



**GELLIGAER COMMUNITY COUNCIL
CYNGOR CYMUNED GELLIGAER**

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Office Hours/Oriau Swyddfa – Wednesday & Thursday

Ceri Mortimer
CLERK TO THE COUNCIL / CLERC Y CYNGOR
COUNCIL OFFICE / SWYDDFA Y CYNGOR
LLWYN ONN, PENPEDAIRHEOL, HENGOED
CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

www.gelligaercommunitycouncil.org.uk
www.romangelligaer.org.uk

NOTICE OF FULL COUNCIL MEETING
WEDNESDAY 28th OCTOBER 2020

23rd October 2020

Chair and Members of Gelligaer Community Council

Dear Chair/Councillors

The next ORDINARY FULL COUNCIL MEETING of Gelligaer Community Council will be held on WEDNESDAY 28th OCTOBER 2020 at 7.00pm. The meeting will be held remotely in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

A link will be emailed during the day of the meeting..
Unfortunately, it is not practical to include the press and public in our remote meetings. We will however continue to exercise good practices in line with legislation, by publishing our decisions/draft minutes in a timely manner on our website.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

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AGENDA

- 1 Apologies**
- 2 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3 Chairman's Announcements**

4 Minutes

To receive and if approved to confirm and sign the minutes of the **ORDINARY FULL COUNCIL meeting held on 30/09/2020** as an accurate record.

5 Matters Arising

6 Finance to 22nd October 2020

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document (Chair to sign)

(ii) Bank Statements

To receive and approve bank statements no's 11,32 and 48 (Chair to sign statements).

(iii) Unity Trust Balance

Council is requested to consider electronically transferring £23,000 from the Unity Account to our Lloyds Business Bank Instant Account No *****440 to reduce the Unity account below the limit of protection of £85,000 under the Financial Services Compensation Scheme (FSCS).

A council resolution is required.

(iv) Council is requested to ratify the quote/spend of £360 to Hengoed Memorials

7 Payroll Services

(i) Members are to note that Caerphilly County Borough Council (CCBC) confirmed that they do not have the resources nor capacity to set up several community councils onto their payroll system.

(ii) Following a recent liaison meeting with other community & town councils, WcVA were recommended by one council. Costs attached. Council are requested to consider switching to the services of Wales Council for Voluntary Action (WcVA) on the proviso that the company will pay the clerks PAYE directly to HMRC (this has yet to be confirmed)

A council resolution is required

(iii) Members Remuneration

Members are requested to consider whether they wish to use the payroll services of WcVA for processing the annual remuneration or that the onus continues to rest with individual members.

8 Utilities

(i) Office:

Council is requested to consider our electricity with Eo.N be set up on a direct debit which will reduce the daily standing charge to 39.3p per day and the kWh to 21.54p

A council resolution is required

(ii) Ystrad Mynach Toilets

(a) Clerk has turned off the water supply to save water and reduce costs.

(b) Council is requested to consider de-energising the electricity with EDF at the facility, so that the daily standing charges cease for the time being. An appointment has been made with EDF to carry out the work on 11th November 2020. The roller shutter door can be manually opened and closed. Restoring the electricity would require a few weeks notice.

A council resolution is required.

- 9 Ystrad Mynach Ward**
Members are to note that Electoral Services Manager Mr Dave Beecham has confirmed that an election will be held for the Ystrad Mynach ward, but it is unlikely to be called until early February 2021, and kept under review, due to Covid-19.
- 10 Financial Assistance/Grants 2020/21**
(i) Council is requested to ratify a decision of accepting financial assistance application forms with just one signature instead of two, during the pandemic.
- (ii) Cylch Meithrin Penpedairheol**
- (iii) Cerebral Palsy Cymru – (formerly Bobath Children’s Therapy)**
- 11 Christmas Lighting**
(i) Three companies were approached to quote for the testing, installation and dismantling of Christmas lighting for 2020. See enclosed
A council resolution is required
- (ii)** Council is requested to consider purchasing new 2m LED figurines to replace old or failed units at an approximate cost of £233 each (to include 2 brkts and carriage).
A council resolution is required.
- (iii)** Council is to note that Christmas lights will switch on from Saturday 21st November.
- 12 Hanging Baskets and Rail Planters 2021**
Two local companies plus existing company were invited to quote for the provision of flowering baskets and rail planters at Ystrad Mynach. See enclosed
A council resolution is required (this item cannot be deferred)
- 13 Autumn/Winter Weed Control**
Members are requested to provide areas that require attention to the clerk by 2nd November 2020, in order of priority.
- 14 Armistice Sunday 8th November 2020**
(i) Service
There are no services taking place in our area this year. Residents will invited to stand on their door steps for a two minute silence at 11am
Memorials are open allowing residents to place wreaths and crosses throughout the day, observing social distancing.
Cefn Hengoed and Hengoed Memorial at Derwendeg School will be open from 10am – 4pm
A pre-recorded service by Pastor Steve Darby with local members, veterans and residents will be available to download online. Details will be provided and shared on social media closer to the date.
- (ii) Wreaths**
Wreaths have been distributed to:
Cllr Judith Pritchard – Hengoed
Cllr Donna Cushing – Cefn Hengoed
Cllr William Griffiths – Gelligaer
Cllr Jodie Postians – Tiryberth
Cllr Martyn James – Ystrad Mynach
- (iii) Lamp post poppies**
Poppies, ties, fluorescent waistcoats and cones have been distributed. No ladders to be used. Risk assessment from 2019/20 applies.

15 Public Service Board Report

To receive and note update from Cllr Judith Pritchard

16 Projects

- (i) Community Awards – nominations received for a further two individuals
- (ii) To receive and discuss Project Summary

17 Agreement

Council is requested to approve the agreement (document exempt from public display)

18 Planning Applications (late applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Email date: 09/10/2020

Case Ref. 20/0769/FULL Site Area: 115m²

Location: 52 Pengam Street Glan-y-nant Blackwood NP12 3XJ (UPRN 000043044412)

Proposal: Demolish existing single storey extension and erect a two storey rear extension

Case Officer: Mr M W Jones ☐ 01443 864528 ☐ jonesm5@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 315032 (E) 197420 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 20/0779/FULL Site Area: 424m²

Location: 10 Starling Walk Penallta Hengoed CF82 6BH (UPRN 000043174539)

Proposal: Erect a single storey contemporary glazed orangery

Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: Hengoed Map Ref: 314275 (E) 196326 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 20/0825/FULL Site Area: 87m²

Location: Woodfields Nursery And Plant Centre Twyn Road Ystrad Mynach Hengoed CF82 7EW (UPRN 000043088850)

Proposal: Erect single span open sided polytunnel greenhouse

Case Officer: Mr C Powell ☐ 01443 864424 ☐ powelc2@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 313864 (E) 193718 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

19 Next meeting Date:

Wednesday 25th November 2020, 7.00pm – ANNUAL GENERAL MEETING