

## GELLIGAER COMMUNITY COUNCIL

Minutes of the ORDINARY Full Council Meeting held on Wednesday 28<sup>th</sup> September 2022  
7.00pm at Gelligaer Community Council Office in a MULTI-LOCATIONAL format in  
accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

### PRESENT

**Councillors:** A Angel, R Bevan, G Bruford, D Cushing\*, M James (Chair), C Moss,  
T Parry (Vice Chair) H Pritchard and J Pritchard.

**Clerk:** C Mortimer

\*Denotes remote attendance.

Chair Cllr Martyn James welcomed everyone to the meeting and invited Alison Griffiths to speak

**59. Glanynant Allotment Association Potential Project – deferred until next month**

Mr Keith Lewis, Secretary, to discuss

**60. Police Updates August/September 2022** – the following reports were received and discussed. Members requested that more detail be provided in relation to the breakdowns within the report for Hengoed and Ystrad Mynach.

The clerk will also request a contact for the Police's Estates Management, following a dispute in Ystrad Mynach.

Police Update- Gelligaer:

Crimes logged between-01/09/22 & 18/09/22

59 calls

Incidents include:

Violence against the person- 8

Highway disruption- 0

Road related offences- 5

Missing persons- 7

Concern for safety- 9

ASB- 3

Theft and handling- 0

Domestic incidents- 0

Criminal damage- 1

Sexual offences- 0

Other/ police generated incidents- 26

ASB

Several calls to Gelliwen in relation to vehicle congregating playing loud music.

HIGHWAY DISRUPTION

None.

OFF ROAD BIKES

Again, there have been a number of calls to the Glyngaer area in relation to offroad bikes, it has been identified that the bikes are using the path on Pottery lane coming from Hengoed, at present there are stone boulders at the entrance of the lane however bike are still able to cut through, it would be grateful if council could review this and possibly install a hard gate/ turnstile in an attempt to prevent the ongoing issues.

INCIDENTS OF NOTE

Nothing of note.

Council Report for Ystrad Mynach and Hengoed wards  
Numbers for the month of August 2022

**Crime & ASB Overview**

Crimes recorded for all Ystrad Mynach Wards

<b>Ystrad Mynach</b>	35
<b>Hengoed</b>	35
<b>Nelson</b>	22
<b>Maesycwmmmer</b>	15

Ystrad Mynach incidents include –

Violence without injury – 31%  
Public order offences – 15%  
Criminal damage & arson – 13%  
Violence with injury – 10%  
Vehicle crime 6%

Some of these crimes relate to incidents in Ystrad Custody.

Hengoed incidents include –

Violence without injury – 41%  
Violence with injury – 26%  
Public order – 13%  
Criminal Damage & arson – 4%  
Residential burglary – 4%

These are the top numbers for the month as you can see Violence without injury is a massive chunk of this however this can be as simple as someone being shouted at. Also, some incidents can involve more than one crime.

Anti-Social Behaviour calls received for all Ystrad Mynach Wards

<b>Ystrad Mynach</b>	9
<b>Hengoed</b>	6
<b>Nelson</b>	2
<b>Maesycwmmmer</b>	2

Ystrad Mynach incidents include –

Only two youth related calls

Hengoed incidents include –

No youth related call.

- 61. Apologies** - apologies were received from Cllr R Stone due to hospitalisation for stem cell testing

**62. Declarations of Interest**

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr Judith Pritchard declared an interest in minute no. 77 Case Ref. 22/0658/FULL

**63. Chair's Announcements**

Chair Cllr Martyn James announced the following:

He presented flowers and a card with our very best wishes to Mr and Mrs Murphy on their 60<sup>th</sup> Wedding Anniversary and spent a pleasant couple of hours catching up with them both.

Wales in Bloom Award – Members decided that the ceramic award be displayed in the arcade if the landlord consented.

Wheel barrow competition - Wales in Bloom judged the barrows in Ystrad Mynach.

1<sup>st</sup> place: Trinity Fields, 2<sup>nd</sup> place: Hengoed Primary, 3<sup>rd</sup> place: YG Penalltau. Bird boxes will be presented to the winning schools.

A vacancy exists in the Hengoed ward following the resignation of Rhianwen Callison.

Notices have been published online and displayed within boards in Gelligaer, Hengoed and Ystrad Mynach.

A thank you letter had been received from Wales Air Ambulance for the £500 donation/grant given.

