



## GELLIGAER COMMUNITY COUNCIL

### MINUTES of the MEETING of GELLIGAER COMMUNITY COUNCIL held on Wednesday 22<sup>nd</sup> April 2015 7.30pm at Gelligaer Community Council Office, Council Chamber, Llwyn Onn, Penpedairheol.

#### PRESENT

**Councillors:** D Bolter, D Cushing, H David, W David, W Griffiths, T Matthews, T Parry, J A Pritchard (Chairman) and N Quarry.

**Clerk:** Ceri Mortimer

**In Attendance:** Mr Dave Cook

*Chairman, Cllr Judith Pritchard welcomed Mr Dave Cook to the meeting.*

#### 223 Mr Dave Cook to discuss potential project – After School Activities

As a governor and parent at a local primary school and on examining recent statistics Mr Dave Cook suggested that children receiving free school meals were less likely to attend after school curriculum activities. He intimated that this was likely to be the case at other schools. Following much discussion and various sources of funding recommended by the Members, it was suggested consultations takes place at the school to gain an insight into the childrens choices of after-school activities.

It was agreed that Mr Cook goes back to the PTA to suggest bringing in an activity that was free for all and to report back his findings to the council at a future meeting.

*Chairman, Cllr Judith Pritchard thanked Mr Dave Cook for attending the meeting.*

*Mr Dave Cook left the meeting*

#### 224 Apologies

Apologies were received from Cllr A Angel and Cllr M James due to work commitments and Cllr G Hughes due to poor health.

#### 225 Declarations of Interest

Cllr Dennis Bolter declared an interest in minute no.244 **(Planning)**

Cllr Wynne David declared an interest in minute no.244 **(Planning)**

#### 226 Chairman's Announcements

**Saturday 28<sup>th</sup> March** - Chairman Cllr Judith Pritchard commented on the success of the Chairman's Event, which was a lovely afternoon with the Melody Makers, Cefn Hengoed Majestic's Jazz Band and Dancelicious dance group performing. The Chairman presented cheques to the three performing groups as a token of our appreciation and support.

Cllr Judith Pritchard thanked the following members for their help on the day in setting up and for attending, it was very much appreciated:

Cllr Teresa Parry, Cllr Martyn James, Cllr Alan Angel, Cllr Donna Cushing and Cllr Hefin David. The Chairman and Members also thanked the Clerk for organizing the event and her contribution on the day, ensuring that it all went to plan.

Chairman, Cllr Judith Pritchard announced that she had delivered flowers to the following:

**Friday 27<sup>th</sup> March** – Mr and Mrs Phillips who celebrated their Golden Wedding Anniversary.

**Monday 30<sup>th</sup> March** – Mr and Mrs Hamer who celebrated their Platinum Wedding Anniversary. at the Scout Hall, Ystrad Mynach , Vice Chairman, Cllr Teresa Parry also attended.

**Thursday 9<sup>th</sup> April** - Mr and Mrs Rogers who celebrated their Diamond Wedding.

Cllr Judith Pritchard's visit was arranged to coincide with Caerphilly County Borough Council's Mayour, Cllr David Carter. They all had much to talk about as Mr Allan Rogers had previously been an MP for Rhondda for 18 years.

**Tuesday 7<sup>th</sup> April** – Attended a Planning Aid Wales workshop at Ty Penallta

Coming soon -

**Thursday 14<sup>th</sup> May** - 50+ Workshop – Invitation to all members to attend

**227 Minutes**

Minutes of the Council meeting held on **18/03/2015** were confirmed and signed as an accurate record

**228 Current Financial Situation**

The current financial situation of the Council as at **31/03/2015** was confirmed and signed as an accurate record.

**229 Notice of audit of accounts for the year ended 31 March 2015**

Correspondence from external auditors, Mazars LLP was received and the following timescale was noted for the Annual Return.

