



**GELLIGAER COMMUNITY COUNCIL  
CYNGOR CYMUNED GELLIGAER**

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Office Hours/Oriau Swyddfa – Wednesday & Thursday

Ceri Mortimer  
CLERK TO THE COUNCIL / CLERC Y CYNGOR  
COUNCIL OFFICE / SWYDDFA Y CYNGOR  
LLWYN ONN, PENPEDAIRHEOL, HENGOED  
CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)  
[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

**NOTICE OF FULL COUNCIL MEETING**  
**WEDNESDAY 24<sup>th</sup> JUNE 2020**

18th June 2020

**Chair and Members of Gelligaer Community Council**

**Dear Chair/Councillors**

The next ORDINARY FULL COUNCIL MEETING of Gelligaer Community Council will be held on WEDNESDAY 24<sup>th</sup> JUNE 2020 at 7.00pm. The meeting will be held remotely in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

A link will be emailed to members 15 minutes before the meeting is to start. It will not be practical to include the press and public in our remote meetings. We will however continue to exercise good practices in line with legislation, by publishing our decisions/draft minutes in a timely manner on our website.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**enc**

**AGENDA**

**1 Apologies**

**2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**3 Chair and Vice's Term of Office Extension**

In accordance with the new regulations council is requested to note the current Chair, Cllr Judith Pritchard and the Vice Chair Cllr Teresa Parry's extended term of office until our Annual Meeting is held, possibly in September 2020.

#### 4 **Chairman's Announcements**

- Covid19 Grant
- 100<sup>th</sup> birthday – Ms Nesta Jones
- Wales Air Ambulance - thank you
- Wales & West Utilities – The Safe and Warm Fund (£50k)  
Community groups, not for profit cooperatives, charities and community councils are eligible to apply <https://www.wwuutilities.co.uk/safeandwarm>

#### 5 **Minutes**

To receive and if approved to confirm and sign the minutes of the **ORDINARY FULL COUNCIL meeting held on 19/02/2020** as an accurate record.

#### 6 **Matters Arising**

Planning Application 20/0056/COU- Pierhead Buildings Jones Arcade UPRN 000043034068

Gelligaer Community Council objected to Planning application no. 20/0056/COU, the proposed 6 no. 2 person 1- bedroom self contained flats, on the following grounds:

(i) There are insufficient parking spaces in the town. Currently existing residents are struggling to park their cars in the town due to insufficient resident parking.. Potentially, 6 dwellings housing two people could have two cars per dwelling, so that's an additional 12 cars. This would only serve to exacerbate a very real resident parking issue in the town.

(ii) Insufficient space to site additional bins for 6 properties. Siting them permanently on the pavement would be an eyesore, especially when we are trying hard to revive and enhance the high street hence the flowering baskets, planters and tubs, toilet re-opening etc. Unsightly, foul smelling waste bins obstructing the pavements is not the desired look or shopping experience we were aiming to achieve in our town.  
Members have suggested that may be 3 dwellings would be a better and more realistic proposition as opposed to 6.

#### 7 **Decisions/matters undertaken under delegated powers by the Clerk, following approval in the first instance by the Chair & Vice, requiring Council ratification:**

##### **(i) Lap top**

The clerk is permanently working from home now. Her current laptop is the property of Llanbradach & Pwllypant Community Council (which had a much bigger screen than her personal laptop) and is no longer working effectively. Therefore, Council is requested to ratify the spend, previously agreed by the Chairs and Vice of both Community Councils due to the urgency of the matter, the purchase of a new Dell Inspiron 15 5593 15.6" Laptop Core i5, 512 GB SSD and a K112 keyboard at a cost of £609.99 (incl del). Llanbradach & Pwllypant Community Council have agreed to share 50% of the cost with Gelligaer Community Council.

A council resolution is required to ratify the cost of £305

##### **(ii) Ystrad Mynach Toilets**

The public toilets in Ystrad Mynach were on 26<sup>th</sup> March and the cleaner was served a 12 week notice of termination as per contract, until the end of June.

