



GELLIGAER COMMUNITY COUNCIL
Minutes of the ORDINARY FULL COUNCIL MEETING of Gelligaer Community Council
held on Wednesday 24th June 2020 at 7.00pm, remotely, in accordance with the provisions of
the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

PRESENT

Councillors: A Angel, C Bezzina, D Cushing, C David, W David W Griffiths, S Milford, T Parry (Vice Chair), J Postians and J Pritchard (Chair)
Clerk: C Mortimer

Chair Cllr Judith Pritchard warmly welcomed everyone to the meeting and then held a minutes silence in respect of the recent sad passing of Cllr Donna Cushing's mother, Mrs. Lorraine Cushing and mother in law Mrs. Mariana Orlandea.

Our thoughts and condolences were also extended to the family of Mrs. Lyn Cushing who sadly passed away. Lyn was an active volunteer within the community, forming the ladies choir Melody Makers back in 2010 and in 2014 resurrecting the Rhymney Valley Athletic Club. In acknowledgement of her achievements we presented Lyn with a Community Service Award last year at Llancaiach Fawr. She became a good friend to many and is sorely missed.

190 Apologies

Apologies were received from Cllrs C Bezzina as she may be late, Cllrs T Matthews absent until physical meetings resume and Cllr R Osborne due to sickness.

191 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr Judith Pritchard & Cllr Donna Cushing declared an interest in Minute no. 202, Project No.10 – Youth Centre Cefn Hengoed

Cllr Alan Angel declared an interest in Minute no.207 - Planning

192 Chair and Vice Chair's Term of Office - Extension

Members agreed that in line with the new regulations our current Chair, Cllr Judith Pritchard and Vice Chair Cllr Teresa Parry's terms of office be extended until our Annual Meeting is held, possibly in September 2020.

193 Chairman's Announcements

Chair Cllr Judith Pritchard announced the following

- Covid19 Grant – Welsh Government were granting £10k to charities and non profit organizations that run/manage a building. Following many emails and calls by the Chair to various clubs in the locality, funding was granted to Cascade Youth Club, Youth Club Cefn Hengoed, our local community centres, 1st Ystrad Mynach Scouts, Gelligaer Boxing Club, Ystrad Mynach Boys & Girls Club to mention just a few. Bowling Clubs had not been confirmed as eligible and remained under discussion.
- To celebrate the 100th birthday of local resident and member of Gelligaer Historical Society, Ms Nesta Jones, flowers were delivered and a card sent with our very best wishes.
- Wales Air Ambulance sent a letter of thanks for their grant of £300 in support of a 24/7 service over 365 days in Wales.
- Wales & West Utilities – The Safe and Warm Fund (£50k) – Only community groups, not for profit cooperatives, charities and community councils are eligible to apply.
<https://www.wvuutilities.co.uk/safeandwarm>
- A meeting of the Aneurin Bevan Health Council Executive will be held via Scype on Thursday 25th June 2020 at 10.30am

Cllr Carmen Bezzina arrives at the meeting

194 Minutes

Minutes of the **ORDINARY FULL COUNCIL meeting held on 19/02/2020** were received confirmed and approved as an accurate record. Chair is to sign.

195 Matters Arising

Planning Application 20/0056/COU- Pierhead Buildings Jones Arcade UPRN 000043034068

Gelligaer Community Council objected to Planning application no. 20/0056/COU, the proposed 6 no. 2 person 1- bedroom self contained flats, on the following grounds:

(i) There are insufficient parking spaces in the town. Currently existing residents are struggling to park their cars in the town due to insufficient resident parking.. Potentially, 6 dwellings housing two people could have two cars per dwelling, so that's an additional 12 cars. This would only serve to exacerbate a very real resident parking issue in the town.

(ii) Insufficient space to site additional bins for 6 properties. Siting them permanently on the pavement would be an eyesore, especially when we are trying hard to revive and enhance the high street hence the flowering baskets, planters and tubs, toilet re-opening etc. Unsightly, foul smelling waste bins obstructing the pavements is not the desired look or shopping experience we were aiming to achieve in our town.

Members have suggested that may be 3 dwellings would be a better and more realistic proposition as opposed to 6.

