



## GELLIGAER COMMUNITY COUNCIL CYNGOR CYMUNED GELLIGAER

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### **NOTICE OF ORDINARY COUNCIL MEETING** **WEDNESDAY 17<sup>th</sup> DECEMBER 2025 at 7.00pm**

10<sup>th</sup> December 2025

#### **Chair and Members of Gelligaer Community Council**

##### **Dear Chair/Councillors**

You are summoned to attend the **ORDINARY COUNCIL MEETING** of Gelligaer Community Council which will be held on **WEDNESDAY 17<sup>th</sup> DECEMBER 2025 at 7.00pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol, Hengoed CF82 8BB

The meeting will be in a **MULTI-LOCATIONAL** format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings in person at the above address or electronically by clicking on the following link.

##### **Microsoft Teams meeting**

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**Meeting ID: 939 478 926 265 98**

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The business to be transacted is set out in the agenda below.

Yours sincerely

*Haydn Pritchard*

Haydn Pritchard  
Councillor

#### **AGENDA**

- 1. Apologies**
- 2. Declarations of Interest**  
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
- 3. Public Participation** - members of the public are requested to speak with the clerk in advance.
- 4. Police Update for St Cattwg, Hengoed and Ystrad Mynach Wards** – to receive and discuss for October and November 2025.

5. **Retired Chair - Deferred**  
(i) Annual Report – to receive and note.
6. **Chair's Announcements**
7. **Minutes**  
(i) To receive and if approved to confirm and sign the **Minutes of the ORDINARY COUNCIL meeting held on 12<sup>th</sup> November 2025** as an accurate record.
8. **Matters Arising**
9. **Exclusion of Press and Public**  
In accordance with Section 100A(4) of the Local Government Act 1972, a council resolution is required to exclude the press and public due to the confidential and personal nature of the next item.
10. **Confidential Minute no. 116 – Governance and Staffing**  
To receive and if approved to confirm and sign **Confidential Minute no.116 of the ORDINARY COUNCIL meeting held on 12<sup>th</sup> November 2025** as an accurate record.
11. **Matters Arising**
12. **Re-opening public meeting**
13. **Finance to 17<sup>th</sup> December 2025 – Deferred to next meeting**  
(i) **Balance of Funds**  
To receive, confirm and approve 'Balance of Funds' document.  
(ii) **Reconciliation**  
To receive, confirm and approve reconciliation document.  
(iii) **Bank Statements**  
To receive, confirm and approve bank statement no's
14. **Business Items deferred from the Annual Meeting:**  
**CCBC Community Centre Management Committees**  
Gelligaer Community Centre  
Penybrynn Village Hall
15. **Financial Assistance/Grants 2025/26– (late applications may be tabled)**  
(i) Gelligaer & District Welfare Association – deferred from last meeting for quotations  
(ii) Gelligaer ABC Boxing Club – deferred from last meeting for further information.  
(iii) Shappelles Moana Dance Formation (deferred from last meeting)  
(iv) Rhymney Valley Music Club  
(v) Rhymney Valley & Caerphilly School District  
New group (see constitution, minutes etc) – speaker from group to address the members.  
(vi) Urdd 2026 Fund For All Appeal.  
(vii) Cerebral Palsy Cymru  
(viii) Cefn Hengoed Youth Centre  
(ix) Melody Makers
16. **Eco Officer Update**  
(i) Eco Officer Monthly Report October/November – to receive and note  
(ii) New project proposal – Waun Rhydd OAP Complex
17. **Projects 2025/26**  
(i) **Project Summary 2025/26** - to receive and note  
(ii) **Surplus selection boxes** - to discuss

- 18. Caerphilly County Borough Council Event Dates 2026**  
To receive and discuss proposed dates (Christmas Fayre is proposed for the earlier date: 7<sup>th</sup> November)
- 19. Biodiversity Action Plan (BAP) – deferred to December for the report.**  
Duty 6, under the Environment (Wales) Act 2016, places a legal responsibility on all public authorities in Wales to maintain and enhance biodiversity and promote the resilience of ecosystems in the exercise of their functions. This means we must consider biodiversity in decision making, land management, procurement and community engagement.  
A report must be published by December 2025, to comply with this duty outlining the actions taken.
- 20. Dust Monitor – deferred - verbal update**
- 21. Training for 2025/26**  
**To receive and note:**  
(i) Training Modules and Dates from OVW  
(ii) Training Plan
- 22. Cleaners Contract/Agreement – to defer**  
(i) To receive and discuss renewed contract.  
A council resolution is required to approve the new contract/agreement for the next three years.
- 23. Any Other Business**
- 24. Planning Applications** (any additional applications will be tabled at meeting)  
To receive & discuss planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date.
- 25. Next meeting Date – Ordinary Council Meeting on Wednesday 28<sup>th</sup> January 2026 at 7pm.**
- 26. Exclusion of Press and Public**  
In accordance with Section 100A(4) of the Local Government Act 1972, a council resolution is required to exclude the press and public due to the confidential and personal nature of the next item.
- 27. Confidential Item – Staffing/Governance Matter**