A council resolution is required to ratify the cost of £1,158.75

- 8 Finance**  
**(i) Balance of Funds to 31<sup>st</sup> March 2020**  
 To receive, confirm and approve 'Balance of Funds' document (Chair to sign)
- (ii) Reconciliation to 31<sup>st</sup> March 2020**  
 To receive, confirm and approve reconciliation document (Chair to sign reconciliation)
- (iii) Bank Statements to 31<sup>st</sup> March 2020**  
 To receive and approve bank statements no's 6,5,4,27,26,99,40,39 &38 (Chair to sign statements).
- 9 Finance**  
**(i) Balance of Funds to 17th June 2020**  
 To receive, confirm and approve 'Balance of Funds' document (Chair to sign)
- (ii) Bank Statements**  
 To receive and approve bank statements 99,29,28,8,7,6,43,42 &41 (Chair to sign)
- 10 Audit Wales - Amended Notice of Audit 2019-20**  
 (i) To receive and note amended notice of audit for the financial year ended 31 March 2020  
 (ii) To receive and note Notice of Date of Appointment for the Exercise of Electors' Rights commencing on 1<sup>st</sup> September 2020 and ending on 28<sup>th</sup> September 2020, to be published on our website from 25<sup>th</sup> June 2020.
- 11 Audit for year ended 31<sup>st</sup> March 2020**  
 (i) To receive and note internal auditor's report, in respect of the internal audit for year ended 31<sup>st</sup> March 2020  
 (ii) To receive and note significant variances where the percentage is +/- greater than 10%  
 (iii) To receive and note bank reconciliation which verifies box 9 of the Annual return.  
 (iv) To receive and note Debtors and Creditors  
 (v) To receive and approve the Annual Return year ended 31<sup>st</sup> March 2020.  
 A Council resolution is required for approval of Annual Return  
 Clerk/RFO has certified the Annual Return, Chair is to sign the Annual Return as confirmation of Council's approval.
- 12 Financial Assistance/Grants 2020/21**  
 (i) Holy Trinity Parish Church  
 (ii) Ystrad Mynach Male Voice Choir  
 (iii) 1<sup>st</sup> Ystrad Mynach Scout Group  
 (iv) Marie Curie Emergency Appeal  
 (v) To consider funding local organisations who are supporting those in need within our community during the covid-19 crisis.
- 13 Project Summary / New Project Proposals**  
 (i) To receive and discuss Project Summary
- 14 CIL**  
 To receive and note correspondence from CCBC's Planning Officer Lisa James in relation to CIL monies

**15 Independent Remuneration Panel Annual Report 2020/21**

(Pages 1-9, 42-51, 55, 58-59,77-80 are applicable to Community & Town Councils, attached).

(i) Council is requested to consider the approval of Determination no's 43,44,45,46,47,49,50

Mandated items that do not require a council decision are:

Determination no's 42 - £150 to each member, 48 – care costs up to £403 per month and Determination 51 whereby members in receipt of a Band 1 or Band 2 senior salary from CCBC (i.e. Leader, Deputy Leader or Executive Member) cannot receive any payment apart from travel, subsistence and care.

A council resolution is required.

(ii) Members who wish to forego payment are to write individually to the clerk (standard letter enclosed).

(iii) Members who wish to claim the remuneration will need to complete the attached form and return to the clerk either by post to 38 Nant Fawr Road, Cyncoed Cardiff CF23 6JR or email.

(iv) Members are requested to consider the Chair and Vice receiving pro rata payments for the duration of their extended term of office, for 4 months May until September 2020.

**16 Ystrad Mynach Town Centre & Toilets**

(i) To receive and note correspondence from Principal Town Centre Officer Steve Wilcox in relation to non essential town centre shops reopening for business and social distancing measures

(ii) Public toilet reopening – to discuss

**17 CCBC Consultation – Inclusion of Electric Bays in Off Street Parking Order**

To receive and discuss

**18 Planning Applications** (late applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Email date:08/06/2020

Case Ref. 20/0400/FULL Site Area: 285m<sup>2</sup>

Location: 3 Camnant Ystrad Mynach Hengoed CF82 7FF (UPRN 000043042923)

Proposal: Erect single storey rear extension

Case Officer: Mr J Cooke ☐ 01443 864347 ☐ [cookej1@caerphilly.gov.uk](mailto:cookej1@caerphilly.gov.uk)

Ward: Ystrad Mynach Map Ref: 314343 (E) 193288 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email date:15/06/2020

Case Ref. 20/0262/FULL Site Area:843m<sup>2</sup>

Location: 6 Dyffryn Cottages Gwaun-Fro Penpedairheol Hengoed CF82 8BU (UPRN 000043088419)

Proposal: Erect two storey rear extension with balcony and covered patio below together with internal and external alterations

Case Officer: Mr J Cooke ☐ 01443 864347 ☐ [cookej1@caerphilly.gov.uk](mailto:cookej1@caerphilly.gov.uk)

Ward: St Cattwg Map Ref: 313912 (E) 197302 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 20/0432/FULL Site Area: 505m<sup>2</sup>  
Location: 12 Pwll Yr Allt Tir-y-berth Hengoed CF82 8FR (UPRN 000043077710)  
Proposal: Convert existing garage to a study and erect detached garage to rear of property and extend curtilage  
Case Officer: Miss E Rowley ☐ 01443 864776 ☐ rowlee@caerphilly.gov.uk  
Ward: St Cattwg Map Ref: 315032 (E) 197156 (N)  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email date:17/06/2020

Case Ref. 20/0442/FULL Site Area: 515m<sup>2</sup>  
Location: 2 Tai'r Heol Penpedairheol Hengoed CF82 8DL (UPRN 000043012363)  
Proposal: Erect extensions and alterations including rear extension, dormer extensions and front porch  
Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk  
Ward: St Cattwg Map Ref: 313996 (E) 197826 (N)  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 20/0451/FULL Site Area: 267m<sup>2</sup>  
Location: 42 Heathlands Ystrad Mynach Hengoed CF82 7AZ (UPRN 000043019396)  
Proposal: Erect detached store in the rear garden  
Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk  
Ward: Ystrad Mynach Map Ref: 314193 (E) 194850 (N)  
Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**19 Next meeting Date: Wednesday 29<sup>th</sup> July 2020, 7.00pm**