196 Decisions/matters undertaken under delegated powers by the Clerk, following approval in the first instance by the Chair & Vice, requiring Council ratification:

(i) Lap top

The clerk is permanently working from home now. Her current laptop is the property of Llanbradach & Pwllypant Community Council (which had a much bigger screen than her personal laptop) and is no longer working effectively. Therefore, Council is requested to ratify the spend , previously agreed by the Chair and Vice of both Community Councils due to the urgency of the matter, of a new Dell Inspiron 15 5593 15.6" Laptop Core i5, 512 GB SSD and a K112 keyboard at a cost of £609.99 (incl del). Llanbradach & Pwllypant Community Council have agreed to share 50% of the cost with Gelligaer Community Council.

RESOLVED: Council ratified the payment of £305

(ii) Ystrad Mynach Toilets

The public toilets in Ystrad Mynach were closed on 26th March and the cleaner was served a 12 week notice of termination as per contract, until the end of June.

RESOLVED: Council ratified the payment of £1,158.75

197 Finance

(i) Balance of Funds to 31st March 2020

RESOLVED: Council received, confirmed and approved 'Balance of Funds' document. Chair is to sign balance.

(ii) Reconciliation to 31st March 2020

RESOLVED: Council received, confirmed and approved reconciliation document. Chair is to sign reconciliation.

(iii) Bank Statements to 31st March 2020

RESOLVED: Council received, confirmed and approved bank statements no's 6,5,4,27,26,99,40,39 &38
Chair is to sign statements.

198 Finance

(i) Balance of Funds to 17th June 2020

RESOLVED: Council received, confirmed and approved 'Balance of Funds' document.
Chair to sign balance.

(ii) Bank Statements

RESOLVED: Council received, confirmed and approved bank statement no's
99,29,28,8,7,6,43,42 & 41
Chair to sign statements

199 Audit for year ended 31st March 2020

Council received and noted:

(i) Internal auditor's report, in respect of the internal audit for year ended 31st March 2020

(ii) Significant variances where the percentage is +/- greater than 10%

(iii) Bank reconciliation which verifies box 9 of the Annual return.

(iv) Debtors and Creditors

(v) **RESOLVED:** Council approved the Annual Return year ended 31st March 2020.

Clerk/RFO had certified the Annual Return and Chair is also to sign the document as confirmation of Council's approval.

Members thanked the clerk for her preparatory work for the audit.

200 Audit Wales - Amended Notice of Audit 2019-20

Council received and noted:

(i) Amended notice of audit for the financial year ended 31 March 2020

(ii) Notice of Date of Appointment for the Exercise of Electors' Rights commencing on 1st September 2020 and ending on 28th September 2020, to be published on our website from 25th June 2020.

201 Financial Assistance/Grants 2020/21

(i) **Holy Trinity Parish Church** – this item was deferred for discussion under Projects.

(ii) **Ystrad Mynach Male Voice Choir Application no.1**

RESOLVED: Council agreed a grant to the sum of £500 to the Ystrad Mynach Choir

(iii) **1st Ystrad Mynach Scout Group Application no.2**

RESOLVED: Council agreed a grant to the sum of £500 to the 1st Ystrad Mynach Scout Group

(iv) **Marie Curie Emergency Appeal Application no.3**

RESOLVED: Council agreed a grant to the sum of £350 to the Marie Curie Emergency Appeal for end of life care and support.

(v) **Friends of Breast Care Unit Ysbyty Ystrad Fawr Application no.4**

RESOLVED: Council agreed a pledge to the sum of £800 towards soft furnishings for one of the consultation/waiting rooms at the unit.

(vi) **Gelligaer Boxing Club Application no.5**

RESOLVED: Council agreed a grant to the sum of £1,300 to the Gelligaer Boxing Club

202 Project Summary 2020/21 / New Project Proposals

(i) Project Summary, below, was received and noted

ANNUAL 2020/21 PROJECTS

- | | |
|---|---|
| 1 | Intergenerational Luncheon - Lewis School Pengam for the 50+
To support the provision of luncheon club
£1,000 |
|---|---|

- 2 Christmas Lighting**
Erect Christmas lighting throughout all wards
£10,710
LGA 1972 s.144 (encourage tourism/visitors)

- 3 Ystrad Mynach Christmas Market**
Contribution towards the Christmas market to ensure its continuity
Saturday 21st Nov 2020
£2,000
LGA 1972, s.145 (provision of entertainment, festivals & support of the arts)

