



GELLIGAER COMMUNITY COUNCIL

Minutes of the ORDINARY FULL COUNCIL MEETING of Gelligaer Community Council held on Wednesday 28th October 2020 at 7.00pm, remotely, in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

PRESENT

Councillors: A Angel, D Cushing, C David, W David, M James (arrives late following a meeting)
T Parry (Vice Chair) and J Pritchard (Chair)
Clerk: C Mortimer

Chair Cllr Judith Pritchard welcomed everyone to the remote meeting

244 Apologies

Apologies were received from Cllrs T Matthews, who is absent until physical meetings resume, Cllr C Bezzina due to work meeting, Cllr M James would be late arriving due to attending a "Save our Green Space" meeting with residents, and Cllr J Postians due to ill health.

245 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr A Angel declared an interest in minute no. 261 - Planning

246 Chairman's Announcements

Chair Cllr Judith Pritchard announced the following:

- Lamp post poppies had been received and members were kindly requested to erect them in time for Sunday 8th November and to be taken down in a timely manner after Wednesday 11th November. Members were to exercise social distancing measures and adherence to our risk assessment was to be observed.
- Grange Hospital in Cwmbran will be opening on 17th November, which will be the main Accident & Emergency (A&E) Hospital. The Royal Gwent Hospital and Nevil Hall Hospital will be downgraded to minor injury hospitals.
- Diaries for 2021 – Members were requested to let the clerk know of their requirements.

247 Minutes

Minutes of the **ORDINARY FULL COUNCIL meeting held on 30/09/2020** were received approved and signed as an accurate record.

248 Matters Arising

Unpresented cheques from 2019/20 remain unresolved:

- Penallta Rugby Club - Cllr Jodie Postians confirmed previously that the cheque had been found at the club and was to be presented at the bank. Cllr Martyn James and Cllr Alan Angel to chase it further.
- Gelligaer Allotment Association - Cllr William Griffiths will speak further with the secretary to the club.
- Minute no.240 Planning Appeal 20/0025/REF – 131 dwellings and associated works on land adjacent to Tiryberth Farm
It was recommended that the Clerk write to Julie James AC/AM, Welsh Government Minister for Housing and Local Government, who overruled Appeal No. APP/K6920/A/19/3226294 - the development of 300 dwellings on land at Heol y Cefn, Cefn Fforest, Bedwellty, Blackwood.

249 Finance to 22nd October 2020

(i) Balance of Funds

'Balance of Funds' document was received approved and signed as an accurate record.

(ii) Bank Statements

Bank statements no's 11,32 and 48 were received approved and signed as an accurate record.

(iii) Unity Trust Balance

RESOLVED: Council agreed to electronically transfer £23,000 from the Unity Account to our Lloyds Business Bank Instant Account No *****440 to bring the Unity account below the limit of protection of £85,000 under the Financial Services Compensation Scheme (FSCS).

(iv) Relocation of Roll of Honour from Horeb Chapel to Glyngaer Primary School

RESOLVED: Council ratified the quote/spend of £360 to Hengoed Memorials for the safe relocation of the Roll of Honour, the cost of which had been previously agreed between Clerk and Chair under delegated powers.

250 Payroll Services

(i) Members noted that Caerphilly County Borough Council (CCBC) confirmed that they do not have the resources nor capacity to set up several community councils onto their payroll system.

(ii) Following a recent liaison meeting with other community & town councils, WCVA were recommended by one other community council.

RESOLVED: Council agreed to switching to the services of Wales Council for Voluntary Action (WCVA) on the proviso that the company will pay the clerks PAYE directly to HMRC.

(iii) Members Remuneration

RESOLVED: Members agreed to not use the payroll services of WCVA for processing the annual remuneration and that the onus continues to rest with individual members. It was noted that One Voice Wales continues its dialogue with HMRC, who are now leaning more favourably towards the remuneration being classed as an expense and not a salary.

