



## GELLIGAER COMMUNITY COUNCIL

### Minutes of the Ordinary Full Council Meeting of Gelligaer Community Council on Wednesday 20<sup>th</sup> September 2017, Council Office, Llwyn Onn, Penpedairheol.

#### PRESENT

**Councillors:** A Angel, C M David, W David, W Griffiths, M James (Chairman), R Osborne, T Parry, S A Milford & J A Pritchard.

**Clerk:** C Mortimer

**In Attendance:** Mr Rhodri Lloyd

Chairman Cllr Martyn James welcomed all to the meeting.

#### 62 **Playground Penpedairheol –Officer Rhodri Lloyd in attendance.**

Due to complaints on social media from local people in respect of the playground at Penpedairheol looking “tired” and in “need of refurbishment”, Caerphilly County Borough Council (CCBC) Special Project’s Officer Mr Rhodri Lloyd was invited to attend our meeting to discuss refurbishment initiatives.

Following much discussion in relation to suggestions of relocation of park and estimated associated costs of £30k with CCBC agreeing to match funding, members agreed to address the issues raised on social media in relation to the existing playground at Penpedairheol.

Resolved: Council agreed that Mr Rhodri Lloyd obtain costings for the refurbishment of the existing playground to include metal cut outs for the fencing, fence to be painted, new pieces of equipment and power wash the floor. Mr Rhodri Lloyd will obtain costings.

It was also noted that CCBC were hosting Pride in your Place awards again this year and a community clean-up with Keep Wales Tidy and Cwm Calon Action Group at Pottery Lane on Friday between 10.00 - 2.00pm.

Chairman Cllr Martyn James thanked Mr Rhodri Lloyd for his attendance.

*Mr Rhodri Lloyd left the chamber*

#### 63 **Apologies**

Apologies were received from Cllr C Bezzina due to family commitments, Cllr D Cushing due to being unwell and Cllr T Matthews due to a holiday.

#### 64 **Declarations of Interest**

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council’s Constitution and the Code of Conduct for both Councillors and Clerk.

Cllr T Parry declared an interest in Minute no. 71 v (Cascade Carvers Financial Assistance) and Minute no. 81 Case Ref. 17/0671/RET (Planning)

Cllr A Angel & Cllr W David declared in interest in min no.81 (Planning)

#### 65 **Chairman’s Announcements**

Chairman Cllr Martyn James announced the following:

- Members & Clerk attended the Bargoed & District Art Society’s Annual Exhibition at Llancaiach Fawr in August and reported that it was excellent again this year.
- Members noted that there is a Community Garden visit to Goetre, Abergavenny on 2<sup>nd</sup> October leaving DWR village hall at 5.30pm

- Members agreed to invite Cllr Jayne Garland to come to a future meeting to speak about orchards and bee keeping.
- Cllr Martyn James read out a letter received from Head Coach Mr Bill Summers from Gelligaer & District Boxing club in respect of Mr Kyron Jones' sporting achievements, a Welsh Champion since the age of 10 years old and recently at 19 years he won the senior middle weight 75k title, boxing men up to 35 years of age. He has been selected to represent Wales in the Commonwealth games in Australia 2018.  
Members nominated and agreed that Mr Kyron Jones be awarded a Young Citizen's Award and invite him and his family to Llancaiach for our presentations.

## 66 Minutes

Minutes of the Ordinary Full Council meeting held on 26/07/2017 were received, approved and signed by the Chairman of the meeting, as an accurate record.

## 67 Matters Arising

Minute no.46 - Cllr Martyn James nominated Ms Rhiannon Stone for a Young Citizen's Award in recognition of her fundraising efforts for Ystrad Mynach Park.

**Resolved:** Council agreed Ms Stone's nomination and that she be invited our forthcoming presentation at Llancaiach Fawr.

It was noted that Cllr Martyn James had deposited approximately £2,000 of the funds raised from the event into the Chairman's Account for safe keeping. Clerk to request advice from One Voice Wales.

## 68 Finance

### (i) Balance of Funds

Resolved: Council received and approved the 'Balance of Funds' document, which included list of authorised cheques and debit card payments to the 13<sup>th</sup> September 2017, the Chair and Vice duly signed.

### (ii) Cheques & Debit Card Payments

Resolved: Chair received and approved copied cheques and debit card receipts and duly signed

### (iii) Reconciliation

Resolved: Council received and approved the reconciliation document and a non-signatory member duly signed.

