

Gelligaer Community Council

Bank reconciliation

Financial year ending 31 March 2021

Prepared by Ceri Mortimer, Clerk to the Council and Responsible Financial Officer

Balance Per Bank Statements

Current
Business Call
30 Day Notice
Unity Trust Account

£
2,000.00
40,889.28
5,777.96
34,610.23

83,277.47

Less Unpresented Cheques

Description

Penallta RFC Minis & Youth Financial Assistance
S Milford
BT Payphones
Gelligaer Allot Assoc replacement cheque re 2019/20

Cheque No.	Amount
2513	300.00
2543	150.00
2548	1.00
2549	350.00

801.00

801.00

82,476.47

82,476.47

Opening Balance 01 April 2020

18,814.02

Add receipts in the year
Less Payments in the year

155,588.74

91,926.29

82,476.47

Variances Greater than 10% in 2020/21

	31/03/2020 £	31/03/2021 £	Percentage of 2019/20 %
2 Precept	97,330.42	129,271.66	31,941.24 32.82%
3 Other Receipts	20,598.48	15,826.77	-4,771.70 -23.17%
6 Other payments	90,656.55	64,128.24	-26,528.31 -29.26%
8 Debtors	17,454.84	6,964.53	-10,490.31 -60.10%
9 Cash and Investr	18,814.02	82,476.47	63,662.45 338.38%
10 Creditors	461.07	120.57	-340.50 -73.85%
11 Balances C/f	35,807.79	89,320.43	53,512.64 149.44%
12 Fixed assets	185,394.00	196,731.48	11,337.48 6.12%

Explanation of Variances Greater than 10% in 2020/21

2 Precept	Increased by 33% ,which meant an increase of £4.99 per annum per Band D Equivalent dwelling, as the Council decided to operate the public conveniences (£6k) in the town centre following Local Authority (LA) closure. In addition the LA budget included the removal of funding for Citizen's Advice Bureau £6k and reduced cleaning in our Community Centres £3k. We also decided to introduce a school environmental scheme £3k and other environmental projects such are installing trees, orchards, electric charging points £10k
3 Other receipts	Decreased by 23% £4,771 due to (i) income from events cancelled due to Covid which accrued £ 2,346 in 2019/20 (ii) VAT claimed for 2020/21 being £2,809 less due to less expenditure (Covid)

6 Other payments	<p>Other payments decreased by 29% £26,528 . The most significant item of expenditure in 2019/20 which wasn't repeated</p> <p>in 2020/21 was the use of CIL funding of £15,408 on public convenice refurbishment.</p> <p>In addition due to the pandemic the number of events were cancelled.</p> <p>Pantomime and family bus trips to the beach £5,815</p> <p>Presentation £1,533</p> <p>Christmas Fayre £2,088</p> <p>Newsletter £1,887</p>
8 Debtors	<p>Debtors decreased by 60% £10,490 . In 2019/20 there were VAT claims owed for 2018/19 £8,308 and 2019/20 £9,146.00</p> <p>In 2020/21 the most significant item in debtors is VAT claim for 2020/21 amounting £6,337</p> <p>NB VAT claimed 2020/21 is lower due to lower expenditure as described in Other Payments above.</p>
10 Creditors	<p>The March payment of £401 for pension contributions was unpaid at the end of the financial year 2019/20</p>
Balances & Cash	<p>The changes to balances and cash are a consequence of all the vaiances explained above.</p>

Gelligaer CC
Assets as at 31 March 2021

2020/21

Council Offices	123,752.21
Vice Chairman's chain of Office	500.70
Chairman's chain of office	1,186.52
Lady's Chain	526.78
Phone	33.11
Printer	522.13
Desk top PC & printer	3,753.57
Dell laptop	680.00
Payphone	237.29
2 Cameras	144.75
Display boards	434.23
Council Seal	58.40
Presentation Gifts	600.00
Oak Table	1,324.64
Christmas LED lighting figurines & strings	35,260.60
memorial garden	16,285.32
18 hanging baskets and rail planters	6,630.00
2 WWI benches (TYB & YYF)	2,817.24
2 x WWI silhouettes	1,734.00
captains bench	250.00
Total	196,731.48

**GELLIGAER COMMUNITY COUNCIL
YEAR ENDING 31 March 2021**

CREDITORS

	£	£
:CBC Installation and removal of Christmas tree		120.57
Total Creditors		<u><u>120.57</u></u>

DEBTORS

Debtors Unclaimed Vat: UTILITIES	6337.04
Chair's contribution to Community Champion gifts M&S	156.00
Chair's contribution to Community Champion gifts Tesco Voucher & bags	32.00
Chair's contribution to Community Champion Awards Eversons Trophies	220.83
Chair funding bereavement flower M&S	35.00
Chair funding bereavement flower M&S	25.00
Chair's funding centenary birthday flowers M&S	35.00
LI&PCC Paper - Viking	13.85
LI&PCC Post office letter to BDO Audit	2.94
LI&PCC Cartridge Save	28.73
LI&PCC Post office Annual Return to BDO Audit	2.14
LI&PCC Gotomeeting annual subscription (shared with GCC)	76.00
	<u><u>6,964.53</u></u>