Timescale:

Statutory deadline for council to approve Annual Return	30 June 2015
Date by which Mazars are to receive approved Annual Return	3 July 2015
Appointed date set for the exercise of elector's rights to inspect Annual Return	31 July 2015
Council to publish certified Annual Return	30 September 2015

**230 Governance and accountability for local councils in Wales – A Practitioners Guide (2011) Amended December 2014**

It was noted that changes to the official guidance (Chapters 8 & 13), highlights the specific statutory requirements by councils, in preparation for the audit of the 2015-16 accounting statements, in relation to internal audit and budget setting & monitoring. It includes a more detailed description on the role of the Internal Auditor, together with an indication on how the function is expected to be carried out. All of which must be contained within a letter of engagement to the Internal Auditor. The Clerk has forwarded a copy of the amended guide to our Internal Auditor for his information.

An annual review of internal audit is also a requirement to be undertaken by council to determine the effectiveness of our system of internal control.

**231 Independent Remuneration Panel (IRP) for Wales - Annual Report February**

The annual report from the IRP and the clerks report was noted.

Determinations 42 – 47 are permissive powers and the council formally decided on the following:

**Determination (42)**

Each community and town council is permitted to make a payment to its members of a maximum amount of £100 per year for costs incurred in respect of telephone usage, information technology, consumables etc.

**Members RESOLVED that the following twin hatted members that served on the county council and the community council, would forgo their remuneration, and letters were received by the clerk reflecting their decision:**

**Cllr D Bolter, Cllr H David, Cllr W David, Cllr G Hughes, Cllr M James and Cllr J Pritchard.**

**Cllr A Angel, Cllr G Hughes and Cllr M James – due to their absence the clerk will seek letters confirming their position.**

### **Determination (43)**

Community and town councils may continue to make payments to their members in respect of travel costs for attending approved duties outside the area of the council. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowance as below:

- 45p per mile up to 10,000 miles in the year.
- 25p per mile over 10,000 miles.
- 5p per passenger per mile – passenger supplement.
- 24p per mile for private motor cycles.
- 20p per mile for bicycles

**Members RESOLVED to accept Determination 43**

### **Determination (44)**

The community council may continue to reimburse subsistence expenses to their members for attending approved duties outside the area of the council at the maximum rates set out below on the basis of receipted claims:

- £28 per day allowance for meals, including breakfast where not provided.
- £150 – London overnight.
- £95 – elsewhere overnight.
- £25 – overnight staying with friends/family.

**Members RESOLVED to accept Determination 44**

### **Determination (45)**

Community and town councils may continue to pay an Attendance Allowance to their members for attending approved duties outside the area of the council as follows;

- a. £16.23 for a period not exceeding 4 hours.
- b. £32.46 for a period exceeding 4 hours but not exceeding 24 hours.

**Members RESOLVED to accept Determination 45**

### **Determination (46)**

Community and town councils may continue to pay a Financial Loss Allowance to each of their members where such loss has actually occurred, for attending approved duties outside the area of the council as follows:

- a. £30.05 for a period not exceeding 4 hours.
- b. £60.11 for a period exceeding 4 hours but not exceeding 24 hours.
- c. £60.11 plus such amount as is payable under (a) and (b) above as appropriate for a period exceeding 24 hours.

**Members RESOLVED to accept Determination 46**

### **Determination (47)**

Community and town councils are authorized to provide a Civic Allowance to the Chair and Vice Chair of the council of an amount that each council deems appropriate to undertake the functions of that office – this item was deferred for future resolution at the Annual Meeting in May.

#### **232 Financial Assistance Bethel Evangelical Church - PROJECT**

It was RESOLVED that £2,500 be granted to **Bethel Evangelical Church** to improve disabled facilities at the church – this item will feature under projects

#### **Financial Assistance Cascade & District Allotment Association – Application No.1**

It was RESOLVED that £250 be granted to Cascade & District Allotment Association

#### **Financial Assistance Gelligaer ABC (Boxing Club) – Application No.2**

It was RESOLVED that £650 be granted to Gelligaer ABC (Boxing Club)

#### **Financial Assistance Gelligaer Historical Society – Application No.3**

It was RESOLVED that £200 be granted to Gelligaer Historical Society

## **Financial Assistance Ystrad Mynach Male Choir – Application No. 4**

It was RESOLVED that £400 be granted to Ystrad Mynach Male Choir

### **233 Local Council (Democracy) (Wales) Act 2013 (Commencement No.2) Order 2015**

It was noted that from 1<sup>st</sup> May 2015, the above Act requires community council's to:

- Publish on its website, notices, minutes, audited statements of accounts, members' and clerk's details – all of which the community council is already doing
- Register of Members' Interest – Members are requested to complete the enclosed Register of Interests form, as this too must be published on the website.