251 Utilities

(i) Office:

Council was requested to consider our electricity with Eo.N be set up on a direct debit which will reduce the daily standing charge to 39.3p per day and the kWh to 21.54p

RESOLVED: Council agreed to the direct debit.

(ii) Ystrad Mynach Toilets

(a) Members noted that the Clerk has turned off the water supply to save water and reduce costs, and emptied all pipes.

(b) Council was requested to consider de-energising the electricity with EDF at the facility, so that the daily standing charges cease for the time being. The roller shutter door can be manually opened and closed. Restoring the electricity would require a few weeks notice.

RESOLVED: Council agreed to de-energising the facility.

252 Ystrad Mynach Ward

Members noted that Electoral Services Manager Mr Dave Beecham has confirmed that an election will be held for the Ystrad Mynach ward, but it is unlikely to be called until early February 2021, and kept under review, due to Covid-19.

253 Financial Assistance/Grants 2020/21

(i) Certifying Signatures on Financial Assistance Application forms

RESOLVED: Council ratified the decision of accepting financial assistance application forms with just one signature instead of two, during the pandemic, to minimise the risk of spreading the virus.

(ii) Cylch Meithrin Penpedairheol – this item was deferred for further financial information.

(iii) Cerebral Palsy Cymru – (formerly Bobath Children’s Therapy)

Financial Assistance Application No. 11

RESOLVED: Council agreed to grant the sum of £300 to Cerebral Palsy Cymru

(iv) Gelligaer Local History Appreciation Society

Financial Assistance Application no. 12

RESOLVED: Council agreed to grant the sum of £200 to Gelligaer Local History Appreciation Society

254 Christmas Lighting

(i) Three companies were invited to quote for the testing, installation and dismantling of Christmas lighting for 2020.

RESOLVED: Council agreed to award the contract to Centregreat.

(ii) Council was requested to consider purchasing new 2m LED figurines to replace old an/or failed units at an approximate cost of £233 each (to include 2 brkts and carriage).

RESOLVED: Council agreed to vire project monies committed/budgeted for the Christmas Fayre (£2k), Family Fun day (£775) Pantomimes (£5,040) towards the purchase of 25 new LED figurines.

(iii) Council noted that Christmas lights will switch on from Saturday 21st November.

255 Hanging Baskets and Rail Planters 2021

Two local companies plus existing company were invited to quote for the provision of flowering baskets and rail planters at Ystrad Mynach.

RESOLVED: Council agreed to continue with existing company, Boverton Nurseries. Clerk to ensure ease of access for deliveries and assistance provided during offloading

256 Autumn/Winter Weed Control

Members noted that areas requiring attention were submitted to the clerk by 2nd November 2020, in order of priority.

257 Armistice Sunday 8th November 2020

(i) Service

Members noted that there are no services taking place in our area this year. Residents will be invited to stand on their door steps for a two minute silence at 11am
Memorials are open spaces allowing residents to place wreaths and crosses throughout the week, observing social distancing measures.

Cefn Hengoed and Hengoed Memorial at Derwendeg School, which is a gated memorial, will be open from 10am – 4pm on Sunday 8th November.

A pre-recorded service by Pastor Steve Darby with local members, veterans and residents will be available to download online. Details will be provided and shared on social media closer to the date.

ADDENDUM: Virtual services were also being transmitted on social media from St Catwg's Church and Holy Trinity Church, Ystrad Mynach.

Cllr Martyn James arrives at the meeting

(ii) Wreaths

Wreaths had been distributed to:

Cllr Judith Pritchard – Hengoed

Cllr Donna Cushing – Cefn Hengoed

Cllr William Griffiths had delivered the wreath to Father Gary at St Catwg's Church Gelligaer.

Cllr Jodie Postians – Tiryberth

Cllr Martyn James – Ystrad Mynach

(iii) Lamp post poppies

Poppies, ties, fluorescent waistcoats and cones had been distributed. No ladders to be used. Risk assessment from 2019/20 applies and social distancing measures to be observed.

