



GELLIGAER COMMUNITY COUNCIL

Minutes of the Ordinary Full Council Meeting of Gelligaer Community Council on Wednesday 21st June 2017, Council Office, Llwyn Onn, Penpedairheol.

PRESENT

Councillors: D Cushing, C M David, W David, M James (Chair), T H Matthews & S.A Milford.

Clerk: C Mortimer

In Attendance:

Ms A Lewis, Welsh Government Housing Quality Standard (WHQS) Environmental Officer.

Chairman Cllr Martyn James welcomed all to the meeting.

Prior to the meeting commencing, Ms Anna Lewis spoke with members regarding potential funds available for environmental projects. Consultation with community groups have started and a community consultation event will be take place at some point. Traffic calming measures, managing ash trees at Waun Rhydd OAP complex and projects for the youth were briefly discussed. Ms Anna Lewis would welcome further discussions with ward members.

Ms Lewis was thanked for her attendance and will be invited to return to a future meeting when she has more information in relation to the types of projects previously undertaken within the borough and wider afield.

23 Apologies

Apologies were received from Cllr A Angel due to work commitments, Cllr C Bezzina due to holiday, Cllr T Parry due to illness and Cllr S Griffiths, Cllr W Griffiths, Cllr R Osborne & Cllr J Pritchard due to other commitments.

24 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr Martyn James declared an interest in minute no. 45 Case Ref. 17/0399/FULL (Planning)

Cllr Wynne David declared an interest in minute no. 45 (Planning)

25 Chairman's Announcements

Chairman Cllr Martyn James announced:

- CPR & defibrillator training was taking place at 10am tomorrow at Llwyn Onn, which has been advertised on our Facebook page
- Mayors Charity Appeal invitation on 28/06/2017 at 6.30pm Ty Penallta. His chosen charities are Cancer Research Wales and CRY (cardiac Risk in the Young).
- Blackwood Friends of Tenovus Cancer Care invitation to Cancer Awareness Community Day on 7/07/2017, 11 - 4pm at Blackwood Gate Retail Park

Letters of gratitude were received from:

- Kidney Wales in relation to our donation of £500
- Children's Wales Air Ambulance in relation to our donation of £250

26 Annual Minutes

Minutes of the Annual Full Council meeting held on 17/05/2017 were received, approved and signed by the Chairman of the meeting, as an accurate record.

27 Minutes

Minutes of the Ordinary Full Council meeting held on 17/05/2017 were received, approved and signed by the Chairman of the meeting, as an accurate record.

28 Matters Arising from Annual and Ordinary Minutes

There were no matters arising.

29 Finance

Balance of Funds

(i) Resolved: Council received and approved the 'Balance of Funds' document, which included list of authorised cheques and debit card payments to the 14th June 2017, the Chair and Vice duly signed.

(ii) Cheques & Debit Card Payments

Resolved: Chair received and approved copied cheques and debit card receipts and duly signed

(iii) Reconciliation

Resolved: Council received and approved the reconciliation document and a non-signatory member duly signed.

(iv) Bank Statements

Resolved: Council received and approved bank statement no's 43, 42, 91, 89 & 41 and a non-signatory member duly signed.

30 Audit – Year Ended 31st March 2017

(i) Council received and noted internal auditor's report, in respect of the internal audit for year ended 31st March 2017, which was rated as "Very Good – Very well controlled with minimal risk".

(ii) Council received and noted significant variances where the percentage is +/- greater than 10%

(iii) Council received and noted bank reconciliation which verifies box 9 of the Annual return.

(iv) Council received and noted Debtors and Creditors

(v) Resolution: Council received and approved the Annual Return and supporting documents. Chairman and Clerk duly signed the Annual Return as certification of approval.

Annual Return approval deadline: 30th June 2017 - noted

Annual Return to be received by BDO, our external auditors, by 3rd July 2017 - noted

31 Wales Audit Office

(i) Council received and noted correspondence from Mr Anthony Barrett, Assistant Auditor General for Wales.

(ii) Members noted in particular, page 43 Exhibit 13 – a 4-year plan of future governance themes:

2017-18	2018-19	2019-20	2020-21
Effectiveness of Internal Audit	Compliance with Standing Orders	Use of s137 Local Government Act 1972	Employments of staff
Use of reserves	Delegation to committees	Arrangements for making payments	Well-being of Future Generations

(iii) Article – Getting ready for the 2017/18 Audit
Council received and noted article.

