



GELLIGAER COMMUNITY COUNCIL
Minutes of the Extraordinary Full Council Meeting of Gelligaer Community Council
Tuesday 16th October 2018 at the Council Office, Llwyn Onn, Penpedairheol.

PRESENT

Councillors: D Cushing, C M David, W David, M James, S A Milford, J A Pritchard (Vice Chair) and T Parry.

Clerk: C Mortimer

Vice Chair Cllr Judith Pritchard welcomed everyone to the meeting.

- 67 Apologies** – were received from Cllr A Angel due to work commitments, Cllr C Bezzina due to sickness, Cllr T H Matthews and Cllr R E Osborne due to other commitments.
- 68 Declarations of Interest**
Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk
There were no declarations.
- 69 Cefn Hengoed & Hengoed Memorial Project Costings – Derwendeg Primary School**
Clerk's report was tabled and discussed.
- (i)** Four companies were invited to tender for the installation of a memorial stone and garden at Derwendeg Primary School as per specification.
Work to commence Monday 29th October, during half term, and be completed in readiness for Armistice Service on Sunday 11th November 2018 and the Commemoration of 100 years.
RESOLVED: Council agreed that Voyle Construction be awarded the contract at a cost of £11,500
- (ii) Memorial Slab**
RESOLVED: Council agreed that Hengoed Memorials supply and inscribe black granite marble slab 750 mm wide, 1100mm long, 30mm thick at a cost of £1477.20 (incl. VAT and delivery)
- (iii) Planting**
RESOLVED: Council agreed planting to be undertaken to include lavender, daffodils directly into the ground and two earthenware pots. Estimated cost £150.
Maintenance of plants will be minimal
- (iv) Lease**
RESOLVED: Council agreed that the memorial site within the school grounds be on a long term lease to us.
An agreement/license is currently being drafted.
Due to the use of natural products maintenance of the site will be minimal.
Perhaps some weeding from time to time. The up keep long term will be the Community Council's responsibility.

(v) Key Holder Responsibilities

RESOLVED: A designated key holder from the community council will collect the keys from the school on Friday, open the gates at 10am Sunday morning, lock the gates at 4pm and return the keys to the school on Monday.

Clerk, Cllr Donna Cushing and Cllr T Parry to undertake this task.

(vi) Inscription

RESOLVED: Council agreed that the lettering on slab be in silver and that the Clerk & Cllr Teresa Parry agree the wording.

ADDENDUM: Cllr Teresa Parry and Clerk agreed the following wording

IN HONOUR OF
OUR FALLEN MEN AND WOMEN
OF CEFN HENGOED AND HENGOED
WHO SERVED DURING
THE GREAT WAR, WORLD WAR II
AND ALL OTHER CONFLICTS

ER COF AM Y RHAI A FU FARW
DROS EIN RHYDDID
RHAG I NI ANGHOFIO

IN MEMORY OF THOSE WHO DIED
FOR OUR FREEDOM
LEST WE FORGET

Members agreed that they are to research the names of the fallen in the area with the War Memorial Commission

(vii) Opening of Garden and Armistice Service

RESOLVED: Council agreed to action the following matters at an estimated cost of £200:

- It would be fitting to open the Garden on the day of Remembrance.
- Cllr Donna Cushing to make further enquiries with local Reverend and Cefn Hengoed Ladies Choir.
- Last post – Clerk to find bugler
- Order of Service – Clerk to make enquiries with Trinity Church for Order of Service template and the Community Council to carry the cost of design and printing.
- Wooden box with sand to be installed for wooden crosses – Clerk to arrange
- Signage for the garden – Clerk to arrange.
- Royal British Legion – Cllr Teresa Parry to approach
- Police – Cllr Donna Cushing to approach
- CCBC Wreath – Cllr Teresa Parry to arrange with Joy Thomas.

(viii) Any other matters – there was no other business.

Meeting Closed at 7.10pm

Signed: _____ **Chairman Date: 24th October 2018**