258 Public Service Board Report

An update from Cllr Judith Pritchard, a representative for the Town & Community Council Liaison Committee on the Public Service Board, was received and noted.

259 Projects

- (i) Community Awards** – nominations were received for a further two individuals
RESOLVED: Council agreed to the additional awards bringing the number to 8 in total.
- (ii) Selection boxes**
RESOLVED: Council agreed to the provision of selection boxes to all 9 Primary schools in our area. To minimize risk of the virus, members will deliver the boxes to the schools. Following an incubation period of 72 hours, selection boxes will be distributed to the children through their schools.
- (iii)** It was agreed that the Food Bank be placed on the project summary as a potential project to support
- (iv)** To receive and discuss Project Summary

Annual Projects – Committed/Budgeted

- | | |
|---|--|
| 1 | Intergenerational Luncheon - Lewis School Pengam for the 50+
To support the provision of luncheon club
£1,000 |
| 2 | Christmas Lighting
Erect Christmas lighting throughout all wards
£10,710
LGA 1972 s.144 (encourage tourism/visitors)
VIRED TO SPEND ON CHRISTMAS LIGHTING Minute 254 (ii) |
| 3 | Ystrad Mynach Christmas Market - CANCELLED
Contribution towards the Christmas market to ensure its continuity Saturday 21st Nov
£2,000
LGA 1972, s.145 (provision of entertainment, festivals & support of the arts)
VIRED TO SPEND ON CHRISTMAS LIGHTING Minute 254 (ii) |

4	Hanging Baskets at Ystrad Mynach 17.5 summer hanging basket throughout town plus 3 planters of flowers attached Installation, watering, taking down and storage. £3,917 LGA 1972 s.144 (encourage tourism/visitors)
5	Family Day Trip – CANCELLED 24/06/2020 Fund 5 x 49 seater coaches £775 LGA 1972 s.137 / LG (Wales) Measure 2011 (well-being power) VIRED TO SPEND ON CHRISTMAS LIGHTING Minute 254 (ii)
6	Pantomimes - £5,040 - CANCELLED (1) Penybryn Village Hall Wed 02/12 6.30pm (2) Gelligaer Community Centre Mon 07/12 6.00pm (3) Lyndsey Club Wed 9/12 5.30pm (4) TYB Primary Thurs 10/12 6.30pm (5) Lewis Girls Sunday Sun 13/12 2.30pm (6) Glanynant Memorial Hall Sun 13/12 7.00pm (7) Hengoed Community Centre Mon 14/12 Dec 5.30pm (8) Cascade Community Centre Thurs 17/12 5.30pm LGA 1972, s.145 (provision of entertainment, festivals & support of the arts) VIRED TO SPEND ON CHRISTMAS LIGHTING Minute 254 (ii)
7	Presentation at Llancaiach - CANCELLED 8 awards agreed to be presented on their door steps Minute 259 LGA 1972 s.137 / LG (Wales) Measure 2011 (well-being power)
8	Community Newsletter Issue - no. 10 (Summer/Autumn) Spring/Summer & Autumn/Winter Art & print £1417 x 2; Distribution £500 x 2 LGA 1972 s.142
9	Ystrad Mynach Public Toilets - CLOSED Maintenance/cleaning £10k
VIRED from Project No. 2, 3 & 5 for Christmas Lighting LED Figurines (Qty 25)	
OTHER PROJECTS & COMMUNITY BENEFIT	
10	Youth Centre, Cefn Hengoed Installation of new roof £3,000
11	Cwm Calon –the conversion of 4 columns £1,200 & supply & installation of 4 no. Christmas LED figurines along Heol Cwm Calon approaching school £1,600
12	Ystrad Mynach Town Christmas Lights – purchase of tree & installation and dismantling costs £250
13	Ystrad Mynach Christmas Fayre – promotional items £1,500 CANCELLED
14	Glanynant Garden Christmas Lights – supply & install feeder pillar and supply LED lights for December 2020 £1,287 (£887 plus £400)
15	Glanynant Garden – Supply picnic bench at £245, assembly and installation cost £500
16	Poppies - purchase 100 lamp post poppies and 200 ties for various locations £363
17	CAB – to reinstate CAB £6,000
18	Schools Environmental Project - £3,000
19	Community Centres – to assist with cost to keep open £3,000 – CANCELLED