- 4 Hanging Baskets at Ystrad Mynach**
17.5 summer hanging basket throughout town plus 3 planters of flowers attached
Installation, watering, taking down and storage.
£3,917 LGA 1972 s.144 (encourage tourism/visitors)

- 5 Family Day Trip – CANCELLED 24/06/2020**
Fund 5 x 49 seater coaches £775
LGA 1972 s.137 / LG (Wales) Measure 2011 (well-being power)

- 6 Pantomimes - £5,040**
(1) Penybryn Village Hall Wed 02/12 6.30pm
(2) Gelligaer Community Centre Mon 07/12 6.00pm
(3) Lyndsey Club Wed 9/12 5.30pm
(4) TYB Primary Thurs 10/12 6.30pm
(5) Lewis Girls Sunday Sun 13/12 2.30pm
(6) Glanynant Memorial Hall Sun 13/12 7.00pm
(7) Hengoed Community Centre Mon 14/12 Dec 5.30pm
(8) Cascade Community Centre Thurs 17/12 5.30pm
LGA 1972, s.145 (provision of entertainment, festivals & support of the arts)

- 7 Presentation at Llancaiach**
Presentation of Young Citizens and Community Service awards & grants to clubs (up to 10 nominees) 80 -100 volunteers invited
28th November 2020 2.00 - 4.30pm
£1,724 (funded with Chairman)
LGA 1972 s.137 / LG (Wales) Measure 2011 (well-being power)

- 8 Community Newsletter Issue - no. 10 (Summer/Autumn)**
Spring/Summer & Autumn/Winter Art & print £1417 x 2; Distribution £500 x 2
LGA 1972 s.142

- 9 Ystrad Mynach Public Toilets**
Maintenance/cleaning £10k

OTHER PROJECTS & COMMUNITY BENEFIT

Chair Cllr Judith Parry and Cllr Donna Cushing declared an interest in the next item and played no part in the discussions

Cllr Teresa Parry chaired the meeting

- 10 Youth Centre, Cefn Hengoed**
RESOLVED - to change description of work from toilet refurb to installation of new roof
£3,000

Cllr Judith Pritchard and Cllr Donna Cushing returned to discussions.

Cllr Judith Pritchard resumed to chairing the meeting

- 11 Cwm Calon** –the conversion of 4 columns £1,200 & supply & installation of 4 no. Christmas LED figurines along Heol Cwm Calon approaching school £1,600
- 12 Ystrad Mynach Town Christmas Lights** – conversion of lamp post and installation of lighting on living tree on Siloh square as opposed to purchasing a tree each year

- 13 Ystrad Mynach Christmas Fayre** – promotional items £1,500
- 14 Glanynant Garden Christmas Lights** – supply & install feeder pillar and supply LED lights for December 2020 £1,287 (£887 plus £400)
- 15 Glanynant Garden** – Supply bench at £245, assembly and installation cost £500
- 16 Poppies** - purchase 100 lamp post poppies and 200 ties for various locations £363
- 17 CAB** – to reinstate CAB £6,000
- 18 Schools Environmental Project** - £3,000
- 19 Community Centres** – to assist with cost to keep open £3,000 - CANCELLED

CIL PROJECTS

CIL1 Bedwlwyn Road Footbridge - Analysis £3600 – completed
 CIL2 Welfare, Cefn Road Hengoed - Install footbridge & drop kerb £1819 – completed
 CIL3 Bryn Tce - Alexander Road pavement to be linked - cancelled
 CIL3 Ystrad Mynach Toilets Refurbishment – £13,454
 Remaining CIL Balance : £1,355

WHQS PROJECTS

WHQS 1 VAS Signs on junction of Glyngae & Duffryn Park £5,000 11/04/2019
 WHQS 2 1-21 Claerwen to create pathway on grassed area 03/04/2019
 WHQS 3 Black Ash Path - To resurface remaining half of path - Hengoed Avenue to New Road TYB
 WHQS 4 The Walk by kissing gate – Tarmacing

(ii) New Project Proposal – Trinity Church, Ystrad Mynach

New organ installation - deferred until next meeting

203 CIL

Correspondence from CCBC's Planning Officer Lisa James in relation to CIL monies was received and noted.
 Clerk reported that £13,454 of CIL monies have been spent on the toilets at Ystrad Mynach. Therefore a balance of £1,355 of CIL remaining for further projects.

