

**From:** Wendi Patience <wpatience@onevoicewales.wales>  
**Sent:** Tuesday, September 10, 2024 5:20 PM  
**To:** Wendi Patience <wpatience@onevoicewales.wales>  
**Cc:** Wendi Patience <wpatience@onevoicewales.wales>  
**Subject:** TRAINING DATES - SEPTEMBER - DECEMBER TRAINING DATES

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in September - December 2024 please bring this to the attention of your council.

The cost of the training is £40 for members or £63 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
30/09/2024	Monday	New Councillor Induction	6.30-8.00pm
22/10/2024	Tuesday	New Councillor Induction	6.30-8.00pm
31/10/2024	Thursday	New Councillor Induction	6.30-8.00pm
06/11/2024	Wednesday	New Councillor Induction	6.30-8.00pm
05/12/2024	Thursday	New Councillor Induction	6.30-8.00pm

09/10/2024	Wednesday	The Council - Module 1	6.30-8.00pm
24/10/2024	Thursday	The Council - Module 1	6.30-8.00pm
26/11/2024	Tuesday	The Council - Module 1	6.30-8.00pm

18/09/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
23/10/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
13/11/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
09/12/2024	Monday	The Councillor - Module 2	6.30-8.00pm

17/09/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
01/10/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
17/10/2024	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
06/11/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
20/11/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
26/11/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
11/12/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm

11/09/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
01/10/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
10/10/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
23/10/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
14/11/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
27/11/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
11/12/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm

16/10/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
29/10/2024	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
28/11/2024	Thursday	The Council Meeting - Module 5	6.30-8.00pm

23/09/2024	Monday	Local Government Finance - Module 6	6.30-8.00pm
03/10/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
15/10/2024	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
30/10/2024	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
07/11/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
21/11/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm

04/12/2024	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
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25/09/2024	Wednesday	Health & Safety - Module 7	6.30-8.00pm
15/10/2024	Tuesday	Health & Safety - Module 7	6.30-8.00pm
12/11/2024	Tuesday	Health & Safety - Module 7	6.30-8.00pm
18/11/2024	Monday	Health & Safety - Module 7	6.30-8.00pm

25/09/2024	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
09/10/2024	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
05/11/2024	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
27/11/2024	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm

11/09/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
23/09/2024	Monday	Code of Conduct - Module 9	6.30-8.00pm
24/09/2024	Tuesday	Code of Conduct - Module 9 - In Welsh	6.30-8.00pm
02/10/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
10/10/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
16/10/2024	Wednesday	Code of Conduct - Module 9 - In Welsh	6.30-8.00pm
21/10/2024	Monday	Code of Conduct - Module 9	6.30-8.00pm
30/10/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
13/11/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
28/11/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
12/12/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm

25/09/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
09/10/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm

31/10/2024	Thursday	Chairing Skills - Module 10	6.30-8.00pm
04/11/2024	Monday	Chairing Skills - Module 10	6.30-8.00pm
12/11/2024	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
05/12/2024	Thursday	Chairing Skills - Module 10	6.30-8.00pm

10/09/2024	Tuesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
22/10/2024	Tuesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
13/11/2024	Wednesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
02/12/2024	Monday	Creating a Community Place Plan - Module 12	6.30-8.00pm

18/09/2024	Wednesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
17/10/2024	Thursday	Community Engagement Part 2 - Module 13	6.30-8.00pm
20/11/2024	Wednesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
10/12/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm

24/09/2024	Tuesday	Equality & Diversity - Module 14	6.30-8.00pm
11/11/2024	Monday	Equality & Diversity - Module 14	6.30-8.00pm
04/12/2024	Wednesday	Equality & Diversity - Module 14	6.30-8.00pm

24/09/2024	Tuesday	Information Management - Module 15	6.30-8.00pm
02/10/2024	Wednesday	Information Management - Module 15	6.30-8.00pm
12/11/2024	Tuesday	Information Management - Module 15	6.30-8.00pm
14/11/2024	Thursday	Information Management - Module 15 - in Welsh	6.30-8.00pm
03/12/2024	Tuesday	Information management - Module 15	6.30-8.00pm

26/09/2024	Thursday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
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07/10/2024	Monday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
22/10/2024	Tuesday	Use of IT, Websites and Social Media - Module 16 - In Welsh	6.30-8.00pm
14/11/2024	Thursday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
04/12/2024	Wednesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm

17/09/2024	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
23/10/2024	Wednesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
19/11/2024	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
28/11/2024	Thursday	Making Effective Grant Applications - Module 17	6.30-8.00pm

08/10/2024	Tuesday	Effective Staff Management - Module 18	6.30-8.00pm
11/11/2024	Monday	Effective Staff Management - Module 18	6.30-8.00pm
03/12/2024	Tuesday	Effective Staff Management - Module 18	6.30-8.00pm

11/09/2024	Wednesday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm
10/10/2024	Thursday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm
05/11/2024	Tuesday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm
04/12/2024	Wednesday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm

19/09/2024	Thursday	Wellbeing of Future Generations Act 2015 / Sustainability - Module 20	6.30-8.00pm
24/10/2024	Thursday	Wellbeing of Future Generations Act 2015 / Sustainability - Module 20	6.30-8.00pm
19/11/2024	Tuesday	Wellbeing of Future Generations Act 2015 / Sustainability - Module 20	6.30-8.00pm

18/09/2024	Wednesday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm
17/10/2024	Thursday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm
28/10/2024	Monday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm

21/11/2024	Thursday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm
27/11/2024	Wednesday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm

11/09/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
09/10/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
13/11/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm

17/09/2024	Tuesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
23/09/2024	Monday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
03/10/2024	Thursday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
14/10/2024	Monday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
06/11/2024	Wednesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
25/11/2024	Monday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
10/12/2024	Tuesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm

10/09/2024	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
26/09/2024	Thursday	Biodiversity Part 1 - Module 25	6.30-8.00pm
23/10/2024	Wednesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
12/11/2024	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
09/12/2024	Monday	Biodiversity Part 1 - Module 25	6.30-8.00pm

26/09/2024	Thursday	Biodiversity Part 2 - Module 26	6.30-8.00pm
08/10/2024	Tuesday	Biodiversity Part 2 - Module 26	6.30-8.00pm
07/11/2024	Thursday	Biodiversity Part 2 - Module 26	6.30-8.00pm
11/12/2024	Wednesday	Biodiversity Part 2 - Module 26	6.30-8.00pm

15/10/2024	Tuesday	Nature Project Management - Module 27	6.30-8.00pm
20/11/2024	Wednesday	Nature Project Management - Module 27	6.30-8.00pm
12/12/2024	Thursday	Nature Project Management - Module 27	6.30-8.00pm

Please don't hesitate to contact me via email if you wish to place bookings.

Kind regards,

Wendi Patience  
Administration Officer / Swyddog Gweinyddol  
One Voice Wales / Un Llais Cymru  
24c College Street / 24c Stryd y Coleg  
Ammanford / Rhydaman  
Carmarthenshire / Sir Caerfyrddin  
SA18 3AF

Email: [wpatience@onevoicewales.wales](mailto:wpatience@onevoicewales.wales)

Ebost: [wpatience@unllaiscymru.cymru](mailto:wpatience@unllaiscymru.cymru)

Tel/Ffon: **07929 715990**



The principal representative body for Community and Town Councils in Wales/

Y prif gorff cynrychioli ar gyfer Cyngorau Cymuned a Thref yng Nghymru

Website/Gwefan: [www.onevoicewales.org.uk](http://www.onevoicewales.org.uk)



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