



**GELLIGAER COMMUNITY COUNCIL  
CYNGOR CYMUNED GELLIGAER**

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Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

**NOTICE OF ORDINARY COUNCIL MEETING**  
**WEDNESDAY 24<sup>th</sup> MAY 2023 FOLLOWING THE ANNUAL MEETING**

19<sup>th</sup> May 2023

**Chair and Members of Gelligaer Community Council**

**Dear Chair/Councillors**

You are summoned to attend the **ORDINARY COUNCIL MEETING** of Gelligaer Community Council which will be held on **WEDNESDAY 24<sup>th</sup> MAY 2023 following the Annual Meeting** at Gelligaer Community Council Office.

The meeting will be in a MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings electronically or in person but are required to contact the Clerk prior to the meeting for the link.

The link for Members is contained within the main body of your email alongside attached agenda papers.

The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer

Clerk to the Council

**AGENDA**

- 1 **Police Update for St Cattwg, Hengoed and Ystrad Mynach Wards** – to receive and discuss reports for APRIL and to receive an update in relation Operation Harley and the persistent illegal off road bikes using Pottery Lane and Black Ash Path between Cefn Hengoed and Tiryberth. Despite barriers being reinstated on Pottery Lane the problem of off-road biking persists. Pedestrian safety, including children, is being compromised.
- 2 **Apologies**
- 3 **Declarations of Interest**  
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 4 **Chair's Announcements**

## 5 Minutes

To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 26/04/2023** as an accurate record.

## 6 Matters Arising

Members are to note that under delegated powers the Clerk responded to the following application on behalf of the Community Council, as time did not allow for it to be discussed at full council.

(i) Re: Case Ref. 23/0215/FULL Site Area: 119m<sup>2</sup> Location: Land At 8 Raglan Road Hengoed (UPRN 000043171160) Proposal: Erect a wooden cabin for the purposes of Air BNB rental Case Officer: Joe Simmons ( 07874 641751 : [simmoj1@caerphilly.gov.uk](mailto:simmoj1@caerphilly.gov.uk) Ward: Hengoed Map Ref: 315409 (E) 195074 (N) Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Gelligaer Community Council objected to application no. 23/0215/FULL on the following grounds:

- Sheer size of the building will have a detrimental impact on the residential amenity (noise, overshadowing etc)
- Raglan Road is a very crowded street with insufficient parking and this further business development could potentially exacerbate parking and access problems for neighbouring properties.
- We have concerns that the proposed business would set a precedence.

(ii) Re: 23/0254/HH and 23/0254/HH

Unfortunately due to an issue with CCBC's Planning back office system, a decision was granted prior to the end of the 21 statutory consultation period for the weekly list which meant we were unable to respond to these two applications. CCBC are hoping to rectify the issue, so that it doesn't happen again.

## 7 Finance to Year Ending 31<sup>st</sup> March 2023

These are the Final Accounts for the council which will be given to our internal auditor. On completion of the internal audit the Annual Return and accompanying documents will be presented to Council for approval.

### (i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document

### (ii) Reconciliation

To receive, confirm and approve reconciliation document

### (iii) Bank Statements

To receive, confirm and approve bank statement 42,43,44,45,46,47,13, 61,62,88.

## 8 Finance to 19<sup>th</sup> May 2023

### i) Balance of Funds

To receive, confirm and approve 'Balance of Funds' document

### (ii) Reconciliation

To receive, confirm and approve reconciliation document

### (iii) Bank Statements

To receive, confirm and approve bank statements 48,13 (as above), 63, 89.

## 9 Audit Wales Arrangements for a Full Audit 2022/23

To receive and note email from Audit Wales and full audit details.

## 10 Financial Assistance/Grants 2022/23 – (late applications may be tabled)

Ysbyty Ystrad Fawr

- 11 Projects**  
 (i) Project Summary 2023/24  
 (ii) Other projects
- 12 Eco Officer**
- 13 Training for 2023**  
 (i) To receive OVW training for 2023
- 14 CCTV – Gelligaer**  
 The system at Gelligaer is due for its annual review and CCBC are contacting all relevant / interested parties for their views to enable them to make an assessment on the continued use of CCTV.  
 Below are some statistical information for our area in previous 12 months 01/04/22 to 31/03/23.  
 Police.uk website  
 For period 01/04/22 to 31/03/23 there were 315 recorded incidents in the Gelligaer area and 35 recorded incidents in or near the area of the cameras.  
 Council is requested to determine whether or not continued CCTV is justifiable and reasons why.
- 15 Planning Issues with CCBC – to discuss**
- 16 Planning Applications** (will be tabled at meeting)  
 To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.
- Email date: 09/05/2023  
 Case Ref. 23/0242/HH Site Area: 277m<sup>2</sup> Location: 30 Trinity Close Ystrad Mynach Hengoed CF82 7DT (UPRN 000043019119) Proposal: Demolish existing rear conservatory and erect two storey side extension and single storey rear extension Case Officer: Joe Simmons ( 07874 641751 : [simmoj1@caerphilly.gov.uk](mailto:simmoj1@caerphilly.gov.uk) Ward: Ystrad Mynach Map Ref: 314372 (E) 194004 (N) Community Council: Gelligaer Community Council Expected Decision Level: Delegated
- Case Ref. 23/0286/CLPU Site Area: 183m<sup>2</sup> Location: 5 Peregrine Close Penallta Hengoed CF82 6AZ (UPRN 000043169045) Proposal: Obtain a Lawful Development Certificate for proposed rear flat roof dormer Case Officer: Abbie-Jane Stokes ( 07907 574195 : [stokea@caerphilly.gov.uk](mailto:stokea@caerphilly.gov.uk) Ward: Ystrad Mynach Map Ref: 314133 (E) 195777 (N) Community Council: Gelligaer Community Council Expected Decision Level: Delegated
- Email: 12/05/2023  
 Case Ref. 23/0184/OUT Site Area: 582m<sup>2</sup> Location: Lands At Clearway Service Station Church Road Penpedairheol (UPRN 000043089606) Proposal: Erect new dwelling and seek approval of access and scale Case Officer: Joshua Burrows ( 07874 641749 : [burroj1@caerphilly.gov.uk](mailto:burroj1@caerphilly.gov.uk) Ward: St Cattwg Map Ref: 314014 (E) 197332 (N) Community Council: Gelligaer Community Council Expected Decision Level: Delegated
- Case Ref. 23/0309/HH Site Area: 206m<sup>2</sup> Location: 10 Penybryn Terrace Penybryn Hengoed CF82 7GF (UPRN 000043011459) Proposal: Erect hip to gable loft conversion with rear dormer Case Officer: Joe Simmons ( 07874 641751 : [simmoj1@caerphilly.gov.uk](mailto:simmoj1@caerphilly.gov.uk) Ward: St Cattwg Map Ref: 313647 (E) 195964 (N) Community Council: Gelligaer Community Council Expected Decision Level: Delegated
- 17 Next meeting Date: AGM and ORDINARY Meeting on Wednesday 28<sup>th</sup> June 2023, 7.00pm Gelligaer Community Council office.**