



## **GELLIGAER COMMUNITY COUNCIL CYNGOR CYMUNED GELLIGAER**

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Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

### **NOTICE OF ORDINARY COUNCIL MEETING** **WEDNESDAY 26<sup>th</sup> March 2025 at 7.00pm**

21<sup>st</sup> March 2025

#### **Chair and Members of Gelligaer Community Council**

#### **Dear Chair/Councillors**

You are summoned to attend the **ORDINARY COUNCIL MEETING** of Gelligaer Community Council which will be held on **WEDNESDAY 26<sup>th</sup> March 2025 at 7.00pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol, Hengoed CF82 8BB

The meeting will be in a MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings in person at the above address or electronically by clicking on the following link.

#### **Microsoft Teams** [Need help?](#)

#### **[Join the meeting now](#)**

Meeting ID: 317 453 697 462

Passcode: jJ9gE6fw

The business to be transacted is set out in the agenda below.

Yours sincerely

*Ceri Mortimer*

Ceri Mortimer

Clerk to the Council

#### **AGENDA**

##### **1. Apologies**

##### **2. Declarations of Interest**

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

##### **3. Police Update for St Cattwg, Hengoed and Ystrad Mynach Wards – to receive and discuss reports. (To be tabled).**

4. **Public Participation** - members of the public are requested to speak with the clerk in advance

**(i) RecRock Presentation**

Mr Robert Thomas will deliver a PowerPoint presentation providing members with an insight into RecRock's work, initiatives and developments.

(ii) To receive and note grant application from RecRock, for further discussion and resolution under Financial Assistance or New Projects

5. **Bute Energy - Twyn Hywel Wind Farm**

6. **Retired Chair's Annual Report – deferred**

7. **Chair's Announcements**

8. **Minutes**

To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 19<sup>th</sup> February 2025** as an accurate record.

9. **Matters Arising.**

**Members are requested to note the Clerk exercised her delegated powers to liaise with members and respond to CCBC's Planning Department on the following planning applications, due our meeting date falling outside the statutory 21 day deadline for comments:**

Case Ref: 25/0128/NCC

Location: 6 Station Road Glan-y-nant Blackwood NP12 3XL GRID REFERENCE - 315091(E) 197531(N)

Proposal: Remove condition 07 of planning consent 24/0658/HH (Demolish existing single storey rear annexe and dilapidated masonry store, remove two trees, erect two storey rear extension with hardstanding plus associated external works

**RESOLVED:** Gelligaer Community Council have no objections to the removal of condition 7 on the proviso that two new trees are planted, of a scale more suitable to a small garden as detailed in the planning application.

Case Ref. 25/0105/HH Site Area: 420m<sup>2</sup>

Location: [13 Cae Canol Hengoed CF82 7RU](#) (UPRN 000043078885)

Proposal: Demolish existing single storey garage & construct a two storey extension

Case Officer: Joshua Burrows ( 01443 864427 : [burroj1@caerphilly.gov.uk](mailto:burroj1@caerphilly.gov.uk) Ward: Hengoed

Map Ref: 315173 (E) 195282 (N) Community Council: Gelligaer Community Council

Expected Decision Level: Delegated

**RESOLVED:** Gelligaer Community Council supports the ward member calling in this application if Planning Officers find there is a loss of privacy to the properties in Beechfield Avenue.

**Minute No. 212 - Standards Committee Appointment**

Members are to note that at a recent Community & Town Council Liaison meeting on Tuesday 18<sup>th</sup> March 2025, representative members voted on an appointment to the Standards Committee without having received and examined the resumes submitted by two candidates.

**Minute No.214 - SLCC Membership Renewal 2025-26**

Based on the Clerk's combined gross salary, membership renewal cost was to the sum of £300 and not £240 as per the minute.

Council ratification is required to cover the additional cost.

**10. Finance to 19<sup>th</sup> March 2025**

**(i) Balance of Funds**

To receive, confirm and approve 'Balance of Funds' document.

**(ii) Reconciliation**

To receive, confirm and approve reconciliation document.

**(ii) Bank Statements**

To receive, confirm and approve bank statement no's 69,70, 84,85 & 117.

**11. Completion of Audit Year Ended 31<sup>st</sup> March 2024**

(i) To receive Annual Return and members are requested to note Auditors Opinion.

(ii) To receive and note Clerk's Report

(iii) To receive and note Notice of Completion of Audit, which will be displayed on our notice board for a minimum of 14 days and uploaded onto our website alongside the Annual Return.

**12. Insurance Schedule 2025-2026**

To receive and note Insurance Schedule for 2025-26

A council resolution is required on adopting either a 1 or 3 year Long Term Agreement (LTA) including Insurance Premium Tax (IPT)

**13. Service Level Agreement (SLA) between GCC and KWT**

To receive SLA for our Eco officer, applicable from 1<sup>st</sup> April 2025 – 31<sup>st</sup> March 2026

A council resolution is required,

**14. Independent Remuneration Report 2025/26 (pages 12-15,23-24 for C&TC's)**

Members are to receive and note that there are no further changes to the payments and benefits paid to elected members and therefore members may want all Determinations from 2024/25 be applied in 2025/26, including those covering:

- Payments for undertaking senior roles
- Contributions towards costs of care and personal assistance
- Reimbursement of travel and subsistence costs
- Compensation for financial loss
- Attendance allowance and
- Co-opted member

Please see table for ease of reference:

Type of payment	Requirement 2025/26 GCC electorate: 13,983 (Feb 2025 Electoral Services) (Electorate 10,000 -13,999)	Agreed for 2024/25
<b>Group 2</b>		
Extra Costs/Basic Payment	Mandatory for all Members	£156 plus one-off payment of £52 for consumables
Senior Role Payment	Mandatory £500 for 1 member; optional for up to 7	£500 mandatory payment to Chair
Mayor or Chair	Optional up to £1,500	Implement the above for the Chair (Senior Role)
Deputy Mayor or Vice Chair	Optional up to £500	£100 to Vice Chair
Care (children/elderly)	Mandatory	Must produce receipts
Attendance Allowance		
Financial Loss	Optional	Disapproved
Travel, Overnight	Optional	Disapproved
Subsistence	Optional	Agreed

**In summary members may wish to adopt the same as last year for 2025/26:**

**(i) Extra Costs/ Basic Payment**

A one off payment of £156 plus £52

Additional consumables costs over £52 can be claimed with receipts throughout the year.