204 Independent Remuneration Panel Annual Report 2020/21

(Pages 1-9, 42-51, 55, 58-59,77-80 were applicable to Community & Town Councils).

(i) RESOLVED: Council agreed Determination no's 43,44,45,46,47,49,50, Mandated items 42 & 48 were excluded, due to them not require a council decision.

42 – Mandatory payment of £150 to each member

43 – Doesn't apply as Council is Group B (income/expend in 2019/20 £30,000-£199,000)

44 – Agreed not to pay up to £500 to 5 members for specific responsibilities

45 – Agreed to travel costs being paid

46 – Agreed to overnight subsistence expenses to be paid on approval from the council in the first instance

47 – Agreed not to pay financial loss compensation

48 – Mandatory payment for care costs up to £403 per month maximum

49 – Agreed payment of £500 to Chair
50 – Agreed payment of £250 to Vice Chair
51 – Doesn't apply - whereby members in receipt of a Band 1 or Band 2 senior salary from CCBC (i.e. Leader, Deputy Leader or Executive Member) cannot receive any payment apart from travel, subsistence and care.

(ii) It was noted that members who wish to forego payment are to write individually to the clerk

(iii) Members who wish to claim the remuneration will need to complete a form and return to the clerk for payment purposes.

(iv) Deferred until next meeting is the proposal that the Chair and Vice Chair to receive a pro rata payment for the duration of their extended term of office, 4 months from May until September 2020.

205 Ystrad Mynach Town Centre & Toilets

(i) Correspondence was received and noted from Principal Town Centre Officer Steve Wilcox in relation to non essential town centre shops reopening for business and social distancing measures

(ii) Public toilet reopening – deferred to next month.

206 CCBC Consultation – Inclusion of Electric Bays in Off Street Parking Order

Council agreed to the spaces for electric bays at Oakfield Street Car Park, Ystrad Mynach.

Cllr Alan Angel declared an interest in the next item and left the meeting.

207 Planning Applications

Planning applications were received and discussed. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Email date:08/06/2020

Case Ref. 20/0400/FULL Site Area: 285m²

Location: 3 Camnant Ystrad Mynach Hengoed CF82 7FF (UPRN 000043042923)

Proposal: Erect single storey rear extension

Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314343 (E) 193288 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: No objection

Email date:15/06/2020

Case Ref. 20/0262/FULL Site Area:843m²

Location: 6 Dyffryn Cottages Gwaun-Fro Penpedairheol Hengoed CF82 8BU (UPRN 000043088419)

Proposal: Erect two storey rear extension with balcony and covered patio below together with internal and external alterations

Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 313912 (E) 197302 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: No objection

Case Ref. 20/0432/FULL Site Area: 505m²

Location: 12 Pwll Yr Allt Tir-y-berth Hengoed CF82 8FR (UPRN 000043077710)

Proposal: Convert existing garage to a study and erect detached garage to rear of property and extend curtilage

Case Officer: Miss E Rowley ☐ 01443 864776 ☐ rowlee@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 315032 (E) 197156 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: No objection subject to suitable vehicular access to garage and sufficient off street parking

Email date:17/06/2020

Case Ref. 20/0442/FULL Site Area: 515m²

Location: 2 Tai'r Heol Penpedairheol Hengoed CF82 8DL (UPRN 000043012363)

Proposal: Erect extensions and alterations incl. rear extension, dormer extensions and front porch

Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 313996 (E) 197826 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: No objection on the proviso the dormer extension is flat roofed, is to the rear of the property and in general keeping with neighbouring properties.

Case Ref. 20/0451/FULL Site Area: 267m²

Location: 42 Heathlands Ystrad Mynach Hengoed CF82 7AZ (UPRN 000043019396)

Proposal: Erect detached store in the rear garden

Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314193 (E) 194850 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: Clerk is to seek observations from local ward member Cllr Martyn James, which council in turn will support.

ADDENDUM: Clerk established that the store measures 4m x 3.3m x 3.3m (h). Due to site levels, one side of the store is 4.3m in height. The store is considered to be used ancillary to the host dwelling.

On that basis and with no comeback from neighbouring properties Cllr Martyn James confirmed: No objections.

208 Next meeting Date: Wednesday 29th July 2020, 7.00pm

Meeting Closed at 9.05pm

Signed: _____ Chair

Date: 29th July 2020