



**GELLIGAER COMMUNITY COUNCIL  
CYNGOR CYMUNED GELLIGAER**

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Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR  
COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

**NOTICE OF FULL COUNCIL MEETING**  
**WEDNESDAY 17<sup>th</sup> NOVEMBER 2021, 7.00 PM**

12<sup>th</sup> November 2021

**Chair and Members of Gelligaer Community Council**

**Dear Chair/Councillors**

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Gelligaer Community Council held on **WEDNESDAY 17<sup>th</sup> NOVEMBER 2021 at 7pm.**

The meeting will be in REMOTE format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of press and public are permitted to attend our meetings electronically and are requested to contact the Clerk prior to the meeting for the link to be forwarded to you.

The link for Members is contained within your email alongside your agenda papers.

Also in line with the new LG and Elections (Wales) Act 2021, an electronic publication of the draft minutes are to be made available within seven working days of the community council meeting taking place or a summary of the meeting to include names of attendees, apologies, declarations of interest, any decisions taken and outcome of votes.

The business to be transacted is set out in the agenda attached.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ceri Mortimer', with a horizontal line underneath.

Ceri Mortimer  
Clerk to the Council

**AGENDA**

**1 Apologies**

**2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**3 Letter of Resignation – Cllr Jodie Postians**

To note and accept letter of resignation received from Cllr Jodie Postians with effect from 8<sup>th</sup> November 2021.

A vacancy in the Tiryberth ward does not exist in this instance due to the date of resignation being within 6 months of the Local Election in May 2022.

**4 Chair's Announcements**

**5 Minutes**

To receive and if approved to confirm and sign the **MINUTES of the ORDINARY COUNCIL MEETING held on 22/09/2021** as an accurate record.

**6 Matters Arising**

**7 Finance to 9<sup>th</sup> November 2021**

**(i) Balance of Funds**

To receive, confirm and approve 'Balance of Funds' document

**(ii) Reconciliation**

To receive, confirm and approve reconciliation document

**(iii) Bank Statements**

To receive bank statements no's 24,23,45,44,7,65,64.

**8 Financial Assistance/Grants 2021/22 – any late applications received will be tabled**

**9 Projects 2021/22**

**(i) To receive and note Project Summary (to be tabled)**

**(ii) To receive letter from Protest Against Bryn Group re: Santa's Sleigh in Gelligaer & Penybryn**

**(iii) Members are requested to note that due to the clerk's sickness Llancaiach and our stall at Ystrad Mynach market has been cancelled. We may want to consider re-scheduling for the spring.**

**10 Minor Authority Representative on the Board of Governors at Greenhill Primary**

Members are requested to note that at our Annual Meeting in May Cllr William Griffiths was nominated as our minor authority representative on the board of governors at Glyngaer Primary School.

However, despite the Minutes of said meeting being approved and signed as accurate record, Cllr William Griffiths is adamant that he accepted the minor representative role on the board at Greenhill and not Glyngaer.

Members are therefore requested, if in agreement, to approve Cllr William Griffiths' as our Minor Authority Representative on the board at Greenhill Primary.

A council resolution is required

- 11 Minor Authority Vacancy on the Board of Governors at Glyngaer School**  
To receive and discuss resume/application from Hazel Minney for the vacancy.  
A council resolution is required
- 12 Pilot of Community and Town Councils Self-Evaluation Toolkit – Expression of Interest**  
One Voice Wales, SLCC and Welsh Government with the support from Audit Wales have been developing a new bespoke toolkit to help councils to stay on top of governance requirements and regularly reflect on how it is serving its community.  
  
To receive and note that the Clerk has volunteered Gelligaer Community Council and has been accepted to pilot the self- assessment toolkit .
- 13 Application Form for Clerks’ CiLCA Bursary Scheme in Wales**  
Council are requested to consider agreeing to the Clerk applying for a free bursary from the Welsh Government to complete a Certificate in Local Council Administration (CiLCA).  
A council resolution is required.
- 14 Planning Applications** (late applications will be tabled at meeting)  
To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Email: 08/11/2021

Case Ref. 21/1084/TPO Site Area: 149m<sup>2</sup>

Location: Brynheulog Bungalow 9 Old Parish Road Hengoed CF82 7HU  
(UPRN000043030374)

Proposal: Carry out various tree works (Tree Preservation Order 36/79/RVDC)

Case Officer: Joshua Burrows ☐ 07874 641749 ☐ burroj1@caerphilly.gov.uk

Ward:Hengoed Map Ref: 315104 (E) 195162 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email: 01/11/2021

Case Ref. 21/1045/FULL Site Area: 142m<sup>2</sup>

Location: 4 Griffiths Street Ystrad Mynach Hengoed CF82 7AW (UPRN 000043018871)

Proposal: Enlarge existing ground floor rear extension and erect first floor extension above

Case Officer: Joshua Burrows ☐ 07874 641749 ☐ burroj1@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314195 (E) 194668 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

- 15 Next meeting Date: Ordinary Meeting on Wednesday 8<sup>th</sup> December 2021, 7pm**