**(ii) Mandatory Senior Role Payment of £500**

Chair to be paid £500 as the Senior Rol. No other members to be in receipt of it.

It does appear that the Mandatory Senior Role Payment of £500 plus the Basic Mandatory payment of £156 exceeds the threshold of £6 per week and is therefore taxable – the clerk will establish the appropriate procedure to pay the tax.

**(iii) Deputy Mayor/Vice Chair**

Vice Chair to be paid the sum of £100 for 2025/26.

**(iv) Other Costs – as per the table above**

Care Attendance Allowance – Mandatory with receipts.

Financial Loss - to disapprove.

Travel Overnight – to disapprove.

Subsistence – to approve.

**A council resolution is required for all determinations.**

**15. Financial Assistance/Grants 2024/25 – (late applications may be tabled)**

- (i) RecRock
- (ii) 1<sup>st</sup> Ystrad Mynach Scout Group
- (iii) SSFA
- (iv) Cascade Youth Club (to be tabled)
- (v) Boys & Girls Club Ystrad Mynach (to be tabled)
- (vi) Ysgol Penalltau PTA
- (vii) Ystrad Mynach Primary School PTA
- (viii) Glyngaer Primary School PTA
- (ix) Greenhill Primary School PTA
- (x) Derwendeg Primary PTA
- (xi) Hengoed Primary PTA (to be tabled)
- (xii) Cascade Carvers (to be tabled)

**16. Business deferred from Annual Meeting and Ordinary Meetings:**

**CCBC Community Centre Management – further information required.**

- Gelligaer Community Centre
- Penybryn Village Hall

**17. Eco Officer Update**

- (i) Eco Officer Monthly Report for February 2025 (to be tabled)
- (ii) To receive Project Proposal

**18. Projects 2024/25**

- (i) Project Summary 2024/25 (to be tabled)

- (ii) VE Day Celebrations Funding

- Penybryn Village Hall
- Glyngaer Primary School

- (iii) Ystrad Mynach Spring Fayre 29<sup>th</sup> March 2025

A reminder for Saturday. Ystrad Mynach Air Cadets will occupy the hall with a flight simulator and other equipment and will help us on our stall too.

Fronting the stall	
Morning:	Afternoon:
C Mortimer	J Pritchard (chair required)
M McCarthy (to help set up at 8.15pm)	G Bruford
C Moss	W Matthews
R Bevan	A Angel
H Pritchard	M James

(iv) Community Champions Presentation 2025 11.00am – 1.30pm  
To receive quotes and dates from two venues  
A council resolution is required

(v) New project proposals

- Defibrillator and case at Tiryberth Village Hall.
- Glyngaer Primary School – War Memorial

**19. Provision and Amendment to Traffic Order at Tiryberth**

(i) To receive correspondence from Tony Godsall, CCBC's Highways  
A council resolution is required.

**20. Biodiversity Report – deferred**

**21. Decarbonisation/Green Projects**

**22. Dust Monitor – deferred - verbal update**

**23. Training for 2024/25 (to be tabled)**

- (i) To receive training dates  
(ii) To receive and to update training plan

**24. Planning Applications** (any additional applications will be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Case Ref. 25/0130/HH Site Area: 399m<sup>2</sup> Location: Brynhyfryd 87 Penallta Road Ystrad Mynach Hengoed CF82 7GN (UPRN 000043020013) Proposal: Install 7kw Vaillant Air Source Heat Pump Case Officer: Ed Chappell ( 01443 866768 : [chappe1@caerphilly.gov.uk](mailto:chappe1@caerphilly.gov.uk) Ward: Ystrad Mynach Map Ref: 314384 (E) 195079 (N) Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 25/0135/HH Site Area: 2348m<sup>2</sup> Location: Ty-Tarw Llancaiach Fawr Farm Gelligaer Road Nelson Trelewis CF46 6ER (UPRN 000043175362) Proposal: Erect rear annex with interconnecting enclosed link Case Officer: Josie Millson ( 01443 864708 : [milsoj@caerphilly.gov.uk](mailto:milsoj@caerphilly.gov.uk) Ward: St Cattwg Map Ref: 311334 (E) 196677 (N) Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 25/0136/LBC Site Area: 2346m<sup>2</sup> Location: Ty-Tarw Llancaiach Fawr Farm Gelligaer Road Nelson Trelewis CF46 6ER (UPRN 000043175362) Proposal: Erect rear annex with interconnecting enclosed link Case Officer: Josie Millson ( 01443 864708 : [milsoj@caerphilly.gov.uk](mailto:milsoj@caerphilly.gov.uk) Ward: St Cattwg Map Ref: 311334 (E) 196677 (N) Community Council: Gelligaer Community Council Expected Decision Level: Delegated

**25. Next meeting Date: Ordinary Meeting on Wednesday 23<sup>rd</sup> April 2025 at 7.00pm**