

GELLIGAER COMMUNITY COUNCIL

Minutes of an ORDINARY Full Council Meeting of Gelligaer Community Council held on Wednesday 24th February 2021 at 7.00pm via remote access in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

PRESENT

Councillors: A Angel, C Bezzina, D Cushing, C David, W David, W Griffiths, M James, T Parry (Vice Chair), J Postians and J Pritchard (Chair)

In Attendance: Mr Andrew Fleming Caerphilly County Borough Council's (CCBC) Rights of Way (ROW) Officer

Chair Cllr Judith Pritchard welcomed everyone to the remote meeting.

54 Apologies

An apology was received and approved from Cllr T Matthews who will remain absent until physical meetings can safely resume.

55 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr Teresa Parry declared an interest in minute no .62 - Protest Against Bryn Group

Clerk C Mortimer declared an interest in minute no. 65 – Society of Local Council Clerks

Cllr Alan Angel declared an interest in minute no. 71 - Planning

56 Rights of Way (ROW), litter, illicit tipping and footpaths – local resident Mr Keiron O'Hagan did not attend.

Chair Cllr Judith Pritchard welcomed Mr Andrew Fleming to the meeting.

57 Rights of Way – Caerphilly County Borough Council's ROW Officer Mr Andrew Fleming.

- Gelligaer Community Council have previously agreed to support the replacement of a stile with a gate on ROW 23, Cwm yr Allt in Cascade to Tiryberth, to improve access as it's a well used path by locals.
Mr Fleming explained that to have a change in furniture it would need to go through legislation with the land owners consent.
- Another project that the Community Council supports is the Black Ash Path from Valley View, Cefn Hengoed to Tiryberth. A third of the path has been tarmacked, and funding is in place with CCBC's ROW to complete the rest. Residents with hedges and trees encroaching the ROW will be approached following nesting season to cut back.
- The cycle track under the bridge in Ystrad Mynach which links to cycle path route 47 will be done imminently now that land ownership issues have been sorted.
- It was confirmed that CCBC's ROW department sees all planning applications and the footpath near Gelliargwellt Uchaf Farm was raised in particular.
- Members are aware that all row's and footpaths missing from the definitive maps are at risk of being lost for ever unless applications are made to CCBC, who are facilitating the process, in terms of identifying any such routes. Paths must be used for more than 20 years to be claimed as a ROW.
The government has set a cut off date of January 2026.
CCBC's ROW Cabinet Committee are the body for determining whether to progress with making an Order to create a claimed ROW however the final decision rests with the Planning Inspectorate.
- An electronic definitive map was now available on the CCBC's website.

58 Chair's Announcements – the following announcements were made:

Chair Cllr Judith Pritchard and other members had attended a Local Development Plan (LDP) workshop, which was an interesting and informative session outlining the process of the LDP review.

There were two further sessions if some members missed it:

25th February and 8th March 5.00-6.00pm

59 Minutes

To receive and if approved to confirm and sign the **MINUTES of the ORDINARY COUNCIL MEETING held on 27/01/2021** as an accurate record, following a minor amendment to Minute No. 44.

60 Matters Arising

The clerk exercised plenary powers in contacting all members for views on the following planning applications, as time did not allow for the matter to be discussed at a council meeting. Ystrad Mynach Ward Member Cllr Martyn James confirmed that there were no objections.

Case Ref. 21/0017/FULL Site Area: 529m²

Location: Kane Mailing Systems Glamorgan House 47 Penallta Road Ystrad Mynach Hengoed CF82 7AN (UPRN 000043062239)

Proposal: Raise existing roof to create additional first floor accommodation

Case Officer: Anthony Pyne ☎ 01443 864523 ☎ pynea@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314495 (E) 194537 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 20/1093/TPO Site Area: 43m²

Location: 45 The Avenue Ystrad Mynach Hengoed CF82 8BA (UPRN 000043030074)

Proposal: Carry out various works to maple and ash trees (Tree Preservation Order 26/78/RVDC)

Case Officer: Mike Jones ☎ 01443 864528 ☎ jonesm5@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 315100 (E) 194692 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email: 29/01/2021

Case Ref. 21/0048/FULL Site Area: 199m²

Location: 2 Starling Walk Penallta Hengoed CF82 6BH (UPRN 000043174531)

Proposal: Erect single storey rear extension

Case Officer: Mike Jones ☎ 01443 864528 ☎ jonesm5@caerphilly.gov.uk

Ward: Hengoed Map Ref: 314183 (E) 196295 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

61 Finance to 18th February 2021

(i) Balance of Funds

'Balance of Funds' document was received, approved and signed as an accurate record.

