



**GELLIGAER COMMUNITY COUNCIL**  
**CYNGOR CYMUNED GELLIGAER**

E-mail: [mortic1@caerphilly.gov.uk](mailto:mortic1@caerphilly.gov.uk) Tel/Ffon: 07933 725094

Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

**NOTICE OF FULL COUNCIL MEETING**  
**WEDNESDAY 8th DECEMBER 2021, 7.00 PM**

3<sup>rd</sup> December 2021

**Chair and Members of Gelligaer Community Council**

**Dear Chair/Councillors**

You are summoned to the **ORDINARY FULL COUNCIL MEETING** of Gelligaer Community Council held on **WEDNESDAY 8<sup>th</sup> DECEMBER 2021 at 7pm.**

The meeting will be in REMOTE format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of press and public are permitted to attend our meetings electronically and are required to contact the Clerk prior to the meeting for the link to be forwarded.

The link for Members is contained within the main body of your email alongside attached agenda papers.

Also in line with the new Local Government and Elections (Wales) Act 2021, an electronic publication of the draft minutes are to be made available within seven working days of the community council meeting taking place or a summary of the meeting to include names of attendees, apologies, declarations of interest, any decisions taken and outcome of votes.

The business to be transacted is set out in the agenda attached.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**AGENDA**

**1 Apologies**

**2 Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

- 3 Community Empowerment Fund - Paul Cooke, CCBC Senior Policy Officer**  
The fund provides an allocation of £4,490 per CCBC ward member, so it requires their support/endorsement but groups can propose projects to their ward member to seek support.
- 4 Chair's Announcements**
- 5 Minutes**  
To receive and if approved to confirm and sign the **MINUTES of the ORDINARY COUNCIL MEETING held on 17/09/2021** as an accurate record.
- 6 Matters Arising**
- 7 Finance to 3<sup>rd</sup> December 2021**
- (i) Balance of Funds**  
To receive, confirm and approve 'Balance of Funds' document
- (ii) Reconciliation**  
To receive, confirm and approve reconciliation document
- (iii) Bank Statements**  
To receive bank statements no's 25,46,66.
- (iv) Budget v Expenditure**  
To receive and approve
- (V) Transfer of Funds**  
Permission is sought to transfer £34,000 from Unity Trust Bank to Lloyds Business Bank Instant Accounts \*\*\*\*961 to bring Unity Account below £85,000 which is the protected limit under the Financial Services Compensation Scheme.  
A council resolution is required
- 8 Financial Assistance/Grants 2021/22 – any late applications received will be tabled**
- (i) Melody Makers**
- 9 Projects 2021/22**
- (i) To receive and note Project Summary**
- (ii) Members are requested to provide routes for Santa's Magical Sleigh**
- (iii) Members are requested to note new dates:**
- Presentation at Llancaiach – Saturday 12<sup>th</sup> February 2022 2.00pm - 4.00pm
  - Ystrad Mynach Spring Fayre Saturday 5<sup>th</sup> March 2022
- (iv) New project proposal - monthly or bi-monthly market at Ystrad Mynach**
- (v) New Project Proposals – members invited to put forward new projects**

**10 Events Working Group**

Nominations required to form an events working group to meet periodically to discuss facilitating events with volunteers.

**11 Governance and Financial Management Community and Town Councils Self-Evaluation Toolkit**

At our last meeting we agreed to take part in a pilot Governance and Financial Management Self Evaluation Tool Kit, developed by OVW, SLCC and WG (draft version is attached), which will be of great benefit to new clerks and will generally improve standards for the more experienced clerks, councillors and the sector as a whole. It's a really good piece of kit.

The evaluation pilot is split into two parts – 1. Health check 2. Self Assessment

And there are 6 themes and we have been invited to look at Business processes over the next 6 weeks:

- 1.Vision, purpose and community planning
- 2.Leadership and people
- 3.Community engagement and partnerships
- 4.Business processes
- 5.Resources and financial management
- 6.Evaluating Impact

At an introductory session it was recommended that the clerk work alongside the chair and possibly a couple of members who may like to be part of the exercise. Nominations required please.

**12 Lewis Street and High Street, Ystrad Mynach – experimental one-way restrictions system and active travel improvements - cycle track**

The experimental one-way system and cycle track in Lewis Street, Ystrad Mynach has been in operation for approximately 14 months and over the next few months Caerphilly County Borough Council needs to make a decision as to whether the scheme should be made permanent or removed.

Your comments are required as to whether you support the scheme being made permanent and if you feel it has improved road safety outside the school.

Deadline for responses: 14<sup>th</sup> December 2021.

**13 Good Practice Exchange team at Audit Wales - Town Centre Regeneration Webinar on Friday 10<sup>th</sup> December 2021 10:30AM**

Nominations required to attend. – please register by clicking on the link

**14 Planning Applications** (late applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Email: 25/11/2021

Case Ref. 21/1115/FULL Site Area: 132m<sup>2</sup>

Location: 1 Griffin Drive Penallta Hengoed CF82 6AB (UPRN 000043164347)

Proposal: Erect single storey rear extension

Case Officer: Joshua Burrows ☐ 07874 641749 ☐ [burroj1@caerphilly.gov.uk](mailto:burroj1@caerphilly.gov.uk)

Ward: Ystrad Mynach Map Ref: 314276 (E) 195412 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email:22/11/2021

Case Ref. 21/1055/FULL Site Area: 211m<sup>2</sup>

Location:40 Pantycelyn Street Ystrad Mynach Hengoed CF82 7BL (UPRN 000043019537)

Proposal:Demolish existing outbuilding and erect single storey rear extension with alterations to vehicular access with creation of parking space to front and detached garage to rear

Case Officer: Joshua Burrows ☐ 07874 641749 ☐burroj1@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314360 (E) 194651 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email:22/11/2021

Case Ref.21/1082/RM Site Area: 3591m<sup>2</sup>

Location: Ysbyty Ystrad Fawr Hospital Ffordd Ystrad Fawr Ystrad Mynach Hengoed CF82 7GP (UPRN 000043018258)

Proposal:

Seek approval of the reserved matters in respect of landscaping of planning consent 20/0514/OUT (Erect a dedicated Unified Breast Unit building and associated works and seek approval of access, appearance, layout and scale)

Case Officer: Jacob Cooke ☐01443 864347 ☐cookej1@caerphilly.gov.uk

Ward: Ystrad Mynach Map Ref: 314687 (E) 193649 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**15 Next meeting Date: Ordinary Meeting on Wednesday 19<sup>th</sup> January 2022, 7pm**