



GELLIGAER COMMUNITY COUNCIL CYNGOR CYMUNED GELLIGAER

Minutes of Ordinary Full Council Meeting of Gelligaer Community Council
Wednesday 22nd June 2016 7.30pm, Council Office, Llwyn Onn, Penpedairheol.

PRESENT

Councillors: Alan Angel, Donna Cushing, Martyn James, Thomas Matthews & Judith Pritchard
Clerk to the Council: Ceri Mortimer

In Attendance: Mr Paul Cooke, Caerphilly County Borough Council's (CCBC) Senior Policy Officer

18 Apologies

Apologies were received from Cllr Hefin David & Cllr Wynne David due to other commitments, Cllr Teresa Parry due to family commitments, Cllr Nicola Quarry & Cllr Gethin Roberts due to work commitments.

19 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the revised Code of Conduct for both Councillors and Clerk.

Ceri Mortimer declared an interest in minute no.28 (i) & (ii)

Chairman Cllr Donna Cushing welcomed Mr Paul Cooke CCBC's Policy Officer to the meeting

20 Project Update – Mr Paul Cooke

(i) School Solar Project – in summary Mr Cooke explained that the project had been delayed due to the Construction Design and Management (CDM) regulations and that work was likely to start on the 15th July 2016 on five of the schools.

In relation to the remaining schools CCBC were likely to go out to tender to local companies from 1st July 2016.

Mr Cooke will return in September to give a further update and a 45 minute workshop on the Wellbeing & Future Generations Act.

(ii) Compost Toilet at Parc Penallta – in summary the WC had been purchased and was about to be installed in the next couple of weeks

21 Chairman's Announcements

Chairman, Cllr Donna Cushing announced the following:

- Cascade Crafter's 20th Anniversary Celebrations – Cllr Donna Cushing, Cllr Teresa Parry and Cllr Judith Pritchard attended this event on Saturday 11th June 2016. This was a lovely event showcasing the talent of local carvers and crafters and music from the Melody Makers and Cascade Keyboard Group was enjoyed by all. Cllr Donna Cushing presented a cheque at the event on behalf of the Community Council for Disability Can Do.

It was noted that due to other commitments Mrs Yvonne Thomas would be stepping down from the Crafters and Luncheon Club. The Clerk will send a letter of thanks to Mrs Thomas for her hard work and commitment over the years, in supporting local groups and charities.

- Gelligaer Rambler's Association Exhibition Tuesday 28th June 7.30pm - Invitation
- Great War Edition 2016 Invitation from Gelligaer Historical Society on Thursday 30 June 2016 6pm, Lewis School
- Letter of thanks received from Llamau, Ty Nant, in relation to the donation of 3 new single bed mattresses.
- Members considered and responded to the Consultation on Public Spaces Protection Order (PSPO) in relation to dog control in the Caerphilly borough. Clerk to respond by 24th June 2016.

22 Minutes

Minutes of the Annual Council meeting held on **18/05/2016** were received, approved and signed by the Chairman as an accurate record.

23 Matters Arising

There were no matters arising

24 Minutes

Minutes of the Ordinary Full Council meeting held on **18/05/2016** were received, approved and signed by the Chairman as an accurate record.

25 Matters Arising

There were no matters arising

26 Current Financial Situation as at 16/06/2016

(i) Balance of Funds

The current 'Balance of Funds' document, which includes a list of authorised cheques, direct debits and debit card payments were received, approved and signed by the Chairman and Vice Chair.

(ii) Cheques & Debit Card Payments

Chairman received, approved and signed copied cheques and debit card receipts.

(iii) Reconciliation

'Reconciliation' document was received, approved and signed by non-signatory Member.

(iv) Bank Statements

Bank statement no's 22, 80, 30 & 85 were received, approved and signed by non-signatory member.

27 Annual Return Year Ended 31st March 2016

(i) Internal Audit Report

The internal audit had been carried out in accordance with the Council's needs. On the basis on the findings in the areas examined, the internal audit conclusions were summarised in the table of the Annual Return. Also set out within the table are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council. The Internal Auditor's Report confirmed that the Council's financial and administrative system controls were rated as "Very Good" – very well controlled with minimal risk.

(ii) Council Approval and Certification

Council is responsible for the preparation of the accounting statements in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014 and for the preparation of the Annual Governance Statement.

(a) Accounting Statements for 2015/16 – Council approved

(b) Annual Governance Statement (Part 1) – Council approved

(c) Annual Governance Statement (Part 2) – Council approved

The Clerk/RFO signed the 'Certification' section and the Chairman signed the 'Approval by the Council' section of the Annual Return.

The Clerk declared an interest in the next item and left the chamber, thus playing no part in the ensuing discussions

28 2016 - 2018 National Salary Award

- (i) To receive correspondence in relation to the National Joint Committee for Local Government Services (NJC) reaching an agreement on new salary scales.
- (ii) To receive Clerk's Report

The Clerk returned to the Chamber

It was relayed to the Clerk, that Council had approved the national salary award for 2016 – 2017 and 2017 – 2018.

29 Financial Assistance

(i) Arthritis Care Application No. 10

Resolved: £ 400 be granted to Arthritis Care (cheque to be presented at Presentation)

(ii) Cascade Carvers (deferred from last month) Application No. 11

Resolved: £ 100 be granted to Cascade Carvers (cheque to be presented at Presentation)

(iii) Shelter Cymru Application No. 12

Resolved: £ 400 be granted to Shelter Cymru

30 Minor Authority Representatives on the Board of Governors - Vacancies exist from the 20th June 2016 for a 4 year term at:

(i) Hengoed Primary School – nominations were invited and received.

RESOLVED: Cllr Teresa Parry to serve as Minor Authority Representative on the Board of Governors

(ii) Ysgol Gymraeg Bro Allta – nominations were invited and received.

RESOLVED: Cllr Teresa Parry to serve as to serve as Minor Authority Representative on the Board of Governors

31 One Voice Wales – Motion for 2016 AGM

Council was invited to propose a **maximum of two** motions for debate at the AGM on Saturday 1st October 2016, which must arrive at their office **no later than noon on Friday 1st July 2016** for consideration by the Conference Agenda Committee.

There were no motions received.

32 Projects

(i) Day trip to Barry – posters, safety information/Risk Assessment and forms were distributed

(ii) Children's bilingual book - the launch at Glyngaer Primary School, availability etc. was briefly discussed. Clerk to speak further with Emma Saunders.

(iii) Band in the Park 26th June 2016 – posters were distributed to members.

(iv) Family Day Trip - reduction to £1,620

RESOLVED: Cost approved

(v) Bands in the Park cost: £281

RESOLVED: Cost approved

(vi) Pantomime - reduced to £4,095 due to the loss of a show on the 18th December

RESOLVED: Cost approved.

(vii) Defibrillator – Correspondence was received from CCBC’s Assistant Town Centre Manager, Mr Steve Wilcox, in relation to the offer of a free defibrillator from Cardiac Services for Ystrad Mynach town centre in memory of Mr Harry Stevens, who worked for the organisation for many years. Members agreed that the most suitable site would be the sheltered area of the library. Costs were received and discussed for the cabinet. Installation costs would be incurred. RESOLVED: to accept the kind offer of the defibrillator and the Clerk be given delegated powers to purchase the most suitable cabinet following further enquiries.

(viii) Project Summary:

Project No. 365 Defibrillator at Ystrad Mynach town centre o/s the library

Work: Donated Defibrillator to be installed. Cabinet to be purchased & installed.

Cost: £800 (estimated)

Project No. 364 ABC Gelligaer District Boxing Club,

Work: Supply & install new roof

Cost: £4,200

Project No. 363 Bus Shelter o/s Derwendeg Primary School

Work: Supply & install bus shelter

Cost: £5,000

Project No. 362 Community Benefit – Solar Schools

Work: Supply & Install solar panels as gift to all 8 primary schools, plus asbestos & structural surveys.

Cost: £33,000 2015/16 & £13,000 2016/17

Project No. 361 Community Benefit – write & publish children’s book

Work: Community 1st to work with families to write local book for children (bilingual)

English version printed awaiting Welsh version and book marks.

Cost: £5,000

Project No. 360 Community Benefit – Compost toilet

Work: Install disabled toilet at Parc Penallta suitable for all to use

Cost: £8,000

Project No. 359 Cefn Hengoed Youth Centre

Work: Showers have been installed for footballers

Cost: £2,000 (plus area forum monies £9,000)

Project No. 358 Glanynant

Work: Supply & Install green loop fencing remaining stretch near Glanynant Memorial Hall.

Cost: £9,272 (plus area forum monies £4228)

Project No. 355 Christmas Lighting throughout area

Work: Install 63 figurines, dress 7 trees, curtain of lights.

Cost: £4,286

Project No. 354 Heath Messages in Local Surgeries

Work: Install TV monitors to display health messages in Gelligaer & Oakfield surgeries

Cost: £777

Project No.353 Ystrad Mynach Christmas Market 2016

Work: Contribution towards the Christmas market to ensure its continuity.

Cost: £2,000

Project No. 348 – Youth Club, Cefn Hengoed

Work: Rebuild/refurbishment centre.

Cost: £ 3,520 (fee for technical services)

Project No. 342 Hanging Baskets at Ystrad Mynach

Work: Supply & fit 12 summer hanging baskets throughout the town plus planter on railings to the front of Pier Head building & daily watering

Cost: £3,406

Project No.335 Family Day Trip

Work: 2 coaches from each community 1st ward (i) Sat 06/08/16 Tiryberth (two coaches) (ii) Sun 07/08/16 Gelligaer (iii) Sun13/08/16 Hengoed & Cefn Hengoed, to transport families for a day out to Barry Island Cost: £1,620

Project No. 330 Bands in the Park/Town

Work: Bands in the Park 2016 Ystrad Mynach Park. Cost: £281

Project No. 228 Pantomimes 2016 – Little Red Riding Hood

Work: Coordinate pantomime performances at 6 venues:

(i) Penybryn Village Hall Wed 30th Nov 6.30pm

(ii) Gelligaer Community Centre Mon 5th Dec 6.00pm

(iii) Lindsay Club Wed 7th Dec 5.30pm

(iv) Tiryberth Primary Thurs 8th Dec 6.30pm

(v) Hengoed Community Centre Monday 12th December 5.30pm

(vi) Cascade Community Centre Thurs 15th Dec 5.30pm

(vii) Lewis Girls, Ystrad Mynach Sun 18th Dec 2.00pm

Cost: £4,095 (plus £100 for stage at Penybryn)

Project No. 218: Wild Flower Sowing

Work: sowing/planting at: (1) Tiryberth park banking

(2) by The Cross P/H (3) on triangular section of grass near Derwendeg Primary

(4) in the verge past the entrance and R/A to Brynsiriol estate Cost: £1,250

Project No. 212: Bi-annual Gelligaer Young Citizens Award

Work: Presentation for good deeds within the community - 3 nominees accepted for Nov 2016

Cost: £205 Next event: tbc

Project No. 167: Gelligaer Community Newsletter

Work: Newsletter

Cost: £1150 & distribution costs

New Project: Cefn Hengoed Memorial

Work: Install a memorial in Cefn Hengoed.

Cost: tbc Ward member to make enquiries as to location. Clerk will forward details of Mike Headington to member.

New Project: Memorial in memory of footballer Mr Graham Moore

Work: Install memorial

Cost: tbc

33 Planning Applications

RESOLVED: There were no objections to the following planning applications:

Case Ref. 16/0378/ADV Site Area: 8839m²

Location: Lidl Foodstores Pengam Road Ystrad Mynach Hengoed CF82 8AA

Proposal: Replace existing flag pole sign with 6m high totem sign

Applicant: Lidl UK GmbH C/o Agent

Agent: Bilfinger GVA Mr M Southall One Kingsway Cardiff CF10 3AN

Case Officer: Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314767 (E) 194470 (N) Target Date: 11.07.2016

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 16/0387/COU Site Area: 284m²
Location: Bridge Croft Kennels Tir Adam Uchaf Farm Heol Adam Gelligaer Hengoed CF82 8FU
Proposal: Change the use of dog kennels to holiday-let accommodation
Applicant: Mr & Mrs M Bettinson Bridge Croft Kennels Tir Adam Uchaf Farm Heol Adam Gelligaer Hengoed CF82 8FU
Case Officer: Mr C Boardman 01495 235037 boardc@caerphilly.gov.uk
Ward: St Cattwg Map Ref: 312551 (E) 198181 (N) Target Date: 12.07.2016
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 16/0392/FULL Site Area: 480m²
Location: 25 Cae Melyn Hengoed CF82 7RT
Proposal: Erect a double extension to the side and a single extension to the rear
Applicant: Mrs Jones 25 Cae Melyn Hengoed CF82 7RT
Agent: Williams Architectural Design Services Mrs K Williams 3 Tansy Close Penpedairheol
Caerphilly Case Officer: Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk
Ward: Hengoed Map Ref: 315039 (E) 195384 (N) Target Date: 26.07.2016
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 16/0400/FULL Site Area: 331m²
Location: 36 Merlin Avenue Penallta Hengoed CF82 6AY
Proposal: Erect single storey side extension
Applicant: Mr & Mrs Jones 36 Merlin Avenue Penallta Hengoed CF82 6AY
Agent: Penrose Architectural Services Mr D Watkins 46 High Street Pengam Blackwood
Case Officer: Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk
Ward: Ystrad Mynach Map Ref: 314206 (E) 195933 (N) Target Date: 18.07.2016
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 16/0489/FULL Site Area: 264m²
Location: 7 Duffryn Close Penpedairheol Hengoed CF82 8DN
Proposal: Construct a garage and provide dormer windows to house
Applicant: Mr A Berry 7 Duffryn Close Penpedairheol Hengoed CF82 8DN
Agent: Bryson Developments Mr Fitzpatrick 5A Riverside Court Arrowford Building
Commercial Street Pontllanfraith NP12 2JG
Case Officer: Mrs R Amundson 01495 235120 amundrh@caerphilly.gov.uk
Ward: St Cattwg Map Ref: 313949 (E) 197604 (N) Target Date: 08.08.2016
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

The meeting closed at 9.05 pm

Signed: _____ Chairman Date: 20th July 2016