(ii) Reconciliation

(a) Reconciliation document was received, approved and signed as an accurate record.

(b) **RESOLVED:** Council ratified the issuing of cheque no.2549 to the sum of £350 to Gelligaer Allotment Association in respect of missing/unpresented cheque no. 2525 for Financial Assistance granted in 2019/20

It was also agreed that the Community Council would look at their current situation should they apply for funding again.

(iii) Bank Statements

To receive and approve bank statement no 53 – Unity Trust.
New statements from Lloyd’s have not yet been received.

(iv) Payroll Bureau

RESOLVED: Council agreed to continue with the payroll services of Playworks despite increasing their administration costs from £5 to £20 per month (which is on a par with other providers) and reducing their level of service at short notice. The Clerk remains satisfied with the overall service for the foreseeable, with the only change being, she now pays HMRC PAYE directly via BACS..

(v) Direct Debit – Information Commissioner’s Office (ICO)

RESOLVED: Council ratified the setting up of annual direct debit payment to
a) Information Commissioner’s Office to the sum of £35 per annum (normally £40 but would qualify for a £5 reduction for setting up a direct debit)

“Organisations that process personal data are subject to the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Under the Data Protection (Charges and Information) Regulations 2018 (the Regulations) they must also pay an annual data protection fee (the fee)”.

62 Financial Assistance/Grants 2020/21 (if any further received, will be tabled)

(i) Gelligaer Historical Society

RESOLVED: Council agreed the sum of £200 to Gelligaer Historical Society

Cllr Teresa Parry declared an interest in the next item, due to being a committee member on the group, and left the meeting thus playing no part in the ensuing discussions

(ii) Protest Against Bryn Group

RESOLVED: Council agreed in principal to supporting the group but deferred the item for a future meeting when costings are received.

Cllr Teresa Parry returned to the meeting.

63 Projects 2020/21

(i) New project proposals

(a) Interpretation board – Maen St Cattwg

The provision and installation of an interpretation board to mark the ancient stone referenced on the map as Maen Cattwg cup-marked stone which “hint at the deeply spiritual, sophisticated and complex peoples that existed here for millennia prior to the coming of Rome.(on junction of ROW 250 and 260).

RESOLVED: Council would require costings from Mr O’Hagan before considering the project.

(b)Easter eggs/treats

RESOLVED: Council agreed to gift all primary school aged children within the areas of the Community Council with an Easter egg.

(c) Wi-Fi

RESOLVED: Council agreed to the proposed Installation of Wi-Fi at the council office/chamber in readiness for when our physical meetings can resume, so that we may continue with paperless copies of the agenda, minutes and accompanying documents.

(ii)Project Summary – was received and noted.

64 Telephone Boxes/Kiosks

Members received and noted:

(i) Decommissioning and Completion of Ownership Notice

(ii) Maintenance Information Pack

(iii) Posters to display

(iv) Insurance - Telephone boxes have been added to insurance to the value of £4k each

(v) LOCKS - quotation from Lockrite to lock both kiosks was tabled

RESOLVED: Council agreed to the estimate of £250 per kiosk.

(vi) Cleanse – quotation from Marias Helping Hands to clean both boxes was tabled

RESOLVED: Council agreed to the sum of £45 to deep cleanse both kiosks once locks have been fitted.

(vii) Kiosk Maintenance and Purpose

RESOLVED: Council had previously agreed to using the kiosks as time capsules but agreed that they be used to showcase the art and craft work of our school and college students. It was therefore agreed that students of Coleg y Cymoedd be invited to paint the kiosks (inside and out) and replace the missing panes. It was also agreed that we invite and fund the Design and Technology students at Lewis Girls Comprehensive and Pengam Boys School to design and construct a suitable and permanent display unit within the kiosks for the purpose of displaying art and craft.

Clerk declared an interest in the next item and played no part in the ensuing discussions.