**64. Annual Report – Retired Chair Cllr Donna Cushing presented her report outlining some of the projects completed during her term of office as Chair.**

Annual Reports are a statutory requirement and will be published on our website in line with the new Welsh Government legislation.

**65. Minutes**

Minutes of the ORDINARY COUNCIL meeting held on 27/07/2022 was received, approved and signed as an accurate record.

**66. Minutes**

**RESOLVED:** Council ratified the correction of Minute No. 116 (v) on 23rd February 2022 Financial Assistance Application no. 17 changed from Cascade Carvers (Cascade Carvers were actually Application No 7 and previously paid the sum of £325 on 20/01/2022) to Cascade Youth Club (CYC) and the agreed sum of £1,300.

**67. Matters Arising**

**RESOLVED:** In relation to minute 44 on 27<sup>th</sup> July 2022, Breast Care Unit Ysbyty Ystrad Fawr and our pledge of £800 in June 2020, Council agreed to release the money to the charity for the purchase of soft furnishings for the prosthesis and counselling rooms.

**68. Finance to 23rd September 2022**

**(i) Balance of Funds**

'Balance of Funds' document was received, approved and signed as an accurate record.

**(ii) Reconciliation**

Reconciliation document was received, approved and signed as an accurate record.

**(iii) Bank Statements**

Bank statements 36,35,34,55,54,53,10,79,78 and 77 were received approved and signed as an accurate record.

**69. Financial Assistance/Grants 2022/23**

**(i) Cefn Hengoed OAP App no. 12**

**RESOLVED:** Council agreed to fund the sum of £375 to Cefn Hengoed OAP

**(ii) Cylch Meithrin Penpedairheol App no. 13**

**RESOLVED:** Council agreed to fund the sum of £ 600 to Cylch Meithrin Penpedairheol

(iii) Caerphilly Veterans Support Hub – deferred for further documents

(iv) Glanynant Allotment Association

**RESOLVED:** Council agreed to fund the sum of £350 to Glanynant Allotment Association

(v) Vicarage Allotment Association

**RESOLVED:** Council agreed to fund the sum of £350 to Vicarage Allotment Association

(vi) Cerebral Palsy

**RESOLVED:** Council agreed to fund the sum of £350 to Cerebral Palsy

(vii) Eisteddfod y Cymoedd

**RESOLVED:** Council agreed to fund the sum of £400 to Eisteddfod y Cymoedd

## **70. Projects 2022/23**

### **(i) Ystrad Mynach**

Wales in Bloom 2022 award, plaque and report was received and noted. Clerk to send thank you cards to all volunteers.

Members agreed to continue working with volunteers to plant spring bulbs, keep the town clean and carry out the recommendations for 2023.

Members agreed to liaise with CCBC's Services, so that they do not unintentionally undo the good work by hacking back indiscriminately.

### **(ii) Paint you Town Pink Week**

Members noted that the Melody Makers will be performing on Siloh square on 8th of October at 11:00am and Cllrs Martyn James, Haydn Pritchard and Judith Pritchard would be present to assist.

Ideas were discussed and agreed to bring about awareness in a meaningful way.

**RESOLVED:** Council agreed to fund pink lamp post bows which can be installed annually.

### **(iii) Pantomimes**

**Members received and noted the following booked performances Robin Hood (RH) and Sleeping Beauty (SB), venues and dates:**

3/12 Sat 2.00 Lewis Girls RH

4/12 Sun 6.30 Penybryn RH

5/12 Mon 6.30 Gelligaer CC RH

6/12 Tue 6.30 GYN RH

7/12 Wed 6.30 Lindsay SB

8/12 Thurs 6.30 TYB Sch SB

**RESOLVED:** Council agreed to cover the overtime and travel for the caretaker on the night due to him living outside the village. Cllr Martyn James and Cllr Donna Cushing agreed to help Cllr Rhiannon Stone in cleaning up afterwards

12/12 Mon 6.30 Hengoed CC SB

16/12 Fri Cascade CC 6.30 SB

**(iv) Santa's Sleigh** – deferred to next month.

### **(v) Trinity Church Food Bank**

Correspondence and quotations from Judith Climer were received and discussed.

**RESOLVED:** Council agreed to fund the sum of £3,000 towards ongoing transport costs

**(vi) Glanynant Allotment Association** – deferred to next month.

**(vii) Project Summary 2022/23** – was received and noted.

### **(viii) Green Project Manager**

It was agreed that enquiries be made in search of a suitable person to deliver our green initiatives as per our agreed budget and earmarked reserves.