### (iv) Bank Statements

Resolved: Council received and approved bank statement no's 48, 49, 94, 90 & 44 and a non-signatory member duly signed.

**(v) Cleanearth** – Council received and noted one payment to the sum of £8k was received in February 2016 and the next payment of £8k will be received in May 2018

## 69 Unity Trust – New Account

*Due to Financial Services Compensation Scheme (FSCS) protection limit of £85,000 with Lloyds Bank, Council requested at our last meeting in July that the Clerk research an account with Unity Trust.*

(i) Information in relation to opening an account with Unity Trust was received and noted  
Resolved: Council agreed that the Clerk opened an account with Unity Trust in the name of Gelligaer Community Council

(ii) Resolved: Council agreed that the Clerk transfer a sum of £45,000 from the Lloyds Business Bank Account \*\*\*\*\*440 to the new account

(iii) Resolved: Council agreed that the Clerk be an authorised to submit payments online with Unity Trust and Cllr D Cushing, Cllr C David & Cllr T Parry be authorised signatories on the account. Invoices are not paid until two of the three signatories authorise payment on line. The same principle applies as with cheques.

(iv) Resolved: Council agreed that the Roman Fort Account \*\*\*\*\*977 be closed and the total sum of monies (£18,825.78 as at 28<sup>th</sup> July 2017) be transferred to the 30 Day Notice Account\*\*\*\*\*961, due to monthly bank service charges of £5.00 and the account being surplus to requirements

## **70 External Audit – Annual Return Year Ended 31<sup>st</sup> March 2017**

(i) Letter was received and noted from external auditors BDO concluding that there were no issues arising from the audit for 2016/17

(ii) Annual Return Year Ended 31<sup>st</sup> March 2017

Resolved: Council agreed to accept and approve the Annual Return for 2016/17

(iii) Notice of Conclusion of Audit – Council noted that the notice will be displayed on our website with the Annual Return indefinitely, and placed on our noticeboards for a minimum of 14 days.

## **71 Financial Assistance 2017/18**

### **i. Eisteddfod y Cymoedd Application No.11**

Resolved: Council agree to fund £250 to Eisteddfod y Cymoedd

### **ii. Gelligaer & District Boxing Club Application No.12**

Resolved: Council agreed to fund £650 to Gelligaer District Boxing Club (Presentation)

### **iii. Gelligaer Historical Society Application No.13**

Resolved: Council agreed to fund £200 to Gelligaer Historical Society (Presentation)

### **iv. Tredomen Allotments Association Application No.14**

Resolved: Council agreed to fund £350 to Tredomen Allotment Association (Presentation)

*Cllr Teresa Parry declared an interest in the next item and left the chamber thus playing no part in the ensuing discussions.*

### **v. Cascade Carvers Application No.15**

Resolved: Council agree to fund £100 to Cascade Carvers (Presentation)

*Cllr Teresa Parry returned to the meeting.*

### **vi. Greenhill Primary School – Council agreed that the Clerk to write to the school advising them that we can only support their PTA**

## **72 Projects**

**(i) Cleanearth Project** - schools to get up close to our wind turbine in Ystrad Mynach

Resolved: Council agreed that this project be placed on our project summary for delivery in the spring/summer.

### **(ii) Project Summary**

#### **Project No.369 Bollards installation at Llwyn Onn**

Work: Installation of bollards to alleviate parking issues

Cost: £3, 200 GCC's contribution: £2,000 (min no.16(ii) 17/05/17)

#### **Project No.368 Calvary Evangelical Chapel**

Work: Installation of disabled toilets

Cost: £2,934 alongside Welsh Church Fund's contribution of £1,466 (min no.16 (i) 17/05/7)

**Project No. 367 Gelligaer Allotment Association**

Work: Supply and install new roof to concrete shed & removal of waste.  
Cost: £1,750 in total to the two cheapest contractors to undertake the work.

**Project No. 366 Mr Graham Moore Memorial**

Work: (i) Support a memorial on Pengam Road. (ii) Change of name request agreed by CCBC from Cascade Playing Field to the Graham Moore Playing Field (iii) Player of the year trophy.

Family member is enquiring with football clubs to raise additional funding.

Cost: £1,500

**Project No. 363 Bus Shelter o/s Derwendeg Primary School**

Work: Supply & install bus shelter

Cost: £5,000

**Project No. 362.1 Community Benefit – Solar Schools**

Work: Supply & Install solar panels as gifts to remaining 2 primary schools

Cost: £10,622

**Project No. 358 Glanynant**

Work: Supply & Install green loop fencing remaining stretch near Glanynant Memorial Hall.