65 Society of Local Council Clerks (SLCC) Membership 2021

RESOLVED: Council agreed to renew the Clerk's SLCC membership at a cost of £234, which can be shared with Llanbradach & Pwllypant Community Council, if in agreement.

Clerk returned to discussions.

66 Policies - Members were requested to consider adopting the following policies:

(i) Habitual/Vexatious Complainants Policy

RESOLVED: Council agreed to adopt the policy

(ii) ICO Publication Scheme

RESOLVED: Council agreed to adopt and publish the Model Publication Scheme and agreed the schedule of charges.

67 Local Development Plan - 2nd Replacement Local Development Plan (2RLDP)

Caerphilly County Borough Council are beginning the consultation on the new Local Development Plan, with consultation starting on 25th January and running until 29th March on the Draft Delivery Strategy. This provides information on the timetable for developing the new LDP and details of how they propose to engage with the community throughout the process - The Community Involvement Scheme.

Consultation documents are available at www.caerphilly.gov.uk/ldp/2RLDP.

Comments can be made online or copies of representation forms can be requested at ldp@caerphilly.gov.uk or by telephone on 01443 866777.

Two further dates for member engagement/introduction: 25th February at 5pm and 8th March at 5pm – please let the Clerk know if you would like to attend.

68 Welsh Government Electoral Reform Newsletter – January 2021

Newsletter was received and noted in relation to our local by-election and Senedd elections. It was generally agreed that for ease of use and during the pandemic residents should be encouraged to use postal and proxy votes.

69 Temporary Prohibition Order – Lewis Street, Ystrad Mynach

Order and drawing for the diversion and modification to be made to the experimental one way traffic order and cycle track was received and noted.

70 Proposed Provision and Amendments to Traffic Orders at Various locations within the St Cattwg Ward

Order for the provision of double yellow lines was received and noted at:

- (i) Lane (known as Southview Houses) to the side and rear of Gelligaer Surgery, School House, Hampton Court to Southview Houses, Gelligaer
- (ii) Gwaun-Fro, Penpedairheol
- (iii) Sorrel Drive, Penpedairheol outside the allotment car park

71 Planning Applications - Planning applications were received and discussed: Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Email: 15/02/2021

Case Ref. 21/0085/FULL Site Area: 878m²

Location: Carmel House 2A Penallta Villas Ystrad Mynach Hengoed CF82 7GH (UPRN 000043080360)

Proposal: Erect a duo-pitch first floor extension over existing garage to front elevation and erect a single storey flat roof extension to rear elevation

Case Officer: Anthony Pyne ☐ 01443 864523 ☐ pynea@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314345 (E) 195225 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: No objection on the proviso there is no loss of privacy to neighbouring properties

Email:08/02/2021

Case Ref. 21/0050/FULL Site Area: 248m²

Location: 11 Goshawk Rise Penallta Hengoed CF82 6BG (UPRN 000043172111)

Proposal: Erect rear single storey extension, partial side extension and convert part of the existing detached garage into living accommodation

Case Officer: Mike Jones ☐ 01443 864528 ☐ jonesm5@caerphilly.gov.uk

Ward: Hengoed Map Ref:314214 (E) 196147 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED No objection on the proviso there is sufficient off road parking and there is no loss of privacy to neighbouring properties.

Case Ref. 21/0051/FULL Site Area: 335m²

Location: 35 Merebank Tir-y-berth Hengoed CF82 8FR (UPRN 000043077733)

Proposal: Erect rear single storey extension

Case Officer: Mike Jones ☐ 01443 864528 ☐ jonesm5@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 314974 (E) 197258 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: No objection on the proviso there is no loss of privacy

Case Ref. 21/0063/FULL Site Area: 200m²

Location: 7 Bedwlwyn Street Ystrad Mynach Hengoed CF82 7AL (UPRN 000043018674)

Proposal: Erect two storey rear extension and detached domestic garage with gymnasium over

Case Officer: Jacob Cooke ☐ 01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314600 (E) 194544 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

RESOLVED: No objection on the proviso there is no loss of privacy

72 Next meeting Date: Wednesday 24th March 2021, 7.00pm – Remote.

Meeting Closed at 9.00pm

Signed: _____ **Chair Date: 24th March 2021**