**(viii) Lance Corporal Haydn Carlyle Phillips 14894 – Forgotten Soldier  
5<sup>th</sup> Battalion South Wales Borderers**

Correspondence from Paul Williams ex pupil of Lewis School Pengam was received and noted.

Haydn's life story was very familiar to some of the long serving members and clerk of the Community Council through the outstanding work by Paul Williams, history teacher Mike Oliver and former pupils of Lewis School Pengam,

They painstakingly restored his grave, which had been neglected and shamefully vandalised over the years. A re-dedication service at St Catwg's Church took place too and at his graveside. He was not originally officially recognised by the Commonwealth War Graves Commission (CWGC) until an appeal had been presented by the pupils to the CWGC Appeals Panel. He has now been officially recognised and his name and rank appears in the CWGC register.

Haydn was a pupil at Lewis School Pengam and lived in Pengam. He enlisted on 2<sup>nd</sup> September 1914 a Private soldier and mobilized to France a year later.

Haydn was the French Interpreter for the Company, which was an important job, and was promoted to Lance Corporal.

He saw action in the Somme and Ypres, which saw heavy casualties.

Sadly he was gassed in the German Spring Offensive in 1918 and sent home. Suffering with cardiac disease, the effects from the gas, he sadly died a year later aged just 22.

His name does not appear on the War Memorial in St Catwg's Church, yet he rests outside in a nearby grave.

**RESOLVED:** Members agreed that his name be inscribed on the War Memorial within the church. Clerk will contact Hengoed Memorials.

**(ix) Petra Book**

It was agreed that Cllrs Judith Pritchard, Catrin Moss, Teresa Parry/Gaynor Bruford and the clerk meet with author Mike Church and Tracy Wallbank to discuss the book.

Costings will be brought back to the next meeting and a decision on which school will work with the author will be made then too.

**(x) Collapsible Bollard – Church Road near Hengoed Primary School**

Agreed in principle but costing required to determine.

**71. Training Plan**

(i) Training Plan was received and noted

(ii) New Councillors were encouraged to attend Code of Conduct and New Councillor Induction, which remains online with CCBC hosting a free session in the Code of Conduct sometime in October. There is FREE online training with OVW Publishing a Training Plan on our website is now a statutory duty under the new WG legislation.

**72. Llwyn Onn Office**

Members discussed improvements and options in relation to IT with the clerk

**RESOLVED:** Council agreed to fund:

- (i) The purchase of a 4G WiFi router with BT/EE at a monthly cost of £54 following the successful loan of a router from the Community Centre.
- (ii) The purchase 2-3 tablets to trial for council business and for members to access agenda and documents during meetings
- (iii) A donation of £100 be gifted to a dog charity as a token of our gratitude to local resident for her donation to the Community Council of a large screen for conducting remote meetings more effectively. This evening's meeting was much improved as a result – better sound and visuals.
- (iv) A longer lead be purchased with the intention of installing on the wall with brackets.
- (v) Cutting back the shrubs, grubbing out weeds, laying chippings, and jet washing the paving to the front of the office and repairing a small leak in the WC at a cost of £300.

- 73. CCBC Standards Committee – Vacancy exists for a Community Councillor representative on the committee**  
 Job Description and criterion was received and noted.  
 Cllr Gaynor Bruford was nominated as our representative.
- 74. Ystrad Mynach CCTV**  
 Ystrad Mynach is due for its annual review.  
**RESOLVED:** Council justified the continued use of CCTV in the town, to alleviate crime and for evidence gathering purposes.
- 75. Ystrad Mynach Town Centre Manager**  
 Details of the newly appointed Town Centre Manager was received and noted. Members agreed that an invited be extended to attend a future meeting.
- 76. Minor Authority Representative on the Board of Governors**  
 Nominations were received to fill the following vacancies (4 year tenure):  
 YG Penalltau – Cllr Catrin Moss was nominated and accepted.  
 Tiryberth – vacancy exists
- Bro Allta – Cllr Mandy McCarthy 1/5/2021 to 30/4/2025  
 Derwendeg – Cllr Gaynor Bruford from May 2022  
 Glyngaer – Hazel Minney 17/11/2021 to 16/11/2025  
 Greenhill - Cllr Wyndam Matthews from May 2022  
 Hengoed – Cllr Judith Pritchard from Jan 2022  
 Ystrad Mynach – Andrew James from December 2020 (transferred from parent governor to Minor Authority rep)
- 77. Planning Applications**  
 The following planning applications were received and discussed.  
 Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Ref. 22/0717/CLPU Site Area: 382m<sup>2</sup>

