



**GELLIGAER COMMUNITY COUNCIL  
CYNGOR CYMUNED GELLIGAER**

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Office Hours/Oriau Swyddfa – Wednesday & Thursday

Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

[www.romangelligaer.org.u](http://www.romangelligaer.org.u)

**NOTICE OF FULL COUNCIL MEETING**  
**WEDNESDAY 22<sup>nd</sup> MARCH 2017**

*In line with legislation, all community council meetings are open to members of the public and press to attend.*

*Public Question Time – 15 minutes in total.*

*Members of the public can address the councillors **prior** to the meeting. Decisions however cannot be made until the meeting commences and only if that item is listed on the agenda, otherwise it can be placed on the agenda for the next community council meeting for discussion and decision.*

*Members of the public cannot speak during the meeting*

**To: Chair and Members of Gelligaer Community Council**

**15<sup>th</sup> March, 2017**

**Dear Chair/Councillors**

You are summoned to attend a monthly meeting of GELLIGAER COMMUNITY COUNCIL that will be held at **7.30pm on Wednesday 22nd March 2017** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol.

The business to be transacted is set out in the agenda below.

**Yours sincerely**

**Ceri Mortimer  
Clerk to the Council**

**encs**

**AGENDA**

**1 Apologies**

**2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**3 Chairman's Announcements**

**4 Minutes**

To receive, and if approved, to confirm and sign the minutes of the ordinary full council meeting held on **22/02/2017**

**5 Matters Arising**

**6 Current Financial Situation**

**Balance of Funds**

**(i)** To receive and confirm the current 'Balance of Funds' document, which includes list of authorised cheques and debit card payments – (Chairman and vice to sign)

**(ii) Cheques & Debit Card Payments**

Chairman to receive and sign copied cheques and debit card receipts

**(iii) Reconciliation**

To receive reconciliation document (Non signatory member to sign reconciliation)

**(iv) Bank Statements**

To receive bank statement (Non signatory member to sign statements).

**7 Re-appointment of Internal Auditor for Year Ended 31<sup>st</sup> March 2017**

A council resolution is required for the re-appointment of Internal Auditor Mr M Fisher to undertake our internal audit for 2016/17 at a cost of £300

**8 Financial Assistance** (late applications will be tabled at meeting)

- Wales Air Ambulance
- Kidney Wales - Walk for Life

**9 Insurance Renewal for 2017/18**

To receive and discuss

- (i) Insurance Renewal Proposal
- (ii) Town and Parish Council FAQ
- (iii) Local Council Policy Schedule for 2017/18

A council resolution is required to renew the insurance with Zurich Municipal for 2017/18 at a cost of £722.34

**10 Vacancies**

Due to members' work commitments the following vacancies have arisen:

- (i) Greenhill Ward - 1
- (ii) Tiryberth – 1

Members may want to consider either filling the vacancies through co-option or to wait until the elections on the 4<sup>th</sup> May 2017.

A council resolution is required

**11 Notice of Election of Councillors for Gelligaer Community Council on the 4<sup>th</sup> May 2017**

To receive 'Notice of Election', which is displayed on our noticeboards and social media.

Number of Community Councillors to be elected:

- Greenhill – 3
- Cascade – 2
- Tiryberth – 1
- Hengoed – 2
- Cefn Hengoed – 2
- Ystrad Mynach – 3

- 12 Notice of Election of Councillors for Caerphilly County Borough Council**  
To receive 'Notice of Election', which is displayed on our noticeboards and social media.  
Number of County Councillors to be elected for our area:  
Hengoed – 2  
St Cattwg – 3  
Ystrad Mynach – 2
- 13 Boundary Commission - 2018 review of Parliamentary Constituencies in Wales  
2<sup>nd</sup> Consultation Period**  
To receive and note.
- 14 Projects**  
**(i) Project Summary** – to receive & discuss
- 15 Planning Applications** (late applications will be tabled at the meeting)  
To receive and discuss:
- Case Ref. 17/0133/FULL Site Area: 257m<sup>2</sup>  
Location: 8 Llys Y Coed Ystrad Mynach Hengoed CF82 7FD (UPRN 000043042901)  
Proposal: Erect two-storey side extension part over the existing garage and enlarge driveway  
Applicant: Mr J Jones 8 Llys Y Coed Ystrad Mynach Hengoed CF82 7FD  
Case Officer: Mr A Pyne \_ 01495 235197 \_ pynea@caerphilly.gov.uk  
Ward: Ystrad Mynach Map Ref: 314327 (E) 193323 (N) Target Date: 13.04.2017  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated
- Case Ref. 17/0131/LA Site Area: 452m<sup>2</sup>  
Location: Tir-y-berth Meals-on-Wheels Horner Street Tir-y-berth (UPRN 000043172017)  
Proposal: Refurbish and change the use to provide office space  
Applicant: CCBC Corporate Services - Facilities Management Mr A Ford Ty Penallta Tredomen Business Park Ystrad Mynach Hengoed CF82 7PG  
Agent: CCBC (Building Consultancy) Mrs M Bower Ty Penallta Tredomen Business Park Ystrad Mynach Hengoed CF82 7PG  
Case Officer: Miss E Rowley \_ 01495 235271 \_ rowlee@caerphilly.gov.uk  
Ward: St Cattwg Map Ref: 315142 (E) 196839 (N) Target Date: 13.04.2017  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated
- Case Ref. 17/0166/TCA Site Area: 11m<sup>2</sup>  
Location: Gryphonn Concrete Products Viaduct Works New Road Hengoed CF82 8BG (UPRN 000043022187)  
Proposal: Remove oak tree  
Applicant: Gryphonn Concrete Products Old Mill Works Gelligroes Pontllanfraith Blackwood  
Case Officer: Mr A Pyne \_ 01495 235197 \_ pynea@caerphilly.gov.uk  
Ward: Ystrad Mynach Map Ref: 315376 (E) 194855 (N) Target Date: 10.04.2017  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated
- 16 Resolution required: Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**
- 17 Staffing Matters**  
**(i) 2016 - 2018 National Salary Award**  
To receive the National Joint Council's agreed pay scales for 2017-2018
- (a) Clerk's current salary SCP 34 £29,854 (2016/17) pro rata, increasing to £30,153 pro rata as from 1<sup>st</sup> April 2017, which is an increase of 1%  
A council resolution is required.
- (ii) Personnel Matters** – deferred from last meeting