B, Determinations 44, 46, 47, 48, 49, 50, 51 and 52
- 13 Planning Applications (late applications will be tabled at meeting)**
 To receive & discuss planning applications
 Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.