Cost: £9,272 (plus area forum monies £4228)

**Project No. 355 Christmas Lighting throughout area**

Work: Install 63 figurines, dress 7 trees, curtain of lights.

Cost: £10,000 increased

**Project No.353 Ystrad Mynach Christmas Market 2017**

Work: Annual contribution towards the Christmas market to ensure its continuity.

Cost: £2,000

**Project No. 348 – Youth Club, Cefn Hengoed**

Work: Rebuild/refurbishment centre.

Cost: £ 3,520 (fee for technical services)

**Project No. 342 Annual Hanging Baskets at Ystrad Mynach**

Work: Supply & fit 14.5 summer hanging baskets throughout the town plus planter on railings to the front of Pier Head building & daily watering

Cost: £3,650

**Project No.335 Family Day Trip**

Work: 2 coaches from each community 1<sup>st</sup> ward (i) Tiryberth x 2 (ii) Gelligaer x 2 (iii) Hengoed x 1 & Cefn Hengoed x 1, to transport families for a day out to Barry Island

Cost: £1,620

**Project No. 228 Pantomimes 2017**

Work: Coordinate pantomime performances at 8 venues:

(i) Penybryn Village Hall (ii) Gelligaer Community Centre (iii) Lindsay Club Wed 7<sup>th</sup> Dec 5.30pm (iv) Tiryberth Primary (v) Hengoed Community Centre (vi) Cascade Community Centre (vii) Lewis Girls, Ystrad Mynach (viii) Glanynant Memorial Hall Cost: £4,680 (plus £100 for stage at Penybryn)

**Project No. 218: Wild Flower Sowing**

Work: sowing/planting at: (1) Tiryberth park banking

(2) by The Cross P/H (3) on triangular section of grass near Derwendeg Primary

(4) in the verge past the entrance and R/A to Brynsiriol estate Cost: £1,250

**Project No. 212: Gelligaer Young Citizens Award**

Work: Presentation for good deeds within the community

**Project No. 167: Gelligaer Community Newsletter**

Work: Bi-annual newsletter (Issue.10 Sept/Oct)

Cost: £1150 x 2 & distribution costs

**New Project: Cefn Hengoed Memorial**

Work: Installation of memorial in Cefn Hengoed.

Cost: Possible location established. Quotes required

**New Project: The Walk Ystrad Mynach** Kissing gate to be replaced with a motorbike inhibitor on cycle track/footpath adjacent to no.16 The Walk, Ystrad Mynach. Awaiting quotation.

**Community Infrastructure Levy Projects:**

**Project No. 367 CIL Project Welfare Playground Cefn Road, Hengoed**

Work: Installation of pathway to access welfare

Cost: £1,819.24

**Community Benefit Projects:**

**Project No. 362 Community Benefit – Solar Schools**

Work: Supply & Install solar panels as gifts to all 8 primary schools, plus asbestos & structural surveys.

Cost: £33,000 2015/16 & £13,000 2016/17

**Project No. 361 Community Benefit – write & publish children’s book (& book mark)**

Work: Community 1<sup>st</sup> to work with families to write local book for children (bilingual)

Cost: £5,000 plus £300 to fund two further book launches & workshops at Hengoed Primary & YGG Penalltau July

**Project No. 360 Community Benefit – Compost toilet**

Work: Install disabled compost toilet at Parc Penallta suitable for all to use. Cost: £8,000

**(iii) Project Proposal : Bus Shelter installation in layby near Cross Inn, Gelligaer**

Resolved: Council agreed to fund £3,000 for the supply and installation of a cantilever bus shelter on the pathway.

**(iv) Project Proposal: Halloween and Bonfire Project**

Correspondence from Gwent Association of Voluntary Organisations Holiday Coordinator Beth Moss was received and discussed

Resolved: Council agreed to fund £750 towards this project on the proviso that all youths are from our area and that a report on the effectiveness of the project in reducing anti-social behaviour be provided following the event.

**73 Aneurin Bevan Community Health Council Consultation**

The following documents were received and discussed:

- (i) Fact Sheet
- (ii) Community Health Council (CHC) Key Messages
- (iii) Special Council Visits
- (iv) Case studies 1,2,3 & 4
- (v) CHC Consultation & response form

Resolved: Council unanimously agreed that delegated powers be given to Cllr Judith Pritchard and the Clerk to meet to prepare a response on behalf of the Council in full support of the Community Health Council as (1) the CHC was meeting the service and (2) the CHC should be retained but to be enhanced.