32 Financial Assistance 2017/18

(i) Croeso Club – Application No.6

Resolved: Council agreed to fund £350 to Croeso Club

(ii) Pengam Pigeon FC Application No.7

Resolved: Council agreed to fund £250 to Pengam Pigeon FC

(iii) Penybryn Youth Club Application No.8

Resolved: Council agreed to pledge £500 for the purchase of play equipment

33 Community Infrastructure Levy (CIL)

- (i) Council received and noted correspondence in relation to CIL payment of £12,450.48 for 2016/17
- (ii) Council received and noted report outlining CIL on developments for 2016/17
- (iii) Council received and noted expenditure sheet

34 Projects

Potential projects:

(i) Tiryberth Village Hall – barrier required for car park due to vans being parked in the car park without permission. – this item was deferred for further information

(ii) Presentation at Llancaiach – Saturday 25th November 2017 2.00-4.30pm

Resolved: Council moved and accepted the date and time of a presentation afternoon.

(iii) Project Summary – members discussed the summary:

General

Project No. 367 Gelligaer Allotment Association

Work: Supply and install new roof to concrete shed & removal of waste.

Cost: £1,750 in total to the two cheapest contractors to undertake the work.

Project No. 366 Mr Graham Moore Memorial

Work: (i) Support a memorial on Pengam Road. (ii) Change of name request agreed by CCBC from Cascade Playing Field to the Graham Moore Playing Field (iii) Player of the year trophy. Family member is enquiring with football clubs to raise additional funding.

Cost: £1,500

Project No. 363 Bus Shelter o/s Derwendeg Primary School

Work: Supply & install bus shelter

Cost: £5,000

Project No. 362.1 Community Benefit – Solar Schools

Work: Supply & Install solar panels as gifts to remaining 2 primary schools

Cost: £10,622

Project No. 358 Glanynant

Work: Supply & Install green loop fencing remaining stretch near Glanynant Memorial Hall.

Cost: £9,272 (plus area forum monies £4228)

Project No. 355 Christmas Lighting throughout area

Work: Install 63 figurines, dress 7 trees, curtain of lights.

Cost: £10,000 increased

Project No.353 Ystrad Mynach Christmas Market 2017

Work: Annual contribution towards the Christmas market to ensure its continuity.

Cost: £2,000

Project No. 348 – Youth Club, Cefn Hengoed

Work: Rebuild/refurbishment centre.

Cost: £ 3,520 (fee for technical services)

Project No. 342 Annual Hanging Baskets at Ystrad Mynach

Work: Supply & fit 14.5 summer hanging baskets throughout the town plus planter on railings to the front of Pier Head building & daily watering

Cost: £3,650

Project No.335 Family Day Trip

Work: 2 coaches from each community 1st ward (i) Tiryberth x 2 (ii) Gelligaer x 2

(iii) Hengoed x 1 & Cefn Hengoed x 1, to transport families for a day out to Barry Island

Cost: £1,620

Project No. 228 Pantomimes 2017

Work: Coordinate pantomime performances at 8 venues:

(i) Penybryn Village Hall (ii) Gelligaer Community Centre (iii) Lindsay Club Wed 7th Dec 5.30pm (iv) Tiryberth Primary (v) Hengoed Community Centre (vi) Cascade Community Centre (vii) Lewis Girls, Ystrad Mynach (viii) Glanynant Memorial Hall Cost: £4,680 (plus £100 for stage at Penybryn)

Project No. 218: Wild Flower Sowing

Work: sowing/planting at: (1) Tiryberth park banking

(2) by The Cross P/H (3) on triangular section of grass near Derwendeg Primary

(4) in the verge past the entrance and R/A to Brynsiriol estate Cost: £1,250

Project No. 212: Bi-annual Gelligaer Young Citizens Award

Work: Presentation for good deeds within the community

Project No. 167: Gelligaer Community Newsletter

Work: Bi-annual newsletter (Issue.10 Sept/Oct)

Cost: £1150 x 2 & distribution costs

New Project: Cefn Hengoed Memorial

Work: Installation of memorial in Cefn Hengoed.

Cost: Possible location established. Quotes required

New Project: The Walk Ystrad Mynach Kissing gate to be replaced with a motorbike inhibitor on cycle track/footpath adjacent to no.16 The Walk, Ystrad Mynach. Awaiting quotation.

Community Infrastructure Levy Projects:**Project No. 367 CIL Project Welfare Playground Cefn Road, Hengoed**

Work: Installation of pathway to access welfare Cost: £1,819.24

Community Benefit Projects:**Project No. 362 Community Benefit – Solar Schools**

Work: Supply & Install solar panels as gifts to all 8 primary schools, plus asbestos & structural surveys. Cost: £33,000 2015/16 & £13,000 2016/17

Project No. 361 Community Benefit – write & publish children's book (& book mark)

Work: Community 1st to work with families to write local book for children (bilingual)

Cost: £5,000 plus £300 to fund two further book launches & workshops at Hengoed Primary & YGG Penalltau

Project No. 360 Community Benefit – Compost toilet

Work: Install disabled compost toilet at Parc Penallta suitable for all to use. Cost: £8,000

The following projects were discussed:

- **Family Day Trip** – posters and documents will be sent by post to organisers. Bus public liability insurance was in order. It was agreed that Mrs Julie Davies would continue as point of contact and coordinator for Gelligaer.
- **Cawr Gelligaer Book** – Council agreed on further workshops at Ystrad Mynach Primary School and Ysgol Gynradd Gymraeg Bro Allta. Clerk to arrange.
- **Young Citizen's Award & Community Service Award** – it was noted that nominations were required for these awards.
- **Christmas Fayre 18th November 2017 (all day)** – event date noted and members agreed to having another stall. Will start later this year at 11am.

