



**GELLIGAER COMMUNITY COUNCIL  
CYNGOR CYMUNED GELLIGAER**

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Office Hours/Oriau Swyddfa – Wednesday & Thursday

Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

[www.romangelligaer.org.u](http://www.romangelligaer.org.u)

**NOTICE OF FULL COUNCIL MEETING**  
**WEDNESDAY 22 June 2016 at 7.30pm**

*In line with legislation, all community council meetings are open to members of the public and press to attend.*

*Public Question Time – 15 minutes in total.*

*Members of the public can address the councillors **prior** to the meeting. Decisions however cannot be made until the meeting commences and only if that item is listed on the agenda, otherwise it can be placed on the agenda for the next community council meeting for discussion and decision.*

*Members of the public cannot speak during the meeting*

**16th June 2016**

To The Chairman and Members of  
Gelligaer Community Council

**Dear Chairman/Councillors,**

You are summoned to attend a monthly meeting of GELLIGAER COMMUNITY COUNCIL that will be held **on Wednesday 22nd June 2016 at 7.30pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol. CF82 8BB

The business to be transacted is set out in the agenda below and attached.

**Yours sincerely**

**Ceri Mortimer**  
Clerk to the Council

**encs**

**AGENDA**

**1 Apologies**

**2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**3 Project Update – Mr Paul Cooke**

**(i) School Solar Project**

**(ii) Compost Toilet at Parc Penallta**

**4 Chairman’s Announcements**

**5 Minutes**

To receive, and if approved, to confirm and sign the minutes of the Annual Council meeting held on **18/05/2016**

**6 Matters Arising**

**7 Minutes**

To receive, and if approved, to confirm and sign the minutes of the Ordinary Full Council meeting held on **18/05/2016**

**8 Matters Arising**

**9 Current Financial Situation as at 16/06/2016**

**(i) Balance of Funds**

To receive and confirm the current ‘Balance of Funds’ document, which includes list of authorised cheques, direct debits and debit card payments – (Chairman and Vice to sign)

**(ii) Cheques & Debit Card Payments**

Chairman to receive, approve and sign copied cheques and debit card receipts

**(iii) Reconciliation**

To receive and approve ‘Reconciliation’ document (Non signatory Member to sign reconciliation)

**(iv) Bank Statements**

To receive bank statement no’s 22, 80, 30 & 85 (Non signatory member to sign statements).

**10 Annual Return Year Ended 31<sup>st</sup> March 2016**

**(i) Internal Audit (to be tabled at the meeting)**

The internal audit has been carried out in accordance with the Council’s needs. On the basis on the findings in the areas examined, the internal audit conclusions are summarised in the table of the Annual Return. Also set out within the table are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

**(ii) Council Approval and Certification**

Council is responsible for the preparation of the accounting statements in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014 and for the preparation of the Annual Governance Statement.

Therefore Council is requested to approve

(a) Accounting Statements for 2015/16

(b) Annual Governance Statement (Part 1)

(c) Annual Governance Statement (Part 2)

The Clerk/RFO is to sign the ‘Certification’ section and the Chairman is to sign the ‘Approval by the Council’ section of the Annual Return.

- 11 2016 - 2018 National Salary Award**  
 (i) To receive correspondence in relation to the National Joint Committee for Local Government Services (NJC) reaching an agreement on new salary scales.  
 (ii) To receive Clerk's Report
- 12 Financial Assistance** (applications to be tabled at meeting incl. late applications)  
 (i) Arthritis Care  
 (ii) Cascade Carvers (deferred from last month)  
 (iii) Shelter Cymru
- 13 Minor Authority Representatives on the Board of Governors - Vacancies exist from the 20<sup>th</sup> June 2016 at:**  
 (i) Hengoed Primary School – nominations required  
 (ii) Ysgol Gymraeg Bro Allta – nominations required
- 14 One Voice Wales – Motion for 2016 AGM**  
 Council is invited to propose a **maximum of two** motions for debate at the AGM on Saturday 1st October 2016, which must arrive at this office **no later than noon on Friday 1st July 2016** for consideration by the Conference Agenda Committee.
- 15 Projects**  
 (i) Day trip to Barry – posters, safety information/Risk Assessment and forms to be distributed  
 (ii) Children's bilingual book to discuss launch at Glyngaer Primary School, availability etc.  
 (iii) Band in the Park 26<sup>th</sup> June 2016 – posters to be distributed  
 (iv) Project Summary:  
 Members to approve:  
 (b) Family day trip reduction to £1,620  
 (c) Band in the Park cost: £281  
 (d) Pantomime reduced to £4,095 due to the loss of a show on the 18<sup>th</sup>, unless another venue suggested
- 16 Planning Applications**  
 To receive and discuss the following:

Case Ref. 16/0378/ADV Site Area: 8839m<sup>2</sup>

Location: Lidl Foodstores Pengam Road Ystrad Mynach Hengoed CF82 8AA

Proposal: Replace existing flag pole sign with 6m high totem sign

Applicant: Lidl UK GmbH C/o Agent

Agent: Bilfinger GVA Mr M Southall One Kingsway Cardiff CF10 3AN

Case Officer: Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314767 (E) 194470 (N) Target Date: 11.07.2016

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 16/0387/COU Site Area: 284m<sup>2</sup>

Location: Bridge Croft Kennels Tir Adam Uchaf Farm Heol Adam Gelligaer Hengoed CF82 8FU

Proposal: Change the use of dog kennels to holiday-let accommodation

Applicant: Mr & Mrs M Bettinson Bridge Croft Kennels Tir Adam Uchaf Farm Heol Adam Gelligaer Hengoed CF82 8FU

Case Officer: Mr C Boardman 01495 235037 boardc@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 312551 (E) 198181 (N) Target Date: 12.07.2016

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 16/0392/FULL Site Area: 480m<sup>2</sup>  
Location: 25 Cae Melyn Hengoed CF82 7RT  
Proposal: Erect a double extension to the side and a single extension to the rear  
Applicant: Mrs Jones 25 Cae Melyn Hengoed CF82 7RT  
Agent: Williams Architectural Design Services Mrs K Williams 3 Tansy Close Penpedairheol Caerphilly CF82 8LF  
Case Officer: Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk  
Ward: Hengoed Map Ref: 315039 (E) 195384 (N) Target Date: 26.07.2016  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 16/0400/FULL Site Area: 331m<sup>2</sup>  
Location: 36 Merlin Avenue Penallta Hengoed CF82 6AY  
Proposal: Erect single storey side extension  
Applicant: Mr & Mrs Jones 36 Merlin Avenue Penallta Hengoed CF82 6AY  
Agent: Penrose Architectural Services Mr D Watkins 46 High Street Pengam Blackwood  
Case Officer: Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk  
Ward: Ystrad Mynach Map Ref: 314206 (E) 195933 (N) Target Date: 18.07.2016  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 16/0489/FULL Site Area: 264m<sup>2</sup>  
Location: 7 Duffryn Close Penpedairheol Hengoed CF82 8DN  
Proposal: Construct a garage and provide dormer windows to house  
Applicant: Mr A Berry 7 Duffryn Close Penpedairheol Hengoed CF82 8DN  
Agent: Bryson Developments Mr Fitzpatrick 5A Riverside Court Arrowford Building Commercial Street Pontllanfraith NP12 2JG  
Case Officer: Mrs R Amundson 01495 235120 amundrh@caerphilly.gov.uk  
Ward: St Cattwg Map Ref: 313949 (E) 197604 (N) Target Date: 08.08.2016  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated