



**GELLIGAER COMMUNITY COUNCIL  
CYNGOR CYMUNED GELLIGAER**

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Office Hours/Oriau Swyddfa – Wednesday & Thursday

Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

**NOTICE OF FULL COUNCIL MEETING**  
**WEDNESDAY 26<sup>th</sup> JUNE 2019, 7.00pm**

*In line with legislation, all community council meetings are open to members of the public and press to attend.*

*Public Question Time – 15 minutes in total.*

*Members of the public can address the councillors **prior** to the meeting. Decisions however cannot be made until the meeting commences and only if that item is listed on the agenda, otherwise it can be placed on the agenda for the next community council meeting for discussion and decision.*

*Members of the public cannot speak during the meeting*

**To: Chair and Members of Gelligaer Community Council**

**20<sup>th</sup> June 2019**

**Dear Chair/Councillors**

You are summoned to attend an Ordinary Full Council Meeting of GELLIGAER COMMUNITY COUNCIL that will be held **on Wednesday 26<sup>th</sup> June 2019, 7.00pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol.

The business to be transacted is set out in the agenda below.

**Yours sincerely**

**Ceri Mortimer  
Clerk to the Council**

**encs**

**AGENDA**

**1 Apologies**

**2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**3 Chairman's Announcements**

- 4 **Notice of Vacancy in the Tiryberth Ward – to receive and note**
- 5 **Minutes**  
To receive and if approved to confirm and sign the minutes of the **Annual Full Council Meeting** held on **22/05/2019** as an accurate record.
- 6 **Matters Arising**
- 7 **Minutes**  
To receive and if approved to confirm and sign the minutes of the **Ordinary Full Council Meeting** held on **22/05/2019** as an accurate record.
- 8 **Matters Arising**
- 9 **Finance**
- (i) Balance of Funds**  
To receive and confirm 'Balance of Funds' document, which includes list of authorised cheques and debit card payments – (presiding Chair and Vice to sign)
- (ii) Reconciliation**  
To receive reconciliation document (Non signatory member to sign reconciliation)
- (iii) Bank Statements – to be tabled on pink paper**  
To receive and approve bank statements (Non signatory member to sign statements).
- 10 **Audit Year Ended 31<sup>st</sup> March 2019**
- (i) To receive and note internal auditor's report, in respect of the internal audit for year ended 31<sup>st</sup> March 2019
- (ii) To receive and note significant variances where the percentage is +/- greater than 10%
- (iii) To receive and note bank reconciliation which verifies box 9 of the Annual return.
- (iv) To receive and note Debtors and Creditors
- (v) To receive and approve the Annual Return.  
A council resolution is required for approval  
Presiding Chair to sign the Annual Return and the Clerk/RFO to Certify.
- 11 **Cycle Track Update**
- 12 **Projects**
- (i) Project Summary**  
To receive
- (ii) 'Partners in Time' Book Launch and workshops:**  
**To note dates of workshops:**  
Ysgol Gymraeg Penalltau - 28th June from 9.15am  
Greenhill Primary - 1st July from 9.15am  
Glyngaer Primary - 1st July from 1pm  
Derwendeg Primary School - 2nd July from 1.15pm.  
Ystrad Mynach Primary - 5th July from 9.30am  
Hengoed Primary - 8th July from 9.30am

**(iii) Newsletter** – to receive and note Newsletter currently being distributed to all residents.

**(iv) Cwm Calon existing notice board** - key update.

**(v) Beach day trips** – to receive posters, risk assessment and attendance forms.

**13 Exclusion of Press and Public**

**14 Financial Assistance 2019/20 (to be tabled, late applications will also be tabled for inclusion)**

- Bobath Cymru
- Marie Curie
- Shelter Cymru

*To be tabled on pink paper:*

- Cefn Hengoed Old Age Pensioners
- Cylch Meithrin Penpedairheol
- Islwyn Indoor Bowls Association
- 2<sup>nd</sup> Ystrad Mynach Brownies
- Cwm Calon Community Association – request for additional notice boards

**15 Meeting Reopens to Press and Public**

**16 CCTV Review – Ystrad Mynach**

A Council resolution is required to justify the continuation of surveillance in Ystrad Mynach through the deployment of CCTV.

**17 Planning Applications** (see agenda pack, late applications will be tabled at meeting)

To receive & discuss planning applications

Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

**18 Meeting Dates:**

- **Extraordinary Meeting 17<sup>th</sup> July 2019, 7.00pm (to discuss public toilets YM)**
- **Ordinary Meeting 31<sup>st</sup> July 2019 7.00pm**