- 20 Chapel Tce – Installation of bollards – GCC to facilitate with CCBC
- 21 Rear of Kings Hill – Installation of fruit trees – Keep Wales Tidy (KWT) – Clerk to continue without volunteers and work alongside Project Officer from KWT
- 22 Wild flower planting throughout our area – members to submit suitable areas
- 23 Gelligaer Cemetery – an additional standing pipe as elderly and infirm are having to walk great lengths to obtain water. Ideal location would be on the slight incline. Clerk awaiting response from CCBC.
- 24 BT Phone Boxes at Ystrad Mynach and Penpedairheol – time capsule project for schools depicting the good and bad in 2020 through art, stories pics etc
Boxes to be cleaned, painted and re-glazed in parts and sealed. Cost tbc
- 25 Relocation of Roll of Honour from Horeb Chapel to Glyngar Primary Cost £360
- 26 Selection boxes to all 9 schools. Members to deliver to schools. Schools to distribute to children to minimize contamination.
- 27 Food Bank, Cascade – further information required.

CIL PROJECTS

- CIL1 Bedwlwyn Road Footbridge - Analysis £3600 – completed
- CIL2 Welfare, Cefn Road Hengoed - Install footbridge & drop kerb £1819 – completed
- CIL3 Ystrad Mynach Toilets Refurbishment – £13,454

Potential Projects:

Black Ash Path – To resurface remaining half of path – Hengoed Avenue to New Road TYB
WHQS 4

The Walk by kissing gate – Tarmacing

260 Agreement

RESOLVED: Council approved the agreement (document exempt from public display)

Cllr Alan Angel declared an interest in the next item and left the meeting thus playing no part in the ensuing discussions

261 Planning Applications

Members received and discussed the following planning applications.

Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Email date: 09/10/2020

Case Ref. 20/0769/FULL Site Area: 115m²

Location: 52 Pengam Street Glanynant Blackwood NP12 3XJ (UPRN 000043044412)

Proposal: Demolish existing single storey extension and erect a two storey rear extension

Case Officer: Mr M W Jones ☐ 01443 864528 ☐ jonesm5@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 315032 (E) 197420 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: No objection

Case Ref. 20/0779/FULL Site Area: 424m²
Location: 10 Starling Walk Penallta Hengoed CF82 6BH (UPRN 000043174539)
Proposal: Erect a single storey contemporary glazed orangery
Case Officer: Mr J Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk
Ward: Hengoed Map Ref: 314275 (E) 196326 (N)
Community Council: Gelligaer Community Council Expected Decision Level: Delegated
RESOLVED: No objection

Case Ref. 20/0825/FULL Site Area: 87m²
Location: Woodfields Nursery And Plant Centre Twyn Road Ystrad Mynach Hengoed CF82 7EW (UPRN 000043088850)
Proposal: Erect single span open sided polytunnel greenhouse
Case Officer: Mr C Powell ☐ 01443 864424 ☐ powelc2@caerphilly.gov.uk
Ward: Ystrad Mynach Map Ref: 313864 (E) 193718 (N)
Community Council: Gelligaer Community Council Expected Decision Level: Delegated
RESOLVED: No objection

262 Next meeting Date: It was noted that our ANNUAL MEETING followed by an ORDINARY MEETING will be held on Wednesday 25th November 2020, 7.00pm

Meeting Closed at 8.50pm

Signed: _____ **Chair Date: 25th November 2020**