Addendum - Response to Consultation sent 21/09/2017 to :

*'Following our ordinary full council meeting on 20<sup>th</sup> September 2017 Gelligaer Community Council resolved to reply to the Welsh Government consultation on Services Fit for the Future as follows.*

*We support the retention of Community Health Councils with enhanced functions to cover social care as well as health.*

*The committed and trained volunteers provide good value for money and an excellent service to their local communities*

*We believe that CHC should have greater flexibility to recruit their own members.*

*We do not feel that replacing the existing Community Health Council with a new body to represent the citizen's voice will necessarily lead to improved services for citizens. However if a new patient's voice organisation is established it should have the statutory right to carry out visits to both NHS establishments (hospitals, doctors surgeries and ambulance stations) and social care establishments.*

*It should have a strong scrutiny function which is lacking in the proposals put forward in the White Paper. The new body should also be completely independent of Welsh Government and local health boards. It should have a local rather than a national focus'.*

**74 Minor Authority Governor Vacancy at Ystrad Mynach Primary**

This item was deferred for further information.

**75 Welsh Government (WG) – Electoral Reform in Local Government.  
Closing date 10/10/2017**

- (i) 'Making Changes – A young peoples consultation'  
This document was noted
- (ii) Consultation document – received and discussed.
- (iii) WG Response form was received and completed by the Clerk.

*(Addendum – consultation response submitted 05/10/2017 Ref. 65136222)*

**76 Welsh Government – Community & Town Council (CTC) Clustering**

The following were received and noted

- (i) CTC Clustering: Funding to support the initial setting up or joint arrangements
- (ii) CTC Guidance
- (iii) CTC Application Form

**77 Biffa Volunteering Scheme 2017**

It was noted that this excellent initiative would provide up to 10 Biffa employees to undertake work within our community. Skips would also be provided and waste removed. Members suggested the following areas, but would go away and think about other areas.

1. Black path between Cefn Hengoed & Tiryberth
2. Railways Station opposite Nancy's Café
3. Land by Estate agents in Ystrad Mynach, leading down to the river.

**78 CCBC Well Being Workshops - Tuesday 21st November 2017, 6:00pm to 8:30pm at  
Siloh Christian Centre, Ystrad Mynach**

This item was received and noted.

**79 Caerphilly County Borough Council – Household Survey 2017**

It was noted that every two years CCBC carry out a resident's survey to evaluate current delivery of services and remodel service provision based on feedback. Questionnaires must be completed by 29<sup>th</sup> September 2017.

**80 One Voice Wales (OVW) – National Conference & AGM on Saturday 30<sup>th</sup> September 2017, Royal Welsh Showground, Builth Wells**

(i) Members noted guest speakers at the conference -Mark Drakeford AM, Cabinet Secretary for Finance and Local Government and Huw Vaughan Thomas, Auditor General for Wales. Cllr Judith Pritchard, Cllr Teresa Parry and the Clerk to attend.

(ii) Motions from OVW for debate were received and noted

Resolved: Council agreed to the proposal of an up to 3% uplift on membership fees for 2018-19

*Cllr Alan Angel & Cllr Wynne David declared an interest in the next item and left the chamber thus playing no part in the ensuing discussions.*

**81 Planning Applications**

The following applications were received and discussed:

**Case Ref. 17/0707/FULL** Site Area: 542m<sup>2</sup>

Location: 8 Penallta Villas Ystrad Mynach Hengoed CF82 7GH (UPRN 000043080358)

Proposal: Erect two storey rear extension

Applicant: Mr J Pope 8 Penallta Villas Ystrad Mynach Hengoed CF82 7GH

Case Officer: Mr A Pyne 01443 864523 pynea@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314448 (E) 195141 (N) Target Date: 24.10.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

**Case Ref. 17/0712/FULL** Site Area: 905m<sup>2</sup>

Location: Beechfield House 27 King's Hill Hengoed CF82 7NH (UPRN 000043030330)

Proposal: Erect conservatory to rear elevation

Applicant: Mrs Puresevic Beechfield House 27 King's Hill Hengoed CF82 7NH

Agent: Dunraven Windows Mr D Thomas St David's House Heol Mostyn Village Farm

Industrial Estate Pyle Bridgend CF33 6BJ

Case Officer: Mrs A Wilcox 01443 864217 wilcoa@caerphilly.gov.uk

Ward: Hengoed Map Ref: 315133 (E) 195134 (N) Target Date: 26.10.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

