



**GELLIGAER COMMUNITY COUNCIL  
CYNGOR CYMUNED GELLIGAER**

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Office Hours/Oriau Swyddfa – Wednesday & Thursday

Ceri Mortimer  
CLERK TO THE COUNCIL / CLERC Y CYNGOR  
COUNCIL OFFICE / SWYDDFA Y CYNGOR  
LLWYN ONN, PENPEDAIRHEOL, HENGOED  
CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)  
[www.romanogelligaer.org.uk](http://www.romanogelligaer.org.uk)

**NOTICE OF FULL COUNCIL MEETING**  
**WEDNESDAY 23<sup>rd</sup> MAY 2018**

*In line with legislation, all community council meetings are open to members of the public and press to attend.*

*Public Question Time – 15 minutes in total.*

*Members of the public can address the councillors **prior** to the meeting. Decisions however cannot be made until the meeting commences and only if that item is listed on the agenda, otherwise it can be placed on the agenda for the next community council meeting for discussion and decision.*

*Members of the public cannot speak during the meeting*

**To: Chair and Members of Gelligaer Community Council**

**15<sup>th</sup> May 2018**

**Dear Chair/Councillors**

You are summoned to attend a monthly meeting of GELLIGAER COMMUNITY COUNCIL that will be held **on Wednesday 23<sup>rd</sup> May 2018, following the Annual Meeting** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol.

The business to be transacted is set out in the agenda below.

**Yours sincerely**

**Ceri Mortimer  
Clerk to the Council**

**encs**

**AGENDA**

**1 Apologies**

**2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**3 New Chairman's Announcements**

**4 Minutes**

To receive and if approved to confirm and sign the minutes of the Ordinary Full Council meeting held on **25/04/2018** as an accurate record.

**5 Matters Arising**

**6 Finance**

**(i) Balance of Funds**

To receive and confirm 'Balance of Funds' document, which includes list of authorised cheques and debit card payments – (Chairman and Vice to sign)

**(ii) Reconciliation**

To receive reconciliation document (Non signatory member to sign reconciliation)

**(iii) Bank Statements**

To receive and approve Lloyds bank statements (Non signatory member to sign statements).

**7 Notice of annual audit of accounts for the year ended 31 March 2018**

(i) To receive and note summary of timescale from our external auditors BDO LLP, outlining the audit arrangements

<b>Notice of Appointment of Date for the Exercise of Electors' Rights</b>	<b>21 May – 3 June 2018</b>
<b>Appointed date set for the exercise of elector's rights to inspect the Annual Return for year ended 31<sup>st</sup> March 2017</b>	<b>4 June – 29 June 2018</b>
<b>Statutory deadline for RFO &amp; Council to approve Annual Return</b>	<b>30 June 2018</b>
<b>Date by which BDO LLP are to receive approved Annual Return</b>	<b>2 July 2018</b>
<b>Council to publish certified Annual Return</b>	<b>30 September 2018</b>

**8 Financial Assistance 2018/19 – pink paper**

(i) Cefn Forest Marching Display Band

(ii) Ystrad Mynach Boys & Girls Band

**9 NJC National Pay Award for 2018/19**

To receive Nalc Employment Briefing E01-18 and new salary scales applicable from April 2018  
A Council resolution is required

**10 Projects**

(i) Project Summary - to receive and discuss

(ii) New Project Proposals:

a) End of WWI – poppies

To receive and discuss

b) Christmas Lighting

To receive and discuss quotation from Centregreat – pink paper (to be tabled)

c) Supporting Outstanding Individuals

To receive and note Statutory Guidance to Welsh Local Authorities on the Power to promote or improve Economic, Social or Environmental Well-Being under the Local Government Act 2000 (pages 5-6)

d) Clerk's report in relation to potential candidate – pink paper

e) Young Citizens Award - potential nominee for consideration.

**11 One Voice Wales – Motions for AGM 29<sup>th</sup> September 2019**

Up to 2 motions per members Council for consideration for debate at the AGM on Saturday 29<sup>th</sup> September 2018, which must arrive at this office no later than noon on Thursday 31<sup>st</sup> May 2018

- 12 Office Furniture** – to receive and discuss  
Members are requested to consider the purchase of one office chair to replace broken chair and two tables for the chamber.
- 13 Development at Former Greenhill School, Gelligaer.**  
Members are requested to consider that the stopping up order proceed on the basis of the revised plan which retains the layby in part as per drawing.
- 14 Next meeting date 27<sup>th</sup> June 2018 – group photos prior to meeting**  
To note
- 15 Planning Applications (late applications will be tabled at meeting)**  
To receive & discuss planning applications  
Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

**Email date: 11/05/2018**

**Case Ref. 18/0367/FULL Site Area: 211m<sup>2</sup>**

**Location: 34 Maes-Y-Dderwen Penpedairheol Hengoed CF82 8DP (UPRN 000043012710)**

**Proposal: Demolish existing conservatory and construct a new single-storey extension for disabled adaptation**

Applicant: Mr J Carpenter 34 Maes-Y-Dderwen Penpedairheol Hengoed CF82 8DP

Agent: Mrs S Denman 6 Clos Mynach Bryn Siriol Hengoed CF82 7TD

Case Officer: Mrs R Amundson \_ 01443 864347 \_ [amundrh@caerphilly.gov.uk](mailto:amundrh@caerphilly.gov.uk)

Ward: St Cattwg Map Ref: 313983 (E) 197429 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Email Date 03/05/2018**

**Case Ref. 18/0357/CLPU Site Area: 214m<sup>2</sup>**

**Location: 24 Griffin Drive Penallta Hengoed CF82 6AH (UPRN 000043167699)**

**Proposal: Obtain a Lawful Development Certificate for a proposed conservatory to the side elevation**

Applicant: Mr Tallon 24 Griffin Drive Penallta Hengoed CF82 6AH

Agent: Dunraven Windows Mr D Thomas St Davids House Heol Mostyn Village Farm Industrial Estate Pyle Bridgend CF33 6BJ

Case Officer: Mrs R Amundson \_ 01495 235120 \_ [amundrh@caerphilly.gov.uk](mailto:amundrh@caerphilly.gov.uk)

Ward: Ystrad Mynach Map Ref: 314392 (E) 195388 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Email date 03/05/2018**

**Case Ref. 18/0362/FULL Site Area: 16344m<sup>2</sup>**

**Location: Land At Grid Ref 313945 195746 Winding Wheel Lane Penallta Hengoed (UPRN 000043172292)**

**Proposal: Erect residential development and associated works**

Applicant: United Welsh Housing Association Mr S Hunter-Smith Y Borth 13 Beddau Way Caerphilly CF83 2AX

Agent: Asbri Planning Ltd Mr D Green Unit 9 Oak Tree Court Cardiff Gate Business Park Cardiff CF23 8RS

Case Officer: Mr C Powell \_ 01443 864424 \_ [powelc2@caerphilly.gov.uk](mailto:powelc2@caerphilly.gov.uk)

Ward: Ystrad Mynach Map Ref: 313945 (E) 195746 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated