



## **GELLIGAER COMMUNITY COUNCIL CYNGOR CYMUNED GELLIGAER**

E-mail: [mortic1@caerphilly.gov.uk](mailto:mortic1@caerphilly.gov.uk) Tel/Ffon: 07933 725094

Ceri Mortimer

CLERK TO THE COUNCIL / CLERC Y CYNGOR  
COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

[www.gelligaercommunitycouncil.org.uk](http://www.gelligaercommunitycouncil.org.uk)

CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

[www.romangelligaer.org.uk](http://www.romangelligaer.org.uk)

### **NOTICE OF ORDINARY COUNCIL MEETING** **WEDNESDAY 23<sup>rd</sup> April 2025 at 7.00pm**

15<sup>th</sup> April 2025

#### **Chair and Members of Gelligaer Community Council**

#### **Dear Chair/Councillors**

You are summoned to attend the **ORDINARY COUNCIL MEETING** of Gelligaer Community Council which will be held on **WEDNESDAY 23<sup>rd</sup> April 2025 at 7.00pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol, Hengoed CF82 8BB

The meeting will be in a MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings in person at the above address or electronically by clicking on the following link.

#### **Microsoft Teams** [Need help?](#)

#### **[Join the meeting now](#)**

Meeting ID: 369 669 298 585

Passcode: PL7VL3iA

The business to be transacted is set out in the agenda below.

Yours sincerely

*Ceri Mortimer*

Ceri Mortimer  
Clerk to the Council

#### **AGENDA**

##### **1. Apologies**

##### **2. Declarations of Interest**

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

##### **3. Police Update for St Cattwg, Hengoed and Ystrad Mynach Wards – to receive and discuss reports. (To be tabled).**

##### **4. Public Participation - members of the public are requested to speak with the clerk in advance**

- 5. Retired Chair's Annual Report – deferred**
- 6. Chair's Announcements**
  - (i) To receive and note correspondence from 2353 (Ystrad Mynach) Squadron | No. 1 Welsh Wing
- 7. Minutes**

To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 26<sup>th</sup> March 2025** as an accurate record.
- 8. Matters Arising.**
- 9. Finance to 31st March 2025**
  - (i) Balance of Funds**  
To receive, confirm and approve 'Balance of Funds' document.
  - (ii) Reconciliation**  
To receive, confirm and approve reconciliation document.
  - (ii) Bank Statements**  
To receive, confirm and approve bank statement no's 71,86 & 118
- 10. Audit for Year Ended 31<sup>st</sup> March 2025**

**To receive and note the following documentation on audit arrangements and processes:**

  - (i) Email
  - (ii) Audit Notice – Full Audit
  - (iii) Guidance notes on completing the Annual Return
  - (iv) Full Audit Information Requirements
  - (v) Audit Opinions
  - (vi) Audit Cycle
  - (vii) Audit Fees
- 11. Financial Assistance/Grants 2025/26–** (late applications may be tabled)
  - (i) Greenhill Primary PTA
  - (ii) Llangollen International Eisteddfod
- 12. Eco Officer Update**
  - (i) Eco Officer Monthly Report for March 2025  
To receive and note
- 13. Projects 2025/26**
  - (i) Project Summary 2024/25 (to be tabled)
  - (ii) VE Day Celebrations Funding:  
(to note - Glyngaer PTA & Penybryn Village Hall – were granted last month)
    - (a) Derwendeg Primary PTA
    - (b) Greenhill Primary PTA
    - (c) Hengoed Primary PTA
    - (d) Trinity Fields PTA
    - (e) Ysgol Bro Allta PTA
    - (f) Ystrad Mynach PTA
- 14. One Voice Wales**

To receive and note correspondence from OVW inviting member councils to propose a maximum of two motions for debate at the AGM on Wednesday 1st October 2025, which must arrive at this office no later than noon on Friday 20th June 2025 for consideration by the AGM Motions Committee which will meet on Thursday 26th June 2025.
- 15. Biodiversity Review – to be tabled.**
- 16. Decarbonisation/Green Projects**

**17. Dust Monitor – deferred - verbal update**

**18. Training for 2025/26**

- (i) To receive training dates
- (ii) To receive and to update training plan

**19. CCBC’s Parking Services Consultation re: Residents Parking Scheme in Ystrad Mynach**

To receive and note correspondence.

In summary, following an extensive consultation exercise with residents and ward members, we are now requested to comment on the following:

- (i) A revised policy has been approved by CCBC’s Cabinet, with the main change relating to the maximum times of operation, revised from Monday to Saturday 8am - 6pm to Monday to Saturday 8am - 8pm.
- (ii) There are 2 Zones in Ystrad Mynach which are 503 and 510 and the streets associated with each zone according to the traffic order.  
Vehicles without the correct permit identifier for a zone may be ticketed.  
Closing date for comments: 9th May 2025.

**20. Planning Applications (any additional applications will be tabled at meeting)**

To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.

Case Ref: 25/0155/COU

Location: Peach Perfect Lift And Glow 6 Beech Embankment Ystrad Mynach Hengoed  
GRID REFERENCE - 314672(E) 194575(N)

Proposal: Change the use from dining room into a beauty salon

Contact/Cysylltwch â: Joe Simmons Telephone/Ffon: 01443 864428 E Mail/E Bost:  
[planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk)

Ward: Ystrad Mynach

Community Council: Gelligaer Community Council

Case Ref. 25/0198/HH Site Area: 336m<sup>2</sup>

Location: 21 Tansy Close Penpedairheol Hengoed CF82 8LF (UPRN 000043043054)

Proposal: Erect a wooden summerhouse/shed on existing decking structure within the rear garden

Case Officer: Luke Buffery ( 01443 864709 : [buffel@caerphilly.gov.uk](mailto:buffel@caerphilly.gov.uk))

Ward: St Cattwg Map Ref: 314285 (E) 196952 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref. 25/0201/HH Site Area: 487m<sup>2</sup>

Location: 5 Swallowfield Drive Penallta Hengoed CF82 6AW (UPRN 000043168992)

Proposal: Convert attic to include raising the ridge height and dormer windows, french doors with Juliet balcony to the rear

Case Officer: Luke Buffery ( 01443 864709 : [buffel@caerphilly.gov.uk](mailto:buffel@caerphilly.gov.uk))

Ward: Ystrad Mynach Map Ref: 314217 (E) 195666 (N)

Community Council: Gelligaer Community Council Expected Decision Level: Delegated

Case Ref: 25/0224/COU

Location: 15 Bedwlwyn Road Ystrad Mynach Hengoed CF82 7WS

GRID REFERENCE - 314553(E) 194396(N)

Change the use to mixed A1/A3 use and associated works

Contact/Cysylltwch â: Joshua Burrows Telephone/Ffon: 01443 864427 E Mail/E Bost:  
[planning@caerphilly.gov.uk](mailto:planning@caerphilly.gov.uk)

Ward: Ystrad Mynach

Community Council: Gelligaer Community Council

**21. Next meeting Date - Members are to note that the May meetings will on:**

- **Annual Meeting - Wednesday 7<sup>th</sup> May 2025 at 7.00pm**
- **Ordinary Full Council Meeting - Wednesday 21<sup>st</sup> May 2025 at 7pm**