



**GELLIGAER COMMUNITY COUNCIL**  
**CYNGOR CYMUNED GELLIGAER**

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Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

**NOTICE OF ORDINARY COUNCIL MEETING**  
**WEDNESDAY 19<sup>th</sup> OCTOBER 2022 7.00PM**

14<sup>th</sup> October 2022

**Chair and Members of Gelligaer Community Council**

**Dear Chair/Councillors**

You are summoned to attend the **ORDINARY COUNCIL MEETING** of Gelligaer Community Council which will be held on **WEDNESDAY 19<sup>th</sup> OCTOBER 2022 7.00pm** at Gelligaer Community Council Office.

The meeting will be in a MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically or in person but are required to contact the Clerk prior to the meeting for the link.

The link for Members is contained within the main body of your email alongside attached agenda papers.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

**AGENDA**

**1. Solar panels, storage and software – Mr Paul Cooke, CCBC's Senior Policy Officer**  
**To discuss options**

**2. Glanynant Allotment Association Potential Project**  
Welcome Mr Keith Lewis, Secretary, to discuss

**3. Apologies**

**4. Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**5. Chair's Announcements**

Paint your Town Pink / Cancer Awareness Event in Ystrad Mynach

**6. Minutes**

To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 28/09/2022** as an accurate record.

**7. Matters Arising**

**8. Finance**

**(i) Balance of Funds to 30<sup>th</sup> September 2022**

To receive, confirm and approve 'Balance of Funds' document

**(ii) Reconciliation**

To receive, confirm and approve reconciliation document

**(iii) Bank Statements**

To receive, confirm and approve bank statement 80

**(iv) SSE Business Energy – Gas Offer 2023-2024**

**(v) Audit for 2020/21 now complete by Audit Wales**

To receive and note signed off Annual Return, comments and notice for display on our notice boards for a minimum of 14 days and published on our website in line with legislation.

**(vi) Cameras at Chicken Lane, Gelligaer Common**

Council is requested to ratify the increase in 4 solar cameras from £552 to £720

**9. Financial Assistance/Grants 2022/23 – (late applications may be tabled)**

(i) Cascade Crafters (to be tabled)

**10. Projects 2022/23**

(i) Armistice Service

(a) Wreaths for collection and for laying at:

- Cefn Hengoed & Hengoed Memorial, Derwendeg School
- St Catwg's Church Memorial
- Tiryberth Memorial
- Ystrad Mynach Memorial, Ysbyty Ystrad Fawr

(b) Lamp post poppies – to be distributed to members to erect first week of November adhering to the RA.

(ii) Glanynant Allotment Association – as discussed earlier with Mr Keith Lewis.

A council resolution is required

(iii) Chicken Lane Gelligaer Common

To receive and discuss ongoing camera costs of £ 36 per month

(iv) Ystrad Mynach Christmas Fayre Saturday 19<sup>th</sup> November 2022

(a) To discuss Santa giving out selection boxes, quantity, and to agree admission fee

(b) To discuss supporting CCBC with our usual contribution of £2,000 towards the Christmas fayre.

(c) To discuss promotional gifts on our stall

(d) To agree to members fronting the stalls and times so that there is cover throughout the day. Switch on is at 5pm

(v) Christmas Lighting

(a) To receive and approve cost of converting two columns o/s The Harp for festoon lighting on 3 trees

(b) To receive and discuss quotation for the installation of Christmas lighting, which includes the additional costs of erecting and supplying festoon lighting to 3 trees o/s the Harp.

(vi) Santa's Sleigh / Mike Church School visits

To receive and discuss options.

Costs of £500 per village for Santa's sleigh ride (8 stops £4000) or Mike Church/Santa to visit all primary school assemblies throughout December to read and engage with the children at £150 per school (9 schools £1,350)

(vii) Books gifted to primary school children at Christmas (in place of chocolate selection boxes)

To receive and discuss

(viii) Petra Book

(a) To receive and note details, costings and timeline.

Council is required to determine which options and which school.

(ix) Green/Eco Officer

To discuss options further

(x) Project Summary 2022/23

**11. Training Plan**

(i) To receive and note our updated Training Plan, which will be published as a statutory duty on our website and updated regularly.

(ii) To receive training courses for October

**12. Llwyn Onn Office/ Meetings**

(a) Following trialling tablets, to discuss purchasing tablets for remaining members for conducting all aspects of council business over the next 5 year term of office at a cost of £127.50 (excl. VAT) plus case at £12.49 (excl. VAT)

**13. Minor Authority Representative on the Board of Governors**

Nominations required to fill the following vacancy (4-year tenure):

**Tiryberth – Vacancy**

Bro Allta – Cllr Mandy McCarthy 1/5/2021 to 30/4/2025

Derwendeg – Cllr Gaynor Bruford from May 2022

Glyngaer – Hazel Minney 17/11/2021 to 16/11/2025

Greenhill - Cllr Wyndam Matthews from May 2022

Hengoed – Cllr Judith Pritchard from Jan 2022

Penalltau – Cllr Catrin Moss from October 2022

Ystrad Mynach - Ystrad Mynach – Andrew James from December 2020 (transferred from parent governor to Minor Authority rep)

**14. Planning Applications (will be tabled at meeting)**

To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Email: 04/10/2022

Case Ref. 22/0592/RET Site Area: 12089m<sup>2</sup>

Location: Orangebox Ltd Unit 3 East Road Penallta Industrial Estate Penallta Hengoed CF82 7SU(UPRN 000043028041)

Proposal: Retain the erection two temporary storage buildings

Case Officer: Elizabeth Rowley ☐ 07850 916862 ☐ [rowlee@caerphilly.gov.uk](mailto:rowlee@caerphilly.gov.uk)

Ward: St Cattwg Map Ref: 313942 (E) 196253 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 22/0766/RET Site Area: 222m<sup>2</sup>

Location: 4 Llys Y Coed Ystrad Mynach Hengoed CF82 7FD (UPRN 000043042897)

Proposal: Retain the Installation of an eco friendly, long-life and sustainably sourced garden room

Case Officer: Abbie-Jane Stokes ☎ 07907 574195 ☒ [stokea@caerphilly.gov.uk](mailto:stokea@caerphilly.gov.uk)

Ward: Ystrad Mynach Map Ref: 314332 (E) 193350 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Email: 11/10/2022

Case Ref. 22/0815/FULL Site Area: 526m<sup>2</sup>

Location: 41 Hospital Road Penpedairheol Hengoed CF82 8DG (UPRN 000043012351)

Proposal: Erect single storey side extension

Case Officer: Abbie-Jane Stokes ☐ 07907 574195 ☐ [stokea@caerphilly.gov.uk](mailto:stokea@caerphilly.gov.uk)

Ward: St Cattwg Map Ref: 313987 (E) 197782 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**15. Next meeting Date: ORDINARY Meeting on Wednesday 23<sup>rd</sup> November 2022, 7.00pm at Gelligaer Community Council**