AUDIT NOTICE
Notice of appointment of the date for the exercise of
electors' rights

GELLIGAER COMMUNITY COUNCIL

Financial year ending 31 March 2021

1. Date of announcement: 6th August 2021
2. Each year the annual accounts are audited by the Auditor General for Wales. Prior to this date, any interested person has the opportunity to inspect and make copies of the accounts and all books, deeds, contracts, bills, vouchers and receipts etc relating to them for 20 working days on reasonable notice. For the year ended 31 March 2021, these documents will be available on reasonable notice on application to:

**C Mortimer, Clerk to the Council / Proper Officer,
Gelligaer Community Council Office
Llwyn Onn
Penpedairheol
Hengoed
CF82 8BB**

Email: mortic1@caerphilly.gov.uk

between the hours of: **8:00am and 7:00pm on Monday to Friday**

commencing on: **20 August 2021**

and ending on: **17 September 2021**

3. From 20 September 2021, until the audit has been completed, Local Government Electors and their representatives also have:
 - the right to question the Auditor General about the accounts.
 - the right to attend before the Auditor General and make objections to the accounts or any item in them. Written notice of an objection must first be given to the Auditor General. A copy of the written notice must also be given to the council.

The Auditor General can be contacted via: Community Council Audits, Audit Wales, 24 Cathedral Road Cardiff CF11 9LJ.

4. The audit is being conducted under the provisions of the Public Audit (Wales) Act 2004, the Accounts and Audit (Wales) Regulations 2014 and the Auditor General for Wales' Code of Audit Practice.

Electors' rights under the Public Audit (Wales) Act 2004

The basic position

By law, any interested person has the right to inspect the council's accounts. If you are entitled and registered to vote in local council elections, then you (or your representative) also have the right to ask the Auditor General questions about them or challenge an item of account contained within them.

The right to inspect the accounts

When a local government body has finalised its accounts for the previous financial year, it must advertise that they are available for people to look at. Having given reasonable notice of your intentions, you then have 20 working days to look through the accounts and supporting documents. You will be able to make copies of the accounts and most of the relevant documents from the body. You will probably have to pay a copying charge.

The right to ask the auditor questions about the accounts

You can only ask the Auditor General questions about the accounts. The Auditor General does not have to answer questions about the body's policies, finances, procedures or anything else not related to the accounts. Your question must be about the accounts that are subject to audit. The Auditor General does not have to say whether he thinks something the council has done, or an item in its accounts, is lawful or reasonable.

The right to object to the accounts

If you think that the body has spent money that they should not have, or that someone has caused a loss to the body deliberately or by behaving irresponsibly, you can object to the Auditor General by sending a formal 'notice of objection', which must be in writing to the address below. You must tell the Auditor General why you are objecting. The Auditor General must reach a decision on your objection. If you are not happy with that decision, you can appeal to the courts.

You may also object if you think that there is something in the accounts that the Auditor General should discuss with the council or tell the public about in a 'public interest report'. Again, you must give your reasons in writing to the Auditor General at the address below. In this case, the Auditor General must decide whether to take any action. The Auditor General will normally, but does not have to, give reasons for their decision and you cannot appeal to the courts. You may not use this 'right to object' to make a personal complaint or claim against the body.

If you wish to make a personal complaint or claim, you should take these complaints to your local Citizens' Advice Bureau, local Law Centre, or your solicitor. You may also be able to complain to the Public Services Ombudsman for Wales if you believe that a Member of the body has broken the Code of Conduct for Members. The Ombudsman can be contacted at: 1 Old Field Rd, Pencoed, Bridgend CF35 5LJ, (tel: (01656) 641 150).

What else you can do

Instead of objecting, you can give the Auditor General information that is relevant to their responsibilities. For example, you can simply tell the Auditor General if you think that something is wrong with the accounts or about waste and inefficiency in the way the council runs its services. You do not have to follow any set time limits or procedures. The Auditor General does not have to give you a detailed report of their investigation into the issues you have raised, but they will usually tell you the general outcome.

A final word

Local government bodies, and so local taxpayers, must meet the costs of dealing with questions and objections. When the Auditor General decides whether to take your objection further, one of a series of factors they must take into account includes the costs that will be involved. They will only continue with the objection if it is in the public interest to do so. If you appeal to the courts, you might have to pay for the action yourself.

If you wish to contact the Auditor General, please write to: Community Council Audits, Audit Wales, 24 Cathedral Road, Cardiff CF11 9LJ