**Case Ref. 17/0488/FULL** Site Area: 536m<sup>2</sup>

Location: 22 Heol Brynteg Ystrad Mynach Hengoed CF82 7EY (UPRN 000043018394)

Proposal: Install an external disabled lift access from drive to house level and replace retaining wall

Applicant: Mrs J Hill 22 Heol Brynteg Ystrad Mynach Hengoed CF82 7EY

Agent: Skerryvore Designs Mr S Groucott Sextons Tower 2 Caerphilly Road Bassaleg Newport

Case Officer: Mr A Pyne 01443 864523 pynea@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref 314016 (E) 193699 (N) Target Date: 06.10.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

**Case Ref. 17/0645/FULL** Site Area: 231m<sup>2</sup>

Location: 16 Roman Gate Glyn-gaer Gelligaer Hengoed CF82 8FT (UPRN 000043078439)

Proposal: Erect single storey rear extension

Applicant: Mr M Jones 16 Roman Gate Glyn-gaer Gelligaer Hengoed CF82 8FT

Agent: Mr P Seaborne 12 Burnet Drive Blackwood NP12 2FN

Case Officer: Mrs A Wilcox 01443 864217 wilcoa@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 313934 (E) 197103 (N) Target Date: 06.10.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

**Case Ref. 17/0657/OUT** Site Area: 531m<sup>2</sup>

Location: Land to Rear Of 1 Greenmeadow Bungalows Glan-Y-Nant Blackwood NP12 3XR (UPRN 000043088316)

Proposal: Erect two bedroom detached dwelling with associated access and groundworks

Applicant: Mr & Mrs G Jones 2 Greenmeadow Bungalows Glan-Y-Nant Blackwood Agent: Dean Lock Design Mr D Lock 10 Birchwood Close Highfields Blackwood NP12 1WX

Case Officer: Miss E Rowley 01443 864776 rowlee@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 315172 (E) 197181 (N) Target Date: 27.09.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

*Cllr Teresa Parry declared an interest in the next item and left the chamber thus taking no part in the ensuing discussions.*

**Case Ref. 17/0671/RET** Site Area: 342m<sup>2</sup>

Location: 4 Kingswood Close Hengoed CF82 7LU (UPRN 000043030496)

Proposal: Retain hardstanding at garden level, rear boundary and associated works

Applicant: Mr I Soroko 4 Kingswood Close Hengoed CF82 7LU

Case Officer: Mr A Pyne 01443 864523 pynea@caerphilly.gov.uk

Ward: Hengoed Map Ref: 315285 (E) 195176 (N) Target Date: 27.09.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

*Cllr Teresa Parry returned to the chamber*

**Case Ref. 17/0685/COU** Site Area: 171m<sup>2</sup>

Location: 11 Bedwlwyn Road Ystrad Mynach Hengoed CF82 7AA (UPRN 000043089584)

Proposal: Change the use from A1 to A2 - the proposed use is for an Estate Agency

Applicant: Diamonds 1 St Fagan's Street Caerphilly CF83 1FZ

Case Officer: Mr A Pyne 01443 864523 pynea@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314551 (E) 194379 (N) Target Date: 09.10.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

**Case Ref. 17/0621/FULL** Site Area: 925m<sup>2</sup>

Location: Ersanmyne 43 Hengoed Road Penpedairheol Hengoed CF82 8BR (UPRN 000043021662)

Proposal: Construct a single storey detached garage workshop

Applicant: Mr & Mrs Mann 43 Hengoed Road Penpedairheol Hengoed CF82 8BR Hengoed

Agent: STP Architects Mr D Poole Old School House Hengoed Road Hengoed

Case Officer: Mrs A Wilcox 01443 864217 wilcoa@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 314412 (E) 197236 (N) Target Date: 26.09.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

**Case Ref. 17/0682/FULL** Site Area: 335m<sup>2</sup>

Location: 12 Raglan Road Hengoed CF82 7LX (UPRN 000043030112)

Proposal: Erect a single-storey garage side extension with garage door at the front and no proposed windows

Applicant: Mr D Games 12 Raglan Road Hengoed CF82 7LX

Case Officer: Mrs A Wilcox 01443 864217 wilcoa@caerphilly.gov.uk

Ward: Hengoed Map Ref: 315426 (E) 195097 (N) Target Date: 13.10.2017

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**Resolved: No objection**

**Meeting Closed at 10.30pm**

**Signed:** \_\_\_\_\_ **Chairman 18<sup>th</sup> October 2017**