The Community Council will continue to publish all declarations of interest at each meeting to correspond with the minutes

### **234 One Voice Wales (OVW) Larger Council's Conference 8<sup>th</sup> July 2015 Hafod a Ynys, Royal Welsh Showground**

- OVW have invited the Community Council to undertake a presentation at the Larger Council Conference on our school environmental projects. The Clerk will put together a PowerPoint presentation and together with support from Cllr Judith Pritchard and Cllr Teresa Parry will deliver at this event. This will be confirmed by the next meeting.

### **235 One Voice Wales AGM Annual Conference Saturday 3<sup>rd</sup> October 2015 Council is invited to propose two motions for debate at the AGM**

There were no motions received.

### **236 Projects**

#### **(i) Roman Fort Guidebooks in Welsh**

In readiness for Eisteddfod yr Urdd at Llancaiach and to promote the Welsh language and our area, members were requested to ratify the decision of design and printing costs of £835.

It was RESOLVED that £835 be granted for the design and printing.

#### **(ii) After School Activities**

Following discussion earlier in the meeting it had been agreed that we await Mr Dave Cook's findings.

#### **(iii) Project Summary:**

##### **Project No. 348 – Youth Club, Cefn Hengoed**

Work: Rebuild/refurb centre.

Cost: £ 3,520 (fee for technical services)

##### **Project No. 345 - Women's refuge**

Work: to improve the interior to make more homely & welcoming for women & children.

Inventory of items/works has been drawn up

Cost of printing: £48 for printing & £300 for Welcome Packs for Gilfach & £300 on items for Ystrad Mynach

##### **Project No. 343 Ystrad Mynach Primary School Centenary Mosaic**

Work to be undertaken: Artists to work with children in designing and installing a mosaic in the grounds

Cost: £2,000

##### **Project No. 342 Hanging Baskets at Ystrad Mynach**

Work to be undertaken: Supply & fit 12 summer hanging baskets throughout the town plus planter on railings to the front of Pier Head building & daily watering

Cost: £3,406

**Project No. 339 – Poppy Planting to Commemorate WWI**

Work to be undertaken: Every child in our 8 primary schools to plant a poppy. Clerk to arrange schedule of planting. Cost: £796

**Project No.336 Motorbike Inhibitor between f/path on Hospital Road**

Work to be undertaken: Install Motorbike Inhibitor Cost: £950

**Project No.335 Day trip to the beach for families**

Work to be undertaken: 2 coaches from each community 1<sup>st</sup> ward (i) Gelligaer (ii) Tiryberth (iii) Hengoed & Cefn Hengoed, to transport families for a day out to Porthcawl

Cost: tbc

**Project No. 330 Bands in the Park**

Works to be undertaken: Bands in the Park 2015 at Tiryberth Park and Ystrad Mynach Park.

Cost: £698

**Project No. 228 Pantomimes 2015**

Work to be undertaken: To arrange Pantos at (1) Tiryberth Primary

(2) Gelligaer Community Centre (3) Lyndsey Club (4) Hengoed Community Centre (5) Ystrad Mynach x 2 (Lewis Girls) & Penybryn Cost: £3,875

**Project No. 222: Tiryberth Memorial**

Work to be undertaken: Hard standing & pathway completed, now names are required for inscriptions on the granite. Member is making enquiries

