



GELLIGAER COMMUNITY COUNCIL CYNGOR CYMUNED GELLIGAER

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Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

www.gelligaercommunitycouncil.org.uk

www.romangelligaer.org.uk

NOTICE OF ORDINARY COUNCIL MEETING **WEDNESDAY 28th JUNE 2023 at 7.30pm**

23rd June 2023

Chair and Members of Gelligaer Community Council

Dear Chair/Councillors

You are summoned to attend the **ORDINARY COUNCIL MEETING** of Gelligaer Community Council which will be held on **WEDNESDAY 28th JUNE 2023 at 7.30pm** at Gelligaer Community Council Office.

The meeting will be in a MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings in person or electronically by clicking on the link [Click here to join the meeting](#)

Meeting ID: 326 956 475 750

Passcode: kBcx5z

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The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer
Clerk to the Council

AGENDA

- 1 Police Update for St Cattwg, Hengoed and Ystrad Mynach Wards** – to receive and discuss reports for MAY and to receive an update in relation Operation Harley and the persistent illegal off road bikes using Pottery Lane and Black Ash Path between Cefn Hengoed and Tiryberth. Despite barriers being reinstated on Pottery Lane the problem of off-road biking persists. Pedestrian safety, including children, is being compromised.
- 2 Apologies**
- 3 Declarations of Interest**
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

- 5 **Public Participation** - members of the public are requested to speak with the clerk in advance of the meeting should they wish to address members on a particular agenda item
- 6 **Annual Report 2022/23** – retired Chair Cllr Martyn James
- 7 **Minutes**
To receive and if approved to confirm and sign the **Minutes of the ANNUAL COUNCIL meeting held on 24/05/2023** as an accurate record.
- 8 **Matters Arising**
(i) Members have requested that future Annual Meetings and the Ordinary Meetings be held on different dates due to the length of the combined meetings exceeding our standing orders. Proposed Annual meeting and Ordinary meeting be a week apart. Therefore,
22nd May 2024 – Annual
27th May 2024 - Ordinary
- 9 **Minutes**
To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 24/05/2023** as an accurate record.
- 10 **Matters Arising**
(i) To receive and note correspondence from Tony Godsall
Hengoed to New Road Tiryberth from south of William Street to southern end of village St Cattwg - B4254 Church Road, Gelligaer and Gelligaer Road between the junction with Aneurin Bevan Avenue and west of its junction with Penywrlod
Ystrad Mynach - A472 Caerphilly Road from west of its junction with Maes-y-coed Terrace to west of its junction with Station Road (including Tredomen roundabout)
- 11 **Finance to 23rd June 2023**
(i) Balance of Funds
To receive, confirm and approve 'Balance of Funds' document
(ii) Reconciliation
To receive, confirm and approve reconciliation document
(iii) Bank Statements
To receive, confirm and approve bank statement no's 49, 65 and 90
- 12 **Completed Full Triennial Audit for Year Ended 31st March 2022**
(i) To receive and approve completed Annual Return and to note Auditor's comments
(ii) To receive Clerk's Report and correspondence and to approve recommendations
(iii) To receive and note Notice of Conclusion of Audit and Right to Inspect Annual Return for Year Ended 31st March 2022
- 13 **Audit Year Ended 31st March 2023**
(i) To receive and note Internal Auditors Report
(ii) To receive and approve Annual Return (by 30th June 2023)
(iii) To receive and approve accompanying documents
(iv) To receive Notice of appointment of the date for the exercise of electors' rights
(v) Members are to note the following Audit timetable:
- by **28 June 2023** we **publish a** Notice of appointment of the date for the exercise of electors' rights on a noticeboard in the area **AND** on the Council's website for a minimum of **14 calendar days**; and

- after the 14 calendar days referred to above, council is to make appropriate arrangements for the **public to inspect** the accounts and supporting documents **for a total of 20 working days to from 17 July to 11 August 2023.**
- **completed and approved annual return and all requested information will be emailed to Audit Wales** Community Council Audits, Audit Wales, 1 Capital Quarter, Tyndal Street, Cardiff CF10 4BZ **by 5 July or 8 July at the latest.**

14 Financial Assistance/Grants 2022/23 – (late applications may be tabled)

- (i) Cylch Meithrin Penpedairheol
- (ii) Aventuraion Emeralds Jazz Band

15 Projects

- (i) Project Summary 2023/24
- (ii) Cymru yn ei Blodau ~ Wales in Bloom, Ystrad Mynach
To ratify the increased spend
- (iii) Cefn Hengoed Food Bank – request for grant from Food Poverty budget
- (iv) Gelligaer AFC – cameras
- (v) Additional rail planters for Gelligaer Square
- (vi) Other projects

16 Eco Officer – update

- (i) to receive and note email and further information

17 Vacancy exists - Minor Authority Representative on the Board of Governors at Ysgol Bro Allta

Nominations required.

18 Training for 2023

- (i) To receive OVW training for 2023
- (ii) To approve Schedule for publication

19 Governance and Financial Management Toolkit

Part 1: The health check

The health check is designed to be completed by the clerk, working with the chair or a small group of members as appropriate, to **assess whether fundamental governance and financial management arrangements, policies etc are in place**, highlight any action that needs to be taken, and report back to full council or a designated committee.

Members required to form a small working group with the clerk. To meet monthly to work through the document and feed back to council periodically.

20 Planning Applications (will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date.

23/06/2023

Case Ref. 23/0244/FULL Site Area: 48m² Location: Bowls Pavilion Ystrad Mynach Park
Caerphilly Road Ystrad Mynach (UPRN 000043171984) Proposal: Erect storage shed
Case Officer: Joshua Burrows (07874 641749 : burroj1@caerphilly.gov.uk Ward: Ystrad Mynach
Map Ref: 314525 (E) 193725 (N) Community Council: Gelligaer Community Council Expected
Decision Level: Delegated

19/06/2023

Case Ref. 23/0370/RET Site Area: 336m² Location: 21 Tansy Close Penpedairheol Hengoed
CF82 8LF (UPRN 000043043054) Proposal: Retain extension to pre-existing decking from
5.0m wide by 2.30m deep to 5.0m wide by 5.30m deep and erect privacy screen
Case Officer: Joe Simmons (07874 641751 : simmoj1@caerphilly.gov.uk Ward: St Cattwg
Map Ref: 314285 (E) 196952 (N) Community Council: Gelligaer Community Council Expected
Decision Level: Delegated

APPLICATION NO. 22/0567/FULL

Conduct engineering works to provide site drainage, an enhanced landscape bund and areas of hardstanding along with landscaping and associated works for the more efficient storage of recyclable waste Gelliargwellt Uchaf Farm, Gelligaer Road, Gelligaer.

I refer to the application for planning permission for the above development and write to advise you that I have received amended plan(s), which can be viewed online at <http://publicaccess.caerphilly.gov.uk/PublicAccess/>

I should be grateful if you would let me have any additional comments within 14 days of the date of this letter. 15.06.2023

- from Mr A Pyne

- 21 Next meeting Date: ORDINARY Meeting on Wednesday 26th July 2023, 7.00pm Gelligaer Community Council office.**