



**GELLIGAER COMMUNITY COUNCIL**  
**CYNGOR CYMUNED GELLIGAER**

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Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

**NOTICE OF ORDINARY COUNCIL MEETING**  
**WEDNESDAY 27<sup>th</sup> MARCH 2024 at 7.00pm**

22<sup>nd</sup> March 2024

**Chair and Members of Gelligaer Community Council**

**Dear Chair/Councillors**

You are summoned to attend the **ORDINARY COUNCIL MEETING** of Gelligaer Community Council which will be held on **WEDNESDAY 27<sup>th</sup> MARCH 2024 at 7.00pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol, Hengoed CF82 8BB

The meeting will be in a MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings in person at the above address or electronically by clicking on the following link.

Microsoft Teams meeting

## Microsoft Teams meeting

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The business to be transacted is set out in the agenda below.

Yours sincerely

Ceri Mortimer  
Clerk to the Council

### **AGENDA**

**1. Apologies**

**2. Declarations of Interest**

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

3. **Police Update for St Cattwg, Hengoed and Ystrad Mynach Wards** – to receive and discuss reports for November and to receive an update in relation Operation Harley and the persistent illegal off road bikes using Pottery Lane and Black Ash Path between Cefn Hengoed and Tiryberth. Despite barriers being reinstated on Pottery Lane the problem of off-road biking persists. Pedestrian safety, including children, is being compromised.
4. **Public Participation** - members of the public are requested to speak with the clerk in advance of the meeting should they wish to address members on a particular agenda item
5. **Chair's Announcements**
6. **Minutes**  
To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 28/02/2024** as an accurate record.
7. **Matters Arising**
  - (i) **Keep Wales Tidy – increase from 1<sup>st</sup> April 2024**
  - (ii) **Maria's Helping Hands – Increase from 1<sup>st</sup> April 2024**
8. **Finance to 17th March 2024**
  - (i) **Balance of Funds**  
To receive, confirm and approve 'Balance of Funds' document.
  - (ii) **Bank Statements**  
To receive, confirm and approve bank statement no. 102, 58 & 74
9. **Audit Wales – Audit Completion for 2022/23**
  - (i) To receive and note completion of audit for 2022/23 with no matters arising
  - (ii) To receive and note Notice of Completion and Electors' rights to inspect, which will be displayed from Wednesday 27<sup>th</sup> March on the notice board outside the office for a minimum of 14 days and displayed on our website indefinitely.
10. **Audit Arrangements for 2023/24**
  - (i) To receive and note correspondence from Audit Wales in relation to arrangements for 2023/24. Members are to note that we are due a basic audit for 2023/24.
11. **One Voice Wales Membership for 2024/25**  
To receive and note membership cost for 2024/25  
A council resolution is required.
12. **Financial Assistance/Grants 2023/24** – (late applications may be tabled)
  - (i) Fr Gareth Coombes, Trinity Church, Ystrad Mynach
  - (iii) Melody Makers
  - (iii) Valley Fliers
  - (iv) Vicarage Allotment Association
  - (v) Ystrad Mynach Boys & Girls Club
  - (vi) Cascade Allotment Association
13. **Projects 2024**
  - (i) **Project Summary 2023/24** – to receive and discuss
  - (ii) **Newsletter**
  - (iii) **New project proposals:**
    - (a) To gift schools with cameras for the hedgehog boxes
    - (b) To use the Cascade Community Centre's shed to the rear of the office for the safe storage and over wintering of plants as opposed to pursuing a greenhouse on the Vicarage Allotments.
    - (c) Green Waste Composter to the rear of the office.
14. **Dust Monitor Update**

**15. Training for 2023/24**

- (i) To receive OVW training for 2024/25
- (ii) To receive and to update training plan

**16. CCBC Draft Waste & Recycling Strategy Consultation (deferred from last meeting)**

- (i) To receive and comment on Caerphilly County Borough Council's Draft Waste and Recycling Strategy Consultation. In summary:
  - **Recycling Targets:** The council aims to meet a **70% recycling target** by 2050 to avoid significant fines, as current performance is at 59%.
  - **Strategy Goals:** The draft strategy focuses on reducing residual waste and encouraging recycling to move towards a **Circular Economy** and reduce the carbon footprint<sup>1</sup>.
  - **Public Engagement:** Residents are invited to share their views through surveys, drop-in sessions, and online meetings, with a deadline for feedback by **29th April 2024**.

**17. Decarbonisation/Green Projects – awaiting to hear back from P Rossiter.**

**18. Code of Practise for Wales – Separate Collection of Waste Materials for Recycling**

To receive and note document on Code of Practice for Wales focusing on the Separate Collection of Waste Materials for Recycling.

Here are the key points from part 1:

- **Separation Requirements:** It outlines the legal requirements for separating recyclable waste materials from non-domestic premises in Wales, as per the Waste Separation Requirements (Wales) Regulations 2023<sup>1</sup>.
- **Compliance Guidance:** Provides practical guidance for occupiers of non-domestic premises and those involved in waste collection, treatment, and transportation on how to comply with these requirements.
- **Recyclable Waste Streams:** Specifies the recyclable waste streams that need to be presented separately for collection, which include glass, cartons, metal, plastic, paper, card, food waste, small waste electrical and electronic equipment (sWEEE), and textiles.
- **Legal Implications:** Emphasizes the importance of compliance, as failure to adhere to the separation requirements can result in offenses with no upper limit on fines, and civil sanctions may be issued as an alternative to criminal prosecution

Members are to note that the clerk has recycled all single use plastic items on the premises and purchased individual bins for the purpose of separating recyclable waste at our premises and is requesting council to consider sharing the costs with Cascade Community Centre for waste collection.

A council resolution is required.

**19. Tablets and emails**

Members are requested to bring their GCC tablets and boxes to the meeting to address a few issues.

**20. Planning Applications** (any additional applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

**21. Next meeting Date: ORDINARY Meeting on Wednesday 24<sup>th</sup> April 2024, 7.00pm Gelligaer**