**Project No. 218: Wild Flower Sowing**

Work to be undertaken: sowing/planting at: (1) Tiryberth park banking

(2) by The Cross P/H (3) on triangular section of grass near Derwendeg Primary

(4) in the verge past the entrance and R/A to Brynsiriol estate Cost: £1,250

**Project No. 217: Pensioner bungalows, Heol Dewi Hengoed**

Work to be undertaken: 4 car parking spaces Cost: £5,000

**Project No. 212: Bi-annual Gelligaer Young Citizens Award**

Work to be undertaken: Presentation for good deeds within the community

Cost: £205 Next event: tbc

**Project No. 167: Gelligaer Community Newsletter**

Work to be undertaken: Newsletter – Summer 2015

Cost: £1150 & distribution costs

**New Project – Health messages on TV monitors**

Work to be undertaken: quote received for TV monitor (£619) & brackets (£63), awaiting installation costs

**New Project - Orchid Close & Churchfield Close (to the r/o) Tiryberth** – to work in partnership to smarten area up, provide a bench. Member to contact Rhodri Lloyd.

**New Project – Pottery Lane**

Work to be undertaken – smarten up area, to rid of litter and restore natural beauty

**237 Caerphilly County Borough Council (CCBC) Recycling Consultation**

Members discussed the severity of the situation as in recycling currently becoming contaminated due to mixed recycling in bins.

It was RESOLVED that Gelligaer Community Council supports CCBC's Cleansing Section initiating the usage of green clear plastic bags for recyclables, thus allowing operatives at a glance to identify whether the contents of the bag have been contaminated or not. Green clear bags are used in Cardiff and are proving to be very successful.

Fines are imposed on Cardiff residents that do not comply with the recycling scheme.

**238 Caerphilly County Borough Council Consultation – Strategic Review of Leisure Facilities (Draft Version 2)**

Members discussed the current situation and one member expressed a fear that the Sue Noakes Leisure Centre would cease. The majority of members (5 in favour, 1 against, 1 abstention) agreed that one purpose built centre with pool be strategically placed within the mid valley area, known as the Northern Connections Corridor (NCC). Within the NCC are two principal towns, Ystrad Mynach and Blackwood.

**239 Caerphilly County Borough Council – Thank you for your contribution to our Budget Consultation 2015/16**

Correspondence from CCBC was noted which included the Community Council's recommendation to retain an Environmental Health Officers post, which was accepted by CCBC.

**240 Penybryn Village Hall Management Committee**

Correspondence from CCBC's Mr Steve Hawkins was noted.

Due to recent resignations on the management committee Members were extremely concerned that the hall would close. Nominations were therefore requested from Members to sit on the Penybryn Village Hall Management Committee.

Cllr Hefin David was nominated, it was therefore RESOLVED that Cllr Hefin David sit on the committee as 'Trustee of the Charity'.

**241 Velothon Wales – temporary road closure consultation Sunday 14<sup>th</sup> June 2015**

Correspondence was received and noted.

**242 Highways Act 1980 Section 119 Diversion of Footpath 19 at Tiryberth Farm Hengoed**

It was RESOLVED to re-affirm the original decision in March 2015:

'Council strongly objected to the diversion of footpath 19 on the following grounds:

- (i) Entrance to the footpath (E-D) is on land not under the control of the applicant
- (ii) Local residents using the footpath will have to walk much further from Cefn Hengoed to Penpedairheol'

**243 Special Planning Committee Agenda Notification in respect of surface mine works at Nant Llesg**

Correspondence and date of Special Planning Committee was received and noted as June 24<sup>th</sup> Ty Penallta, 2.00pm.

*Cllr Dennis Bolter and Cllr Wynne David declared an interest in the next item and subsequently left the meeting, thus playing no part in the ensuing discussions.*

*Cllr T Matthews left the meeting*

**244 Planning Applications**

To receive and discuss the following:

**Case Ref. 15/0163/FULL Site Area: 259m<sup>2</sup>**

**Location: 24 Penallta Road Ystrad Mynach Hengoed CF82 7AN**

**Proposal:** Erect an extension to existing cafe to provide additional seating area

**Applicant:** Admiral Building Solutions Mr P Griffiths Office 18 Bedwas Court Bedwas House Industrial Estate Caerphilly CF38 8HX

