



GELLIGAER COMMUNITY COUNCIL
CYNGOR CYMUNED GELLIGAER

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Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR
COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

www.gelligaercommunitycouncil.org.uk

www.romangelligaer.org.uk

NOTICE OF FULL COUNCIL MEETING
WEDNESDAY 23rd JUNE 2021, 7.00 PM

18th June 2021

Chair and Members of Gelligaer Community Council

Dear Chair/Councillors

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Gelligaer Community Council held on **WEDNESDAY 23rd JUNE 2021 at 7pm.**

The meeting will be held at TIRYBERTH VILLAGE HALL and will be a HYBRID meeting whereby members can choose to either join us remotely or in person in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

A comprehensive risk assessment has been carried out at the centre with good Covid compliant safety measures in place

Members are requested not to attend in person if they are feeling unwell.

A link is emailed with the papers.

Members of press and public are permitted to attend our meetings in person but are requested to contact the Clerk beforehand to ensure we do not exceed hall capacity in line with the latest Covid regulations. Alternatively you may join us electronically, again please contact the Clerk prior to the meeting for the link to be forwarded to you..

Also in line with the new ACT, an electronic publication of the draft minutes are to be made available within seven working days of the community council meeting taking place or a summary of the meeting to include names of attendees, apologies, declarations of interest, any decisions taken and outcome of votes.

The business to be transacted is set out in the agenda attached.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

1 Apologies

2 Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

3 New Chair's Announcements

4 Minutes

To receive and if approved to confirm and sign the **MINUTES of the ANNUAL COUNCIL MEETING held on 26/05/2021** as an accurate record.

5 Matters Arising

6 Minutes

To receive and if approved to confirm and sign the **MINUTES of the ORDINARY COUNCIL MEETING held on 26/05/2021** as an accurate record.

7 Matters Arising

8 Finance to 17th June 2021

(i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document

(ii) Reconciliation

To receive, confirm and approve reconciliation document

(iii) Bank Statements

To receive bank statements no 19, 40 and 57,58 &59

9 Audit Year Ended 31st Marc 2021

(i) To receive and note correspondence from Audit Wales regarding audit of accounts and arrangements for Community & Town Councils in relation to electors rights and inspections.

(ii) To receive and approve:

- Bank Reconciliation,
- Explanation of Variances greater/less than 10%
- Assets
- Debtors & Creditors
- Audit Notice of Electors Rights to Inspect Accounts (for display from 6th August 2021)

(iii) To receive, note and approve Internal Audit Report

(iv) To receive and approve Annual Return to include Annual Governance Statement (Part 1) Chair and Clerk/RFO to Sign

10 Financial Assistance/Grants 2021/22 – any late applications received will be tabled

11 Projects 2021/22

A - Project No:

(6) Pantomimes - Once Upon a Time Theatre Company

Aud audiences will be halved this year, we will double the number of performances per venue. Theatre company to confirm dates.

(7) Presentation at Llancaiach Saturday 13th November 2021 2.00-4.00pm

Booked for 50 people

(9) Ystrad Mynach Toilet – anticipated opening in July (exact date tbc)

(i) Following the toilet closure in over a year some minor decoration is required along with erecting Covid safety signage and hand sanitizers. To receive quote from builder.

(ii) Prior to opening , Legionella testing and a renewed electrical certificate is required.

(iii) Cleaner costs have increased to £22 due to additional Covid cleansing measures required
A council resolution is required for items 9 (i) – (iii).

(10) Christmas Market – Saturday 20th November 2021

Awaiting confirmation from CCBC as to whether this event will take place. We will have an input how we would like it to look..

(15) Phone Boxes – awaiting quote from Emlyn Lloyd to glaze boxes. Clerk to contact Lewis Girls and Coleg y Cymoedd for further update.

(16) Glyngaer Primary School - Roll of Honour (removed from Horeb Chapel, Gelligaer due to conversion to a dwelling)

Clerk has met with builder at the school and Head has confirmed her preference to have the memorial outside on the green near the gate as opposed to inside the hall. Members are requested to consider something similar to the Memorial at Derwendeg Primary but on a much smaller scale. Roll of Honour to be inset in a brick surround, short pathway from tarmac to surround. Quote from builder to be tabled.

Ornate WW bench and RBL figurines to be installed costs tbc

A council resolution is required

(24) Town Centre Improvements (£5k)– to discuss ideas

- Weed control
- Siloh square planting
- Lamp posts peeling – painting
- Mural
- Fixed tables & chairs on square (on provisio CCBC are in agreement)
- Bus shelter

B - Project Summary – to receive and discuss

C - New Project Proposals:

• **Keep Wales Tidy – Local Places for Nature (no cost to GCC)**

Clerk has been liaising with Cllr J Postians and is in the process of submitting an application for a development package for Tiryberth (near the football field). CCBC's Parks Services and Ecological Officer Margaret Isles have just given the go ahead (18/06/2021).

- **Asquith Street, Tiryberth – mural**
Design and costs tbc
- **Festoon lighting - Emlyn Lloyd, Ystrad Mynach**
Emlyn Lloyd are having scaffolding erected around shop to install a new roof. Festoon lighting therefore to be dismantled from the shop front by our Christmas lighting contractors Centregreat. Cost tbc
Council is requested to ratify cost.

12 Planning Applications (late applications will be tabled at meeting)
To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

Email: 14/06/2021

Case Ref. 21/0555/FULL Site Area: 2308m²

Location: Tophill Cottage And Alpine Cottage Gelligaer Road Gelligaer Hengoed CF82 8FY (UPRN 000043087833)

Proposal: Erect new front fence adjoining road

Case Officer: Mike Jones ☐ 01443 864528 ☐ jonesm5@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 312233 (E) 196941 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email: 04/06/2021

Case Ref. 21/0543/FULL Site Area:268m²

Location: 26 Troisant Crescent Penybryn Hengoed CF82 7FU (UPRN 000043011516)

Proposal: Erect porch to front elevation

Case Officer: Mike Jones ☐ 01443 864528 ☐ jonesm5@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 313607 (E) 196229 (N)

Community Council: Gelligaer Community Council Expected Decision Level:Delegated

Case Ref.21/0545/FULL Site Area: 192m²

Location: 90 Bedwlwyn Road Ystrad Mynach Hengoed CF82 7AE (UPRN 000043018614)

Proposal: Carry out alteration to front bay window, erect single storey rear extension and rear dormer extension to loft

Case Officer: Jacob Cooke ☐01443 864347 ☐ cookej1@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314798 (E) 194591 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email: 28/05/2021

Case Ref. 21/0255/LA Site Area: 2174m²

Location: CCBC - Parks Operations Units 3-9 (odds) South Road Penallta Industrial Estate Penallta Hengoed CF82 7ST(UPRN 000043167117)

Proposal: Change the use from a parks department depot to a domestic re-use facility

Case Officer: Carwyn Powell ☐ 01443 864424 ☐ powelc2@caerphilly.gov.uk

Ward: St Cattwg Map Ref: 314033 (E) 196134 (N)

Community Council: Gelligaer Community Council Expected Decision Level:Committee

13 Next meeting Date: Ordinary Meeting on Wednesday 28th July 2021, 7pm at Tiryberth Village Hall – Hybrid.