



GELLIGAER COMMUNITY COUNCIL
CYNGOR CYMUNED GELLIGAER

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CLERK TO THE COUNCIL / CLERC Y CYNGOR

COUNCIL OFFICE / SWYDDFA Y CYNGOR

LLWYN ONN, PENPEDAIRHEOL, HENGOED

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CAERPHILLY COUNTY BOROUGH CF82 8BB / BWRDEISTREF SIROL CAERFFILI

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NOTICE OF ANNUAL COUNCIL MEETING

WEDNESDAY 24th June 2026 at 7.00pm

19th June 2026

Members of Gelligaer Community Council

Dear Councillors

You are summoned to attend the **ANNUAL COUNCIL MEETING** of Gelligaer Community Council which will be held on **WEDNESDAY 24th June 2026 at 7.00pm** at Gelligaer Community Council Office, Llwyn Onn, Penpedairheol, Hengoed CF82 8BB

The meeting will be in a MULTI-LOCATIONAL format in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Members of the press and public are permitted to attend our meetings in person at the above address or electronically by clicking on the following link.

Microsoft Teams meeting

Microsoft Teams meeting

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Meeting ID: 938 147 272 894 5

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The business to be transacted is set out in the agenda below.

Yours sincerely

Catrin Moss

Chair to the Council acting in the absence of the clerk

AGENDA

Retiring Chair to Chair the first item of business:

1. **Elect a Chairperson of the Council**
 - i) Elect a Chairperson for the ensuing year
 - ii) Chairperson to sign Declaration of Acceptance of Office of Chair

2. **Elect a Vice-Chairperson of the Council**
 - i) Elect a Vice Chairperson for the ensuing year.

- ii) Vice Chairperson to sign Declaration of Acceptance of Office of Vice Chair

3. Apologise

4. Declerations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

5. Minutes

To receive and note minutes of the Annual Meeting that was held on 14th May 2025, which were received, approved and signed as an accurate record on 25th June 2025.

6. Documents and Policies

i) Council is to review the following policies and adopt for the ensuing year

- A. New Model Standing Orders 2023
- B. Gelligaer Community Council Policy Document
- C. Financial Regulatios and Amendments
- D. Asset Register
- E. Risk Management

Council is recommended to continue to adopt the following policies approved by One Voice Wales until such a time as a review is necessary due to a change in circumstances and/or legislation

- F. Anti- bribery, Fraud and Corruption Policy
- G. Anti Harassment and Bullying policy
- H. Biodiversity Plan
- I. Climate Change Statement and Pledge
- J. Capability Policy
- K. Code of Conduct(For information Only)
- L. Complaints Policy
- M. Disciplinary Rules
- N. Disciplinary Procedure
- O. Equality ad Diversity Policy
- P. GDPR
- Q. Good Councillors Guide (for information Only)
- R. Grievance Procedure
- S. Health and Sfety Policy
- T. Model Local Resolution Policy
- U. Pay Policy
- V. Precept and Budget (information only)
- W. Retention and Disposal Policy
- X. Sickess Absence Policy and Procedure
- Y. Social Media
- Z. Special Leave of Absence Policy
- AA.Stress Management

- ii) To receive and note background papers on outside bodies

To be tabled

7. Appointment to Committees working Group –

- i) Personnel Committee

Members are asked to approve the continuity of members unless members wish to stand down and a replacement may be required. Currently Cllrs M James, C Moss, T Parry, H Pritchard and J Prithcard

- ii) Councillors are asked to approve the suggestion that line Management responsibility will sit with the Chair of the Personnel Committte.

iii) Finance Committee

Members are to approve the continuity of member unless members wish to stand down in which case a replacement may be required. Currently Cllrs H Pritchard, M MCarthy, T Parry and J Pritchard

8. Signatories

(i) Unity Trust Bank – Online Banking

Council is requested to approve the continuity of signatories unless members wish to stand down and as such replacement signatories would be required. It is recommended due to the resignation of previous signatory D Cushing an additional member is added. Currently Cllr H Pritchard (making payment) Cllr T Parry, Cllr A McCarthy

(ii) Lloyds Bank

Due to increased on-line banking the council seldom writes cheques therefore it is recommended that the current signatories are sufficient. Currently Cllr A Angel, Cllr M James, Cllr T Parry, Cllr J Pritchard.

9. Appointments of Representatives to Outside Bodies

Nominations are invited on the following outside bodies:

- **Caerphilly Borough Community and Town Council’s Liaison Committee**

Members are invited to approve continuity of members unless members wish to step down. Currently Cllr G Burford and Cllr M James as reserve member and clerk.

- **CCBC and Community/Town Council Joint Liaison Committee**

Members are invited to approve continuity of members unless members wish to step down. Currently Cllr G Burford and Cllr M James as reserve member and clerk.

- **One Voice Wales**

Members are invited to approve continuity of members unless members wish to step down. Currently Cllr T Parry and clerk (new nomination required as reserve)

- **One Voice Wales – RCT/Merthyr/Caerphilly Area committee**

Members are invited to approve continuity of members unless members wish to step down. Currently Cllr C Moss (Cllr A Angel as reserve)

- **Minor Authority Representative on the Board of Governors**

The tenure for a minor authority governor is 4 years.

The following continue to serve:

Derwendeg Primary Cllr Gaynor Bruford 16/6/22 – 15/6/26

Glyngaer Primary Cllr H Pritchard

Greenhill Primary Cllr Catrin Moss

Hengoed Primary

Tir Y Berth Primary Cllr A Wood 23/2/23 – 22/2/27

Trinity Fields – Cllr A Angel 5/12/23 – 4/12/27

Ysgol Bro Allta - Mr Alun Johnson 23/3/24 – 22/3/28

Ysgol Penalltau – Cllr Catrin Moss 14/10/22 – 13/10/26

Ystrad Mynach Primary – Mrs Judith Climer Feb 2025 – Feb 2029

CCBC Town Centre Maagemnet Group

Town and Community Council can nominate two representatives, the clerk may also attend as a none voting member. Members are invited to approve continuity of members unless members wish to step down. Currently Cllr Mandy McCarthy and Cllr Adrienne Woods.

CCBC Community Centre Management Comittees

Currently :

Cascade Community Centre – Cllr J Pritchard

Cefn Hengoed Community Centre – Cllr G Burford
Gelligaer Community Centre –
Glan Y Nant Memorial Hall (independent facility)
Hengoed Community Centre Cllr J Pritchard
Penybryn Village Hall –
Tiryberth Village Hall Cllr A Wood

10. Cycle of Meeting for 2026/27 (to start at 7pm)
Members are asked to agree the cycle of meetings