- 35 Tree Charter**
Council received and noted the following and ratified the decision to sign up to the Tree Charter.
(i) What is a Charter?
(ii) The Tree Charter Principles
(iii) The Charter for Trees, Woods and People
(iv) Community Orchards – potential project
(v) Community & Town Council Tree Survey (Wales) – the clerk will complete and submit.
- 36 Vacancies - Minor Authority Representatives on the Board of Governors** (deferred from previous meeting)
Nominations were invited for:
(i) Tiryberth Primary School
Resolved: Council agreed to Mrs Jessica Alfonso, a resident of Tiryberth, representing the Community Council as Minor Authority Representative.
(ii) Ystrad Mynach Primary School – this item was deferred.
- 37 Outside Bodies - Representative on Cefn Hengoed Community Centre** (deferred from previous meeting)
(i) Income & Expenditure statement was received and noted
(ii) New Committee will meet on a Monday every month at 2pm - noted
(iii) Nominations were invited for a Representative on the committee
Resolved: Council agreed to Cllr Judith Pritchard representing the Community Council on the Cefn Hengoed Community Centre Hall Management Committee
- 38 Gwent Police**
Correspondence was received and noted in relation to the newly appointed Inspector Andy O'Keefe for our area from the 5th June 2017.
Council agreed that the new Inspector be invited to a future meeting.
- 39 Caerphilly County Borough Council (CCBC) – Ystrad Mynach CCTV System Annual Review**
Correspondence including statistics was received and noted.
96% of people are in favour of CCTV in Ystrad Mynach (survey November 2016)
Resolved: Council agreed to continue with CCTV in this area.
- 40 CCBC Cleansing Team in St Cattwg & Hengoed, Week Commencing 17th July 2017**
Clerk received area from Members requiring additional attention in the Hengoed and Cascade ward.
- 41 One Voice Wales – Motions for 2017 Annual General Meeting** (deferred from last meeting)
Maximum of two motions for debate at AGM on Saturday 30th September 2017 – item was noted.
- 42 Model Local Resolution Protocol for Community and Town Councils**
Resolved: Council agreed to adopt the One Voice Wales Model Local Resolution Protocol for the ensuing year.
- 43 Fortnightly Surgeries at Council Office (Thursday evening)**
Resolved: Council agreed to free rental for all evening fortnightly surgeries and weekly daytime surgeries conducted at the Council Office, Llwyn Onn.
- 44 Change Meeting Date from 19th to 26th July 2017**
Council agreed to the change in date to the 26th July, as the 19th clashed with CCBC's Joint Liaison Committee meeting.

Cllr Wynne David and Cllr Martyn James declared an interest in the next item and left the meeting thus playing no part in the ensuing discussions

Cllr Donna Cushing chaired the next item

45 Planning Applications

Case Ref. 17/0399/FULL Site Area: 158m²
Location: 21 Griffiths Street Ystrad Mynach Hengoed CF82 7AW (UPRN 000043018851)
Proposal: Erect single-storey extensions to front and rear and first floor rear extension
Applicant: Mr L Robins 21 Griffiths Street Ystrad Mynach Hengoed CF82 7AW
Agent: Mr P Seaborne 12 Burnet Drive Blackwood NP12 2FN
Case Officer: Mr A Pyne 01495 235197 1 pynea@caerphilly.gov.uk
Ward: Ystrad Mynach Map Ref: 314251 (E) 194691 (N) Target Date: 20.07.2017
Community Council: Gelligaer Community Council Expected Decision Level: Delegated
Resolved: No objections

Cllr Martyn James returned to the meeting to chair the next item

Case Ref. 17/0397/COU Site Area: 346m²
Location: Coronation House 55 Brynavon Terrace Hengoed CF82 7LZ (UPRN 000043090719)
Proposal: Change of use from shop to habitable room, conversion of garage to habitable room, raised patio area to rear with wrought iron guarding and steps
Applicant: Mr D Roberts 10 Clos Cae Rhos Penpedairheol Hengoed Caerphilly CF82 7TJ
Case Officer: Mr C Powell 01443 864424 1 powelc2@caerphilly.gov.uk
Ward: Hengoed Map Ref: 315389 (E) 195116 (N) Target Date: 18.07.2017
Community Council: Gelligaer Community Council Expected Decision Level: Delegated
Resolved: No objections on the proviso there is sufficient off street parking.

Meeting Closed at 9.15 pm

Signed: _____ Chairman 26th July 2017