Location: Hengoed Gospel Hall Davies Street Ystrad Mynach Hengoed CF82 8AD (UPRN 000043019974)

Proposal: Obtain a Lawful Development Certificate for proposed breakfast, after school and holiday club

Case Officer: Bridget Jones-Crabtree ☐ 07850 916850 ☐ [jonesbas@caerphilly.gov.uk](mailto:jonesbas@caerphilly.gov.uk)

Ward: Ystrad Mynach Map Ref: 314841 (E) 194620 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**RESOLVED:** No objection subject to traffic management for the safety of children being dropped off and collected on a very busy road.

Case Ref. 22/0754/OUT Site Area: 591m<sup>2</sup>

Location: Land At Clearway Service Station Church Road Penpedairheol (UPRN 000043089606)

Proposal: Erect new dwelling and seek approval of access and scale

Case Officer: Elizabeth Rowley ☐ 07850 916862 ☐ [rowlee@caerphilly.gov.uk](mailto:rowlee@caerphilly.gov.uk)

Ward: St Cattwg Map Ref: 314014 (E) 197332 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**RESOLVED:** No objection on the proviso a 3<sup>rd</sup> access is not created and subject to satisfactory provision in place for cars awaiting service.

*Cllr Judith Pritchard declared an interest in the next item and left the meeting thus playing no part in the ensuing discussions*

Email: 12/09/2022

Case Ref. 22/0658/FULL Site Area: 291m<sup>2</sup>

Location: 5 Paxton Close Penpedairheol Hengoed CF82 8HL (UPRN 000043021998)

Proposal: Erect two storey side extension and single storey rear extension

Case Officer: Joshua Burrows ☐ 07874 641749 ☐ [burroj1@caerphilly.gov.uk](mailto:burroj1@caerphilly.gov.uk)

Ward: St Cattwg Map Ref: 314289 (E) 197098 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**RESOLVED:** No objections

*Cllr Judith Pritchard returned to the meeting*

Case Ref. 22/0721/FULL Site Area: 6493m<sup>2</sup>

Location: Lidl Pengam Road Ystrad Mynach Hengoed CF82 8AA (UPRN 000043018524)

Proposal: Installation of a Deposit Return Scheme (DRS) and associated alterations to the existing store

Case Officer: Chantalle Lamnea ☐ 07874 641747 ☐ [lamnec@caerphilly.gov.uk](mailto:lamnec@caerphilly.gov.uk)

Ward: Ystrad Mynach Map Ref: 314843 (E) 194457 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**RESOLVED:** No objections – a great idea!!

Email:05/09/2022 (extended the 21 days)

Case Ref. 22/0398/FULL Site Area: 46m<sup>2</sup>

Location: Ty Coed Derwen Heol-Y-Felin Cefn Hengoed Hengoed CF82 8FL (UPRN 000043086051)

Proposal: Erect outbuilding for cheese manufacturing

Case Officer: Mike Jones ☐ 01443 864528 ☐ [jonesm5@caerphilly.gov.uk](mailto:jonesm5@caerphilly.gov.uk)

Ward: Hengoed Map Ref: 314444 (E) 196162 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**RESOLVED:** No objection

Case Ref. 22/0701/FULL Site Area: 577m<sup>2</sup>

Location: RFCA For Wales Cadet Hut Gelligaer Recreation Ground Gwaun-Fro

Penpedairheol (UPRN 000043167579)

Proposal: Erect 2 No. modular buildings and replace ramped and stepped access to existing building

Case Officer: Mike Jones ☐ 01443 864528 ☐ [jonesm5@caerphilly.gov.uk](mailto:jonesm5@caerphilly.gov.uk)

Ward: St Cattwg Map Ref: 313879 (E) 197214 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**RESOLVED:** No objection

**78. Next meeting Date: ORDINARY Meeting on Wednesday 19th October 2022, 7.00pm at Gelligaer Community Council**

**Meeting Closed:10.10pm**

Signed: \_\_\_\_\_ CHAIR

DATE: 19<sup>th</sup> October 2022