



GELLIGAER COMMUNITY COUNCIL
CYNGOR CYMUNED GELLIGAER

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Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

www.gelligaercommunitycouncil.org.uk

www.romangelligaer.org.uk

NOTICE OF FULL COUNCIL MEETING
WEDNESDAY 24th FEBRUARY 2021, 7.00 PM

18th February 2021

Chair and Members of Gelligaer Community Council

Dear Chair/Councillors

The next ORDINARY FULL COUNCIL MEETING of Gelligaer Community Council will be held on WEDNESDAY 24th FEBRUARY 2021 at 7.00pm. The meeting will be held remotely in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

A link will be emailed with the papers.

Unfortunately, it is not practical to include the press and public in our remote meetings during this time. We will however continue to exercise good practices in line with legislation, by publishing our decisions/draft minutes in a timely manner on our website.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

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AGENDA

- 1 Apologies**
- 2 Declarations of Interest**
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3 Rights of Way (ROW), litter, illicit tipping and footpaths – local resident Mr Keiron O'Hagan**
- 4 Rights of Way – Caerphilly County Borough Council's ROW Officer Mr Andrew Fleming.**
Council have agreed to support replacing a style with a gate on ROW 23 Cascade to Tiryberth to improve access.

5 Chair's Announcements

6 Minutes

To receive and if approved to confirm and sign the **MINUTES of the ORDINARY COUNCIL MEETING held on 27/01/2021** as an accurate record.

7 Matters Arising

The clerk exercised plenary powers in contacting all members for views on the following planning applications, as time did not allow for the matter to be discussed at a council meeting. Ystrad Mynach Ward Member Cllr Martyn James confirmed that there were no objections.

Case Ref. 21/0017/FULL Site Area: 529m²

Location: Kane Mailing Systems Glamorgan House 47 Penallta Road Ystrad Mynach Hengoed CF82 7AN (UPRN 000043062239)

Proposal: Raise existing roof to create additional first floor accommodation

Case Officer: Anthony Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314495 (E) 194537 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 20/1093/TPO Site Area: 43m²

Location: 45 The Avenue Ystrad Mynach Hengoed CF82 8BA (UPRN 000043030074)

Proposal: Carry out various works to maple and ash trees (Tree Preservation Order 26/78/RVDC)

Case Officer: Mike Jones ☎ 01443 864528 ✉ jonesm5@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 315100 (E) 194692 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email: 29/01/2021

Case Ref. 21/0048/FULL Site Area: 199m²

Location: 2 Starling Walk Penallta Hengoed CF82 6BH (UPRN 000043174531)

Proposal: Erect single storey rear extension

Case Officer: Mike Jones ☎ 01443 864528 ✉ jonesm5@caerphilly.gov.uk

Ward: Hengoed Map Ref: 314183 (E) 196295 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

8 Finance to 18th February 2021

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document (Chair to sign)

(ii) Reconciliation

(a) To receive and approve reconciliation (Chair to sign)

(b) Council ratification is required for the issue of cheque no.2549 to the sum of £350 to Gelligaer Allotment Association in respect of missing/unpresented cheque no. 2525 for Financial Assistance granted in 2019/20

(iii) Bank Statements

To receive and approve bank statement no 53 – Unity Trust.

New statements from Lloyd's have not yet been received.

(iv) Payroll Bureau

Despite Playworks increasing their administration costs from £5 to £20 per month (which is on a par with other providers) and reducing their level of service at short notice the Clerk is satisfied with the overall service with the only change being she now pays HMRC PAYE directly via BACS and therefore would recommend continuing with their service for the foreseeable.

A council resolution is required.

(v) Direct Debit – Information Commissioner’s Office (ICO)

Council is requested to ratify the setting up of annual direct debit payment to

a) Information Commissioner’s Office to the sum of £35 per annum (normally £40 but would qualify for a £5 reduction for setting up a direct debit)

“Organisations that process personal data are subject to the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Under the Data Protection (Charges and Information) Regulations 2018 (the Regulations) they must also pay an annual data protection fee (the fee)”.

9 Financial Assistance/Grants 2020/21 (if any further received, will be tabled)

(i) Gelligaer Historical Society

10 Projects 2020/21

(i) New project proposals (any additional projects can be tabled):

(a) The provision and installation of an interpretation board to mark the ancient stone referenced on the map as Maen Cattwg cup-marked stone which “hint at the deeply spiritual, sophisticated and complex peoples that existed here for millennia prior to the coming of Rome. (on junction of ROW 250 and 260).