**Agent:** FTAA Ltd Mr R Field 6 High Street Crickhowell Powys NP8 1BW

**Case Officer:** Mr C Powell 01495 235019 \_ powelc2@caerphilly.gov.uk

**Ward:** Ystrad Mynach **Map Ref:** 314515 (E) 194506 (N) **Expected Decision Level:** Delegated

**Community Council:** Gelligaer Community Council - **NO OBJECTIONS**

**Case Ref. 15/0164/FULL Site Area: 235m<sup>2</sup>**  
**Location: 29 Acorn Lane Glyn-gaer Gelligaer Hengoed CF82 8FS**  
**Proposal:** Erect a double side extension  
**Applicant:** Mrs S Morgan 29 Acorn Lane Glyn-gaer Gelligaer Hengoed CF82 8FS  
**Case Officer:** Mr C Powell 01495 235019 \_ powelc2@caerphilly.gov.uk  
**Ward:** St Cattwg **Map Ref:** 314125 (E) 196861 (N) **Expected Decision Level:** Delegated  
**Community Council:** Gelligaer Community Council – **NO OBJECTIONS**

**Case Ref. 15/0170/FULL Site Area: 387m<sup>2</sup>**  
**Location: 24 Hillside Terrace Tredomen Hengoed CF82 7BT**  
**Proposal:** Dismantle existing garage and to erect a new garage  
**Applicant:** Mr C Bunce 24 Hillside Terrace Tredomen Hengoed CF82 7BT  
**Case Officer:** Mr C Powell 01495 235019 \_ powelc2@caerphilly.gov.uk  
**Ward:** Ystrad Mynach **Map Ref:** 313857 (E) 194471 (N) **Expected Decision Level:** Delegated  
**Community Council:** Gelligaer Community Council – **NO OBJECTIONS**

**Case Ref. 15/0200/FULL Site Area: 708m<sup>2</sup>**  
**Location: 1 Station Cottages Glan-y-nant Blackwood NP12 3XN**  
**Proposal:** Erect conservatory  
**Applicant:** Mr P Morrissey 1 Station Cottages Glan-y-nant Blackwood NP12 3XN  
**Agent:** Mr P Perry 21 Maes Watford Caerphilly CF83 1LP  
**Case Officer:** Mr C Boardman 01495 235037 \_ boardc@caerphilly.gov.uk  
**Ward:** St Cattwg **Map Ref:** 314980 (E) 197466 (N) **Expected Decision Level:** Delegated  
**Community Council:** Gelligaer Community Council – **NO OBJECTIONS**

**Case Ref. 15/0266/FULL Site Area: 1630m<sup>2</sup>**  
**Location: 12 Cae Pen Y Waun Hengoed CF82 7RQ**  
**Proposal:** Remove grass bund and planting to front of house and create blocked parking with retaining perimeter boundary wall  
**Applicant:** Miss L Jones 12 Cae Pen Y Waun Hengoed CF82 7RQ  
**Agent:**  
**Case Officer:** Mr C Powell 01495 235019 \_ powelc2@caerphilly.gov.uk  
**Ward:** Hengoed **Map Ref:** 315226 (E) 195425 (N) **Expected Decision Level:** Delegated  
**Community Council:** Gelligaer Community Council – **Cllr Judith Pritchard to query further and inform the Clerk**

**Case Ref. 15/0203/FULL Site Area: 1695m<sup>2</sup>**  
**Location: 22 Pwll Yr Allt Tir-y-berth Hengoed CF82 8FR**  
**Proposal:** Erect two-storey extension  
**Applicant:** Mr G Eales 22 Pwll Yr Allt Tir-y-berth Hengoed CF82 8FR  
**Agent:**  
**Case Officer:** Mr C Powell 01495 235019 \_ powelc2@caerphilly.gov.uk  
**Ward:** St Cattwg **Map Ref:** 314919 (E) 197182 (N) **Expected Decision Level:** Delegated  
**Community Council:** Gelligaer Community Council – **NO OBJECTIONS**

**The meeting closed at 9.10 pm**

Signed: \_\_\_\_\_ Chairman