(b) Easter eggs/treats for primary school children

(c) Installation of Wi-Fi at the council office/chamber in readiness for when our physical meetings can resume, so that we may continue with paperless copies of the agenda, minutes and accompanying documents to save on costs, waste and the environment.

(ii) To receive and discuss Project Summary

11 Telephone Boxes/Kiosks

To receive and note:

(i) Decommissioning and Completion of Ownership Notice

(ii) Maintenance Information Pack – Clerk will inspect both kiosks and report back to a future meeting any defects that may need rectifying.

(iii) Posters to display

(iv) To note telephone boxes have been added to insurance

(v) To receive quotation from Locksmith to lock both kiosks (to be tabled)

A Council resolution is required

(vi) To receive quotation to clean both boxes

A Council resolution is required

12 Society of Local Council Clerks (SLCC) Membership 2021

To receive and discuss benefits to the Council of renewing the Clerk's SLCC membership for 2021 at a cost of £234 (cost to be shared with LI&PCC).

13 Policies

To receive and consider adopting the following policies

(i) Habitual/Vexatious Complainants Policy

(ii) To receive Information on ICO Publication Scheme and to adopt and publish "Information available from Gelligaer Community Council under the model publication scheme" and to agree schedule of charges (bottom of the document).

14 Local Development Plan - 2nd Replacement Local Development Plan (2RLDP)

Caerphilly County Borough Council are beginning the consultation on the new Local Development Plan, with consultation starting on 25th January and running until 29th March on the Draft Delivery Strategy. This provides information on the timetable for developing the new LDP and details of how they propose to engage with the community throughout the process - The Community Involvement Scheme.

Consultation documents are available at www.caerphilly.gov.uk/ldp/2RLDP.

Comments can be made online or copies of representation forms can be requested at ldp@caerphilly.gov.uk or by telephone on 01443 866777.

Two further dates for member engagement/introduction: 25th February at 5pm and 8th March at 5pm – please let the Clerk know if you would like to attend.

15 Welsh Government Electoral Reform Newsletter – January 2021

To receive and note in relation to our local by-election and Senedd election

16 Temporary Prohibition Order – Lewis Street, Ystrad Mynach

To receive Order and drawing for the diversion and modification to be made to the experimental one way traffic order and cycle track.

17 Proposed Provision and Amendments to Traffic Orders at Various locations within the St Cattwg Ward

To receive Order for the provision of double yellow lines at:

(i) Lane (known as Southview Houses) to the side and rear of Gelligaer Surgery, School House, Hampton Court to Southview Houses, Gelligaer

(ii) Gwaun-Fro, Penpedairheol

(iii) Sorrel Drive, Penpedairheol outside the allotment car park

18 Planning Applications (late applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Email: 15/02/2021

Case Ref. 21/0085/FULL Site Area: 878m²

Location: Carmel House 2A Penallta Villas Ystrad Mynach Hengoed CF82 7GH (UPRN 000043080360)

Proposal: Erect a duo-pitch first floor extension over existing garage to front elevation and erect a single storey flat roof extension to rear elevation

Case Officer: Anthony Pyne ☐ 01443 864523 ☐ pynea@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314345 (E) 195225 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email: 08/02/2021

Case Ref. 21/0050/FULL Site Area: 248m²

Location: 11 Goshawk Rise Penallta Hengoed CF82 6BG (UPRN 000043172111)

Proposal: Erect rear single storey extension, partial side extension and convert part of the existing detached garage into living accommodation

Case Officer: Mike Jones ☐ 01443 864528 ☐ jonesm5@caerphilly.gov.uk

Ward: Hengoed Map Ref: 314214 (E) 196147 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 21/0051/FULL Site Area: 335m²

Location: 35 Merebank Tir-y-berth Hengoed CF82 8FR (UPRN 000043077733)

Proposal: Erect rear single storey extension

Case Officer: Mike Jones ☐ 01443 864528 ☐ jonesm5@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 314974 (E) 197258 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 21/0063/FULL Site Area: 200m²

Location: 7 Bedwlwyn Street Ystrad Mynach Hengoed CF82 7AL (UPRN 000043018674)

Proposal: Erect two storey rear extension and detached domestic garage with gymnasium over

Case Officer: Jacob Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314600 (E) 194544 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

19 Next meeting Date: Wednesday 24th